

TOWNSHIP OF CHESANING  
APPROVED  
MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
1025 BRADY ST.  
CHESANING, MI 48616

September 4, 2025  
7:00 P.M.

**Regular Meeting:** Called to order at 7:02 p.m.

**Pledge of Allegiance** was led by the Board of Trustees.

**Members Present:** Supervisor Joe Ruthig, Clerk Daniel Himstedt, Treasurer Cathy Gross, Trustees Kevin Carlton, Scott Mrdeza, and Sarah Tomac

**Absent:** Ken Hornak

**Approval of Agenda:** (Additions to the agenda will be handled under New Business) Agenda was presented for approval. MOTION by Mrdeza supported by Tomac to accept agenda as presented. Motion Passed.

**Approval of Minutes:** August 7, 2025 Regular meeting Minutes presented for approval. MOTION by Carlton supported by Mrdeza to approve the August 7, 2025 Regular Meeting Minutes. Motion Passed.

**Presentations:** None

**Correspondence:** None

**Brief Public Comments:** Three Minutes Per Person (Agenda Items Only)

**Committee/Board Reports:**

- County Commissioner-Dennis Harris
- County Road Commission-Dennis Borchard
- SCTOA-Ken Hornak:
- **Cemetery**-Daniel Himstedt, Scott Mrdeza, Cathy Gross: Ruthig did some weeding around the Columbarium and Mrdeza and Ruthig did some cleanup in the shed to verify there was room for the Kayak Launch to be stored over winter
- Building Official-Rob Kehoe
- Ordinance and Zoning Enforcement Officer-Pat Olk
- **Rehmann Health Center**-Cathy Gross: WIC continues to meet at the Center. There are no dates scheduled for the Mobile Dental Bus in September. There is a drain that needs to be fixed, new blinds are going to be purchased for the front window and the carpets are going to be cleaned.
- **Fire Board** -Joe Ruthig: 146 Runs at the last meeting. Met with MDNR for annual inspection and Mutual Aid Agreement. All went well. The parts needed to repair the water leak on Truck 1 are in. Working on schedule for repair. CBFD will be receiving a bench from the Village in memory of Don Swartzmiller. Saginaw County Fair went well. Three vehicle fires occurred during the Demolition Derby. Thank you to John Gross and Nick Fall for all the work on the Command Trailer at the Mid-Michigan Old Gas Tractor showgrounds. New lighting and signs donated by Main Beverage, new tires donated by Mid-Michigan Old Gas Tractor and Nick Stoddard, and a new tongue and stairs donated by Carlton Campers. The Fire Department assisted the Michigan State Police in searching for evidence related to a previous crime. Thank you to Bill Giorgis of Mike's Wrecker for bringing in two light towers to aid the search. Bids are coming in to stripe the parking lot.
- **MMWA**-Daniel Himstedt, Ken Hornak. Next meeting scheduled for October 13, 2025
- **Task Force**-Joseph Ruthig: Next meeting will be on October 28, 2025
- **Parks & Rec**-Kevin Carlton and Sarah Tomac: Parshallburg Park Kayak Launch has been put in. The majority of the work has been completed. There are a few things to be completed.
- Planning Commission-Scott Mrdeza: None

**Board Officials Reports:**

**Supervisor:** Young's Inter-County Drain Board met on August 13, 2025. The purpose of the meeting was to have the Arbitration Board set the apportionments between Saginaw and Shiawassee Counties. After several hours of deliberation, the Board decided that Saginaw County would be responsible for 39% of the cost and Shiawassee County would be responsible for 61%. It will be up to the County Drain Commissioners to set the individual costs for their respective Counties. The EGLE permit is out for 30-day review and the plan now is to use the next meeting to set an agenda for moving forward. I believe the next step will be to acquire bids, award a contract, and start construction in the spring of 2026.

Kayak launch project is almost complete. It is usable as it is but still some housekeeping items to complete. We have signs at the corner of Ditch and Corunna, Ditch and Niver, Ditch and Sharon, and Sharon and Niver pointing to the park. We also have a sign at the entrance to the new overflow parking area. I would like to get the final inspection done and all invoices paid before we go any further. We also need to think about when we remove the launch in the fall and put it back in the spring. I think we should set aside a specific weekend each season.

Chamber of Commerce will hold the 2025 Dri-Tri on September 13, 2025 so the launch will be put to the test.

**Clerk:** Himstedt attended the two day 2025 Board of Elections Conference. Voter identification cards have been sent out and I have been receiving the ones that were unable to be delivered. Continuing to work on updating the database to be ready for elections in 2026.

**Treasurer:** Summer tax collection is wrapping up on September 15, 2025. The new online bill payment seems to be popular. State revenue sharing check was received for \$43,049.00. Last year we received \$43,064.00. We are getting paid by the State of Michigan for Liquor License inspections that will be completed by Rob Kehoe and he will charge \$75.00 per inspection. We have received \$1,200.00 from returnable liquor license fees this year to date.

**Unfinished Business:**

**New Business:**

- A. **Consider Amendment to the Chesaning Noxious Weed Ordinance:** Discussion and review of proposed ordinance language' tabled for further revision.
- B. **Consider Amendment to the Chesaning Township Fee Schedule to Increase the Building, Electrical, Mechanical and Plumbing Permit Application Fees From \$60.00 to \$75.00:** Discussion regarding increase in permit fees to be more in line with neighboring municipalities. MOTION by Tomac supported by Gross to amend the fee schedule to increase the Building, Electrical, Mechanical, and Plumbing permit application fees from \$60.00 to \$75.00. Roll call Vote: Yeas: Carlton, Tomac, Mrdeza, Gross, Himstedt, Ruthig. Nays: None Motion Passed.
- C. **Consider Amendment to the Chesaning Township General Appropriation Act to Increase the Building, Electrical, Mechanical, and Plumbing Inspection Pay From \$60.00 to \$75.00:** Discussion on Amendment MOTION by Mrdeza supported by Carlton to Amend the 2025-2026 General Appropriation Act to increase the Building, Electrical, Mechanical, and Plumbing inspectors pay from \$60.00 to \$75.00. Roll Call Vote: Yeas: Tomac, Mrdeza, Gross, Himstedt, Carlton, Ruthig. Nays: None Motion Passed.

**Public Comment: Three minutes Per Person (any topic):** Public Comment began at 8:03 pm with 6 comments heard by the board.

**Township Board Comment:** None

**Approval of Bills:** Approve the bills in the amount of \$58,458.27. **MOTION:** by Himstedt supported by Tomac to pay the bills in the amount of \$58,458.27. Roll Call Vote: Yeas: Mrdeza, Gross, Himstedt, Carlton, Tomac, Ruthig Nays: none. Motion Passed.

**Adjournment:** Motion by Carlton, supported by Mrdeza to adjourn the meeting at 8:24p.m. Motion Passed.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Daniel Himstedt

Chesaning Township Clerk

Supervisor Approval – Yes\_\_\_ No\_\_\_

Change Requests \_\_\_\_\_

Supervisor Joe Ruthig \_\_\_\_\_ Date: \_\_\_\_\_