

TOWNSHIP OF CHESANING  
APPROVED  
MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
MEETING MINUTES  
June 5, 2025  
7:00 P.M.

**Regular Meeting:** Called to order at 7:00 p.m.

**Pledge of Allegiance** was led by the Board of Trustees.

**Members Present:** Supervisor Joe Ruthig, Clerk Daniel Himstedt, Treasurer Cathy Gross Trustees, Ken Hornak, and Sarah Tomac

**Absent:** Kevin Carlton, Scott Mrdeza.

**Approval of Agenda:** The agenda was reviewed, with a proposal to add item D under New Business to Discuss Independent Contractor Agreement Equalization Services Contract. MOTION by Tomac supported by Hornak to accept Agenda with addition of Item D under New Business. Motion Passed.

**Approval of Minutes:** The June 3rd special meeting minutes were approved on a motion made by Hornak and seconded by Gross. Motion carried

The June 3rd closed session meeting minutes were approved on a motion made by Gross and seconded by Tomac. Motion carried

**Presentations:** Chief Troy Meder of the Chesaning Police Department: Traffic Safety Grant was presented by Chief Meder: Explained that his department secured a State of Michigan traffic safety grant for use of 100 overtime hours to address speeding, impaired driving, distracted driving, and seatbelt enforcement in Chesaning Township. The grant stipulates that officers only respond to emergencies involving immediate danger to life or property.

Nolan Pacitto of OHM Advisors: Kayak Project was presented by Noel Pacitto and Chuck Rolfe describing the challenges involving environmental restrictions, ADA compliance, and permitting delays. They explained that after revising the design and going through a re-bid process, the project remains approximately \$43,000 over the grant total, with efforts underway to secure an additional \$15,000.

**Correspondence:** None:

**Brief Public Comments:** Public comment by one person in attendance.

**Committee/Board Reports:**

- County Commissioner-Dennis Harris
- County Road Commission-Dennis Borchard
- SCTOA-Ken Hornak:
- **Cemetery**-Daniel Himstedt, Scott Mrdeza, Cathy Gross: Tree trimming and cleanup were performed around the Columbarium ahead of the Memorial Day service by the American Legion..
- Building Official-Rob Kehoe
- Ordinance and Zoning Enforcement Officer-Pat Olk
- **Rehmann Health Center**-Cathy Gross: Great Lakes Mobile Dental Clinic scheduled for June 9 and July 8 and mentioned that WIC is meeting at least 2 times a month.
- **Fire Board**-Joe Ruthig: The department has recorded between 111 and 114 runs so far, Planning to paint the overhead doors, and indicated that the audit is nearing completion.
- **MMWA**-Daniel Himstedt, Ken Hornak. Meeting scheduled for June 9, 2025. Ken will attend.
- **Task Force**-Joseph Ruthig: Next meeting July 22, 2025
- Township Parks-Kevin Carlton and Sarah Tomac
- **Planning Commission**-Scott Mrdeza: Planning Commission met May 27,2025 and denied a special use permit for a deer processing facility.

## **Board Officials Reports:**

**Supervisor:** there was three things on my report. I want to talk about. One was the Young's County Drain. We are having a meeting here on June 30th. Let me double check my calendar. Young's County Drain meeting on June 30th. It's going to be here at this building this month at 10 o'clock. And apportionments have been set. Shiawassee County is going to be responsible for 61% of the bill. Saginaw County is going to be responsible for 39% of the bill, but those both are subject to appeal. Shiawassee County and Saginaw County Drain Commissioners were asked to come to some agreement. They could not do that, so MDARD set those numbers. Those numbers were set by MDARD, but both townships or both counties have the ability to appeal those decisions. So, it is not set in stone yet. Hopefully by then we will know more about our EGLE permitting, and then they will be going out for bids shortly after that. They've kind of already decided they are going to start construction spring of 2026. It is getting late in the year to get bids and get construction going already, so they will work on that as the summer goes on through the fall, and get all their bids together. That project should start in the spring of 2026. There is construction on M52, between M57 and the St. Charles village limits, they are doing resurfacing of that road, it is a \$1.3 million project, the state is resurfacing that. It is supposed to run through the end of June, it should be pretty much wrapped up by the end of June, and again, that will be single lane closures with flagmen out there working on that to keep your traffic safe. But it will be open, but if you have got an alternate route, I would suggest using it for the next month. And I think that was all that was on my report, if anybody has questions for me, I will be glad to try and answer.

**Clerk:** Ongoing efforts to consolidate voting precincts. Location for consolidation is still being determined.

**Treasurer:** Working with BS&A putting online tax collection in place Friday the 28<sup>th</sup> of June they are going to do a live run with me to make sure that everything is working. There will be a link on our website, to go pay your bill, and if you want to pay it with a credit card, you have got a 3% transaction fee. Or you can do an e-check for approximately \$4. So, I am working on getting that in place. I am hoping that July 1st that will be ready to roll. Our audit has been ongoing for a few months. It is all been done remotely, and we are about wrapping it up. We have not had any issues, so I think by the 1st of July, the audit will be complete.

## **Unfinished Business:**

- **Consider Adoption of the Chesaning Township Anti-Blight Ordinance:** Committee meeting to create ordinance.

## **New Business:**

- A. Consider Insurance with EMC (\$11,326.00):** MOTION by Hornak, supported by Gross, to continue insurance with EMC, adding the 917 for cyber suite for a total of \$11,624. Roll Call Vote: Yeas: Tomac, Hornak, Gross, Himstedt, Ruthig. Nays: None Motion carried.

**B. Consider Approval of PA-116 Applications:**

Motion by Gross supported by Tomac to approve a Farmland and Open Space Preservation Program (PA-116) application for Michael and Jane Casassa which contains the following parcels 13-09-3-06-4002-005, 13-09-3-07-2005-000, 13-09-3-06-4003-000, 13-09-3-06-1001-003. Motion Carried

Motion by Gross supported by Hornak to approve a Farmland and Open Space Preservation Program (PA-116) application for Michael and Jane Casassa which contains the following parcel 13-09-3-07-3003-001. Motion Carried

Motion by Gross supported by Tomac to approve a Farmland and Open Space Preservation Program (PA-116) application for Michael and Jane Casassa which contains the following parcels 13-09-3-06-3001-005, 13-09-3-06-3002-000. Motion Carried

Motion by Gross supported by Himstedt to approve a Farmland and Open Space Preservation Program (PA-116) application for Jordan and Michael Casassa which contains the following parcels 13-09-3-03-2002-000, 13-09-3-

04-1006-002, 13-09-3-04-1006-000. Motion Carried.

Motion by Gross supported by Tomac to approve a Farmland and Open Space Preservation Program (PA-116) application for Jane and Stephen Casassa which contains the following parcel 13-09-3-07-1001-001. Motion Carried.

Motion by Gross Supported by Hornak to approve a Farmland and Open Space Preservation Program (PA-116) application for Michael and Stephen Casassa which contains the following parcel 13-09-3-07-4001-000. Motion Carried.

Motion by Gross supported by Tomac to approve a Farmland and Open Space Preservation Program (PA-116) application for Jane and Stephen Casassa which contains the following parcels 13-09-3-17-2003-000, 13-09-3-17-2003-003, 13-09-3-17-2002-002, 13-09-3-17-2002-000. Motion Carried.

**C. Consider Membership Renewal with MTA (\$3,284.00):** MOTION by Hornak supported by Himstedt to continue our contract with Michigan Township Association for a total of \$3,284. Roll Call Vote: Yeas: Tomac, Hornak, Gross, Himstedt, Ruthig. Nays: None.

**D. Consider Adoption of Independent Contractor Agreement Equalization Services with Saginaw County:** MOTION by Hornak, supported by Tomac, to approve or enter into a contract for the independent contractor agreement Roll Call Vote: Yeas: Hornak, Gross, Himstedt, Tomac, Ruthig. Nays: None Motion Carried

**Public Comment: Three minutes Per Person (any topic):** Public Comment began at 7:57 and closed at 8:00 with 2 comments.

**Township Board Comment:** None

**Approval of Bills:** Approve the bills in the amount of \$33,280,59. **MOTION:** by Himstedt supported by Hornak to pay the bills in the amount of \$33,280,59. Roll Call Vote: Yeas: Gross, Himstedt. Tomac, Hornak, Ruthig Nays: none. Motion Carries.

**Adjournment:** Motion by Tomac, supported by Hornak to adjourn the meeting at 8:01p.m. Motion Passed.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Daniel Himstedt  
Chesaning Township Clerk

Supervisor Approval – Yes \_\_\_ No \_\_\_

Change Requests \_\_\_\_\_

Supervisor Joe Ruthig \_\_\_\_\_ Date: \_\_\_\_\_