

TOWNSHIP OF CHESANING
APPROVED
MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
MEETING MINUTES
October 7, 2021
7:00 P.M.

Regular Meeting: Called to order at 7:00 p.m.
Pledge of Allegiance was led by the Board of Trustees.

Members Present: Supervisor Joe Ruthig, Treasurer Cathy Gross; Trustees: Ken Hornak, Pete Hemgesberg, Kevin Carlton, and Bill Hedrich. **Members Absent:** Clerk, Julie Paulson

Approval of Agenda: Agenda was presented for approval. Motion by Hedrich, support by Hemgesberg, to approve the agenda with the addition of one item under New Business – 9. i. Approval of July 2021 Payroll.
Vote: All yeas. Motion carried.

Approval of Minutes: Regular Board Meeting Minutes of September 2, 2021 were presented for approval. Motion by Hedrich, support by Hornak to approve the September 2, 2021 Regular Board Meeting Minutes as presented.
Vote: All yeas. Motion carried.

Brief Public Comments: Began at 7:05 p.m. There were no public comments. Ended at 7:05 p.m.

Correspondence: None

Presentations: None

Committee/Board Reports:

County Commissioner –
County Road Commission –
SCTOA –

Cemetery – Supervisor Ruthig obtained an estimate from a local contractor to fix the cemetery driveway in the old part of the cemetery on the East side of Sharon Road due to visible wash out. The Board decided to revisit this issue at a later date. Hedrich offered to shut off the water at the cemetery as soon as weather dictates, probably the first part of November.

Building Official – Rob Kehoe provided a report showing permits issued in September. It was noted that Taco Bell is building their restaurant on the corner of M-52 and M-57.

Ordinance Enforcement Officer – Presented by Supervisor Ruthig as Pat Olk, Code Enforcement Officer is currently out on medical leave. Removal of an old car with no plates on Chesaning Road was completed. Chesaning Recyclers picked up the car with the approval of the homeowner.

Rehmann Health Center- Presented by Treasurer Gross. The next mobile Dental Clinic will be held October 26th. The WIC Clinic continues to be handled remotely. Beltone Hearing continues with their Wednesday and Friday schedule at the Center, however the road work on Saginaw Street has made it hard to access the Center easily. The United Appeal Campaign will be beginning again shortly.

Fire Board – Presented by Supervisor Ruthig. Last meeting was held on September 8, 2021. There were 17 runs in August, 131 year-to-date. The old ladder truck was sold to Birch Run Speedway for \$6,000. Engine 5, an old pumper truck was purchased by Mills Township in the Beaverton/Edenville area. Main Beverage donated a full pallet of drinking water to the fire department.

MMWA – Trustee Hornak noted there was a document shredding event on October 5, 2021.

Task Force – Trustee Carlton attended the September 28, 2021 meeting, however, there were not enough members in attendance to have a quorum. The next Task Force Meeting is scheduled for October 26, 2021 at 7:30 a.m. at the Chesaning Chamber Office.

Board Officials Reports:

Supervisor: During the month of August the Saginaw County Road Commission completed brush cutting of overgrown brush from bridge decks with mowing and brush spraying of phragmite and cattails. The cross culvert was replaced on Harris Road and the area hydroseeded which was estimated at a cost of \$9,000 but came in at an actual cost of \$6,000. Ditch work was done on Stuart Road between Volkmer and Deitering Roads. There was also tree and brush clean-up from a recent high wind storm. Ruthig attended the Saginaw Area GIS meeting on September 20, 2021. Election of officers took place for a one-year term: Russ Taylor, Chairman; David Johnson, Vice Chairman; Paul Moore, Treasurer; and Megan Weaver, Secretary. The next meeting is January 24, 2022. Supervisor Ruthig noted that Taco Bell is under construction now. Senator Ken Horn held office hours at the Chesaning Township Hall on September 27, 2021 with approximately a dozen people in attendance. Chesaning Township received an invoice totaling over \$4,000 from the Saginaw County Public Works for drain improvements at large. The Board of Determination also decided improvements are needed on the Fairchild Drain which hasn't been worked on since 1973 – 1974. Maple Grove, St. Charles, Albee and Chesaning Townships will all be assessed for Fairchild Drain work at large. A Parks and Rec public meeting was held October 6, 2021 with approximately ten people in attendance from their advisory committee. The next Parks and Rec meeting is October 20, 2021 at 7:30 p.m. at the Chesaning High School Cafeteria. It was noted there was not a Village Police report turned in to the Township this month. Trick or treating will be held in Chesaning on October 31st from 6:00 p.m. until 8:00 p.m. Chesaning Village Council is planning to invite their attorney to the next Village Council meeting to discuss options for enforcing the marijuana odor problem.

Clerk: Clerk Julie Paulson is out on medical leave but keeping in contact with the office to be sure necessary duties are being fulfilled. Deputy Clerk, Kris Hilzinger is assisting. At this time we have not received any ARPA (America Rescue Plan Act) funds but have confirmation that our Application has been approved.

Treasurer: Summer taxes are being collected at the Chesaning Township Office at a rate of 2% interest in October. An additional 1% interest will be added each month on unpaid taxes moving forward through February 2022. It was noted that approximately 85% of all taxpayers have paid their summer property taxes as of October 2021. Treasurer Gross also noted that the \$41,474 which was electronically deposited by the State of Michigan into the Chesaning Township general fund account was for State Revenue Share monies, not ARPA (America Rescue Plan Act) funding as mentioned at the September 2, 2021 Board Meeting.

Unfinished Business:

- **Discuss Logo:** Logo handout discussed and Board consensus is that the kayak and farming pictures are the best portrayal for the new Chesaning Township Logo. Trustee Hemgesberg suggested further work with the logo designer regarding possibly removing the circle around the logo and editing the font for the lettering.

Trustee Hemgesberg also suggested the Clerk, Deputy Clerk and Treasurer review those changes and make the final decision for the logo design. Motion by Hemgesberg, support by Hornak to contact the logo designer about changes discussed. Vote: All yeas. Motion carried.

- Bob Corrin Memorial: We now have \$5,182 in the Memorial Fund. Designs by Vorhees Signs and Agnew Graphics were discussed. The proposal by Agnew Graphics was chosen. Pete Hemgesberg commented that he liked the taller side posts on the sign versus the short posts. The Board agreed the proposed sign with the taller posts by Agnew Graphics is the best choice. Ruthig will contact Mark Agnew about moving forward.

New Business:

- Snowplowing Bids: Supervisor Ruthig opened a sealed bid for snowplowing of the Chesaning Township Hall and Cemetery. Struck Lawn and Landscaping was awarded the contract for snowplowing at a rate of \$40 per plow including snow removal of sidewalks when the snow is 2 inches or more deep at the township hall; \$100 per hour for plowing at Wildwood Cemetery on an "on call" basis. The contract is for three years. Motion by Hedrich, support by Hemgesberg to accept the bid from Struck Lawn and Landscaping for snowplowing/snow removal at the Chesaning Township Hall and cemetery for the winter 2021 through 2024. Roll Call Vote: Yeas- Hemgesberg, Gross, Carlton, Hedrich, Hornak, and Ruthig. Nays- None. 6 yeas, 0 nays, 1 absent. Motion carried.
- Special Assessment Roll Property Additions/Deletions: Treasurer Gross asked the Board to approve the addition of Parcel #13-09-3-03-1003-003, 14175 Corunna Road, to the Refuse and Recycle Special Assessment Roll for the winter property taxes – 2021. Gross also asked for approval of the removal of Parcel #13-09-3-26-1004-002, 8333 Ferden Road; and Parcel #13-09-3-22-2010-000, 9615 Peet Road as one house was destroyed by fire and the other house was demolished with no plans to rebuild either. Motion by Hedrich, support by Hornak to add parcel #13-09-3-03-1003-003 to the 2021 Special Assessment Roll and remove parcel #13-09-3-26-1004-002 and parcel #13-09-3-22-2010-000 from the 2021 Special Assessment Roll. Roll Call Vote: Yeas- Gross, Carlton, Hedrich, Hornak, Hemgesberg and Ruthig. Nays- None. 6 yeas, 0 nays, 1 absent. Motion carried.
- Consider 2021 Winter Tax Refuse/Recycle Special Assessment Rate: Motion by Hemgesberg, support by Hedrich to adjust the special assessment annual amount for trash and recycling pick up on the 2021 Winter Property Tax Bill to \$165. Roll Call Vote: Yeas- Carlton, Hedrich, Hornak, Hemgesberg, Gross, and Ruthig. Nays- None. 6 yeas, 0 nays, 1 absent. Motion carried.
- Township Hall & Parshallburg Park Port-O-John Pick Up: Motion by Hornak, support by Carlton to remove the port-o-john at Chesaning Township Park and Parshallburg Park, but leave the port-o-john at Wildwood Cemetery. Vote: All yeas. Motion carried.
- Accept Fiscal Year Ending March 31, 2021 Audit Report: Motion by Hedrich, support by Hemgesberg to accept the 2020 – 2021 Audit Report from Campbell Auditing CPA, PLC. Roll Call Vote: Yeas- Hemgesberg, Gross, Carlton, Hedrich, Hornak, and Ruthig. Nays- None. 6 yeas, 0 nays, 1 absent. Motion carried.
- Frankenmuth MTA Retreat: Ken Hornak and Joe Ruthig will attend the 2021 Michigan Townships Association Professional Development Retreat the last week of October. Ruthig will call and make reservations for any Board Member who would like to attend. Motion by Hemgesberg, support by Carlton that any Board Member interested in attending the MTA Frankenmuth Retreat should let Supervisor Ruthig know by tomorrow, October 8th. Roll Call Vote: Yeas- Hedrich, Hornak, Hemgesberg, Gross, Carlton, and Ruthig. Nays- None. 6 yeas, 0 nays, 1 absent. Motion carried.
- Cemetery Grounds Contract: Mow and Snow LLC has requested they be released from the current Grounds Maintenance Agreement with Chesaning Township and that 42 North Outdoor Services fulfill the remainder of the contract at the same rate of pay. Ruthig suggested the current contract with Mow and Snow can be amended to reflect the change to 42 North Outdoor Services. Motion by Hedrich, support by Hornak to release Mow and Snow LLC from the Grounds Maintenance Agreement with Chesaning Township and enter into an Agreement with 42 North Outdoor Services to fulfill the remainder of the

Grounds Maintenance Agreement at the same rate of pay. Roll Call Vote: Yeas:- Gross, Carlton, Hedrich, Hornak, Hemgesberg, and Ruthig. Nays- None. 6 yeas, 0 nays, 1 absent. Motion carried.

- h. Consider Bids for Tree & Stump Removal at Cemetery: Bids from Up-A-Tree Tree Service, C and C Stump Grinding, and M and T Tree Service LLC were reviewed. Up-A-Tree had the lowest bid of \$525 to grind four stumps. Up-A-Tree also had the lowest bid of \$1,600 to cut down two large oak trees and remove large limb over fence extending to neighbor’s property.

Motion by Hedrich, support by Hemgesberg, to hire Up-A-Tree Tree Service to grind four large stumps. Roll Call Vote: Yeas- Carlton, Hedrich, Hornak, Hemgesberg, Gross, and Ruthig. Nays- None. 6 yeas, 0 nays, 1 absent. Motion carried.

Motion by Hedrich, support by Hemgesberg, to hire Up-A-Tree Tree Service to cut down two large oak trees and remove large limb over fence. Roll Call Vote: Yeas- Carlton, Hedrich, Hornak, Hemgesberg, Gross, Ruthig. Nays- None. 6 yeas, 0 nays, 1 absent. Motion carried.

- i. Approval of July 2021 Payroll: Gross explained to the Board that the July 2021 Payroll was inadvertently omitted from the September 2, 2021 Board Meeting bills to be approved. Motion by Hemgesberg, support by Carlton, to approve the July 2021 Payroll. Roll Call Vote: Yeas- Hornak, Hemgesberg, Gross, Carlton, Hedrich, and Ruthig. Nays- None. 6 yeas, 0 nays, 1 absent. Motion carried.

Public Comments: Began at 8:32 p.m. There were no public comments. Ended at 8:32 p.m.

Township Board Comments: Ruthig advised there is a Zoning Board of Appeals hearing scheduled for November 3, 2021 at 7:00 p.m. regarding a non-conforming lot. Kevin Carlton commented that he thinks we should begin adding “Parks and Rec” to our future Agendas under Committee Reports.

Approval of Bills: Motion by Hemgesberg, support by Carlton, to pay the bills as presented totaling \$49,206.62. Roll Call Vote – Yeas: Hemgesberg. Gross, Carlton, Hedrich, Hornak, and Ruthig. Nays- None. 6 yeas, 0 nays, 1 absent. Motion carried.

Adjournment: Motion by Hedrich, support by Carlton, to adjourn the meeting at 8:36 p.m. Motion carried.

Approved: _____

**Cathleen L. Gross, Treasurer – Acting Secretary
Chesaning Township**

Supervisor Approval – Yes___ No___

Change Requests_____

Supervisor Joe Ruthig_____ Date:_____