

**TOWNSHIP OF CHESANING
APPROVED
MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
1025 BRADY ST.
CHESANING, MI 48616**

April 3, 2025
7:00 p.m.

Regular Meeting: Called to order at 7:02 pm.

Pledge of Allegiance: Was led by the Board of Trustees.

Members Present: Supervisor Joe Ruthig, Clerk Daniel Himstedt, Treasurer Cathy Gross, Trustees Kevin Carlton, Scott Mrdeza and Sarah Tomac.

Absent: Ken Hornak

Approval of Agenda: (Additions to the agenda will be handled under New Business) Agenda was presented for approval with addition of Item g and Item H under New Business. MOTION by Tomac supported by Carlton to accept agenda with additions. Motion Passed.

Approval of Minutes: March Board Meeting Minutes presented for approval. MOTION by Mrdeza supported by Gross to approve the March 6, 2025 Regular Meeting Minutes. Motion Passed.

Presentations: Kyle Bostwick Chief Deputy Clerk of Saginaw County spoke to the board about condensing Chesaning's 2 voting precincts down to 1 precinct.

Correspondence: Creative Passions Retreats and Quilt Shop will be hosting the 2nd Annual Quilt Walk and Show May 1st-3rd, 2025. Shiawassee River Cleanup will be held May 17-18 2025. Volunteers wanted.

Public Comments: Three Minutes Per Person (Agenda Items Only) One comment heard by the board.

Committee/Commission Reports:

- a. County Commissioner – Dennis Harris
- b. County Road Commission – Dennis Borchard
- c. SCTOA – Ken Hornak
- d. Cemetery Committee – Scott Mrdeza, Dan Himstedt, Cathy Gross
- e. Building Official – Rob Kehoe
- f. Ordinance and Zoning Enforcement Officer – Pat Olk
- g. Rehmann Health Center – Cathy Gross Mobile Dental Clinic will be held April 18th and is currently full. They will be back on June 9th and July 8th. WIC continues to use the Health Center.
- h. Fire Board Authority – Joseph Ruthig Meeting was held on March 12, 2025 There have been 13 runs for the month of February and 38 runs as of March 12. Several Grass fires and the Chief was considering a fire ban. Ladder testing, SCBA testing and mask fit tests were completed and all went well. CBFD will be increasing their liability insurance from five million to ten million. Increase in premium at about \$875.00 per year. Total of about \$25,000.00. Thank you to Jason from Hedrich Excavating for keeping the Fire Department parking lot open during drifting snow events. Payroll has been increased to stay in line with State mandated minimum wage. We also found out the Fire Department will be exempt for the new Earned Sick Time Act. Golf outing committee met and the CBFD Golf Outing fund raiser is set for May 17th. This is open to the public and there is a flyer on the bulletin board in the entrance to the Township Hall.
- i. Mid-Michigan Waste Authority – Dan Himstedt, (Ken Hornak, alternate)
- j. Task Force – Joseph Ruthig, (Kevin Carlton, alternate) Meeting scheduled for April 22, 2025
- k. Township Parks – Kevin Carlton, Sarah Tomac

Board Officials Reports:

- a. Supervisor Ruthig: Young's Inter-County Drain met on March 20, 2025. All the easements are now secured. Waiting on EGLE for permit. From the Shiawassee River to Ditch Rd. is the only section that needs a permit. Part 197 of the Michigan Drain Code meeting is set for May 1, 2025. This meeting is to define the boundaries of the drain district. Last time it was done was 1974. May 12th has been set for the next Drain Board meeting where they plan to set the apportionments between Saginaw and Shiawassee Counties. The current drain district has 2080 acres in Shiawassee County and 1072 acres in Saginaw County. That will be one of the factors in determining the assessments for landowners. Hoping to get the assessment on the 2026 tax roll so we can start paying for the project. If we get the EGLE permit soon we may be able to start construction this fall.
- b. Clerk Himstedt: Nothing to report
- c. Treasurer Gross: Settled with the county March 24th all money has been disbursed and balanced. Looking into online payments

Unfinished Business:

- a. Consider Adoption of the Chesaning Twp Anti-Blight Ordinance: Committee will update the Board at next meeting.

New Business:

- a. **Consider Hiring William Frelitz as a Twp employee for Mole Control and Lawncare.** MOTION by Carlton supported by Mrdeza to Hire William Frelitz as a Township employee for Mole Control and Lawncare. Roll Call Vote: Yeas: Carlton, Tomac, Mrdeza, Gross, Himstedt, Ruthig Nays: None Motion Carried
- b. **Consider Groundskeeping Contract Amendment with 42 North.** MOTION by Tomac supported by Carlton to amend contract with 42 North. Roll Call Vote: Yeas: Tomac, Mrdeza, Gross, Himstedt, Carlton, Ruthig. Nays: None Motion Carried.
- c. **Consider Purchase of Mole Traps (\$100).** MOTION by Mrdeza supported by Tomac to purchase Mole traps for \$100.00. Motion Carried
- d. **Consider Appointment of Joe Greenfelder to the Chesaning Twp Planning Commission.** MOTION by Ruthig supported by Carlton to appoint Joe Greenfelder to the Chesaning Township Planning Commission (Term 4/1/25-3/31/28). Motion Carried
- e. **Consider Budget Amendment for 2024-2025 Budget.** MOTION by Carlton supported by Tomac to amend 24-25 budget by moving \$200.00 from contingencies to Township Building and \$2,700.00 from contingencies to Zone and Community Development. Roll Call Vote: Yeas: Mrdeza, Gross, Himstedt, Carlton, Tomac, Ruthig. Nays: None Motion Carried.
Consider Budget Amendment for 2025-2026 Budget. MOTION by Gross supported by Carlton to Amend 2025-2026 fiscal year budget to remove the \$188,000.00 Saginaw County Road millage from our anticipated revenue and disbursements. Roll Call Vote: Yeas: Gross, Himstedt, Carlton, Tomac, Mrdeza, Ruthig Nays: None Motion Carried.
- f. **Consider Contract Renewal With Sloan Septic Service for Port-a-John.** MOTION by Mrdeza supported by Tomac to enter in contract with Sloan Septic Service for Port-a-Johns at Township Hall and Parshallburg Park. Motion Carried.
- g. **Consider paying for M&T Tree Service to dispose of downed trees.** MOTION by Carlton supported by Mrdeza to utilize M&T Tree Service to dispose of downed trees at Cemetery for \$1,000.00. Motion Carried
- h. **Discussion regarding Earned Sick Time Act.** Board consensus to have our attorney draw up policy for Earned Sick Time Act.

Public Comment: Three Minutes Per Person (Any Topic) Public Comment began at 8:34 with 3 comments heard by the Board.

Township Board Comments: None

Approval of the Bills: Approve the bills in the amount of \$96,120.25. MOTION by Himstedt supported by Carlton to pay the bills in the amount of \$96,120.25. Roll Call Vote: Yeas: Mrdeza, Gross, Himstedt, Carlton, Tomac, Ruthig Nays: None Motion Carries.

Adjournment: Motion by Carlton supported by Tomac to adjourn the meeting at 8:44 pm. Motion passed.

Approved: _____

Daniel Himstedt
Chesaning Township Clerk

Supervisor Approval – Yes_____No_____

Joe Ruthig
Supervisor