

TOWNSHIP OF CHESANING
APPROVED
MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
MEETING MINUTES
March 6, 2025
7:00 P.M.

Regular Meeting: Called to order at 7:00 p.m.

Pledge of Allegiance was led by the Board of Trustees.

Members Present: Supervisor Joe Ruthig, Clerk Daniel Himstedt, Treasurer Cathy Gross, Trustees Kevin Carlton, Ken Hornak, and Scott Mrdeza,

Absent: Sarah Tomac

Approval of Agenda: Agenda was presented for approval with addition of Item k under New Business. MOTION by Carlton supported by Hornak to accept Agenda as presented. Motion Passed.

Approval of Minutes: February Board minutes presented for approval. MOTION by Gross, support by Carlton to approve the February 6, 2025 Board Minutes. Motion Passed. February 12, 2025 special meeting minutes were presented for approval MOTION: by Hornak support by Gross, to approve February 12, 2025 special meeting minutes. Motion Passed.

Presentations: None

Correspondence: None

Brief Public Comments: None.

Committee/Board Reports:

- County Commissioner-Dennis Harris
- County Road Commission-Dennis Borchard
- SCTOA-Ken Hornak:
- Cemetery-Daniel Himstedt, Scott Mrdeza, Cathy Gross
- Building Official-Rob Kehoe
- Ordinance and Zoning Enforcement Officer-Pat Olk
- **Rehmann Health Center**-Cathy Gross: A toilet was replaced. Mobile Dental Clinic will be held in April and is full. The following one is in June and is mostly full. They have been coming every other month. WIC continues to use the center two times a month.
- **Fire Board** -Joe Ruthig: Meeting was held on February 12, 2025. There have been 13 runs for the month of January and 19 as of the night of the meeting. Results came back from the American Firefighters Grant audit and it has been accepted with no corrections. Working on the budget and will adopt this month. They have an April to March fiscal year which is the same as the Township
- **MMWA**-Daniel Himstedt, Ken Hornak. Kenneth Hornak attended the meeting in February, the next meeting will be April 14, 2025. The State is requiring a new 5-year Waste Management plan and they are working to complete it. The finances were approved.
- Task Force-Joseph Ruthig: Next meeting will be April 22, 2025
- Parks & Rec-Kevin Carlton and Joe Ruthig

Board Officials Reports:

Supervisor: Board of Review will meet next week. Appeals will be heard on Monday from 9:00 to noon and 1:00 to 4:00. Tuesday from 1:00 to 4:00 and 6:00 to 9:00.

Weight restrictions are now in place until further notice on state and local roads for the southern half of the lower peninsula.

We finally received our permit from EGLE to do the work at Parshallburg park. I just today submitted an application to Saginaw County for a Soil Erosion and Sediment Control permit, and OHM will be holding a pre-bid meeting next Thursday at both the Village and Township locations. This gives the contractors a chance to see the scope of the work and ask questions before they submit bids.

I was approached by Phil Hathaway, who is part of the Shiawassee River Trail Coalition, and he thinks we need to do something with the dam at Parshallburg. I told him I would discuss it with the board but not until after the kayak project is done. Daylight Saving Time begins this Sunday at 2:00 am so do not forget to set your clocks ahead before you go to bed Saturday night.

Clerk: We are still considering moving from two precincts to one. Kyle Bostwick will be attending our next board meeting to answer any questions from the board.

Treasurer: If you have not paid your taxes, send them to the county unless you have personal property taxes. 89% of the taxes were paid locally. There are 9 personal property parcels that we are still trying to collect, which comes to about \$280,000.00. We received State Revenue Sharing of \$42,304.00. In 2024 it was \$41,318.00 which is down about \$1,000.00. In 2023 it was \$42,507.00. We got \$550.00 in Metro Act money. We normally get a small amount in February and get a larger amount in the summer. Metro Act money is supposed to be used on roads. On March 24, 2025 I will be settling with the county. Paid out about 1.5 million from taxes this week.

Unfinished Business:

- **Consider Adoption of the Chesaning Township Anti-Blight Ordinance:** No committee meeting was held, will report back at the next meeting.
- **Discussion Regarding Timber Sales of Wildwood Cemetery:** Still trying to connect with

Open Budget Public Hearing:

Review:

- Chesaning Township 2025-2026 General Appropriations Act.**
- Chesaning Township 2025-2026 Fee Schedule.**
- Chesaning Township 2025-2026 Board Meeting Schedule.**
- Public Comment:** None

Close Public Hearing

New Business:

- Consider Chesaning Township 2025-2026 General Appropriations Act:** MOTION by Hornak Support by Carlton to approve resolution for the Chesaning Township 2025-2026 General Appropriations Act. Roll Call Vote: Yeas: Carlton, Hornak, Mrdeza, Gross, Himstedt, Ruthig. Nays: None Motion Passed
- Consider Chesaning Township 2025-2026 Fee Schedule:** MOTION by Mrdeza Support by Himstedt to Adopt the Chesaning Township 2025-2026 Fee Schedule Roll Call Vote: Yeas: Hornak, Mrdeza, Gross, Himstedt, Carlton, Ruthig. Nays: None Motion Passed
- Consider Chesaning Township 2025-2026 Board Meeting Schedule:** MOTION by Carlton support Hornak to adopt Chesaning 2025-2026 Board Meeting schedule with the change of July Meeting moved to July 10, 2025. Roll Call Vote: Yeas: Hornak, Mrdeza, Gross, Himstedt, Carlton, Ruthig. Nays: None Motion Passed
- Consider Budget Amendment Move \$4,500.00 From Contingencies to Assessing:**
- Consider Budget Amendment Move \$500.00 From Contingencies to Insurance:**
- Consider Budget Amendment Move \$5,000.00 From Roads to DTE Solar Review:** MOTION by Hornak support by Gross to Move \$4,500.00 From Contingencies to Assessing, \$500.00 From Contingencies to Insurance, \$5,000.00 From Roads to DTE Solar Review. Roll Call Vote: Yeas: Mrdeza, Gross, Himstedt, Carlton, Hornak, Ruthig. Nays: None Motion Passed
- Consider Upgrade to Cemetery Light (\$197.00):** MOTION by Mrdeza support by Hornak to Upgrade the Cemetery Light for \$197.00. Roll Call Vote: Yeas: Gross, Himstedt, Carlton, Hornak, Mrdeza, Ruthig. Nays: None Motion Passed
- Consider Reappointment of Devin Betz to the Chesaning Township Planning Commission (Term 4/1/25 to 3/31/28):** MOTION by Ruthig support by Carlton to Reappoint Devin Betz to Planning Commission. Motion Passed

- I. **Consider Reappointment of Tom Gross to the Chesaning Township Zoning Board of Appeals (Term 4/1/25 to 3/31/28):** MOTION by Ruthig support by Hornak to reappoint Tom Gross to Chesaning Township Zoning Board of Appeals. Motion Passed.
- J. **Consider Reappointment of Daryl Gross to the Chesaning Township Zoning Board of Appeals (Term 4/1/25 to 3/31/28):** MOTION by Ruthig supported by Mrdeza to reappoint Daryl Gross to Chesaning Township Zoning Board of Appeals. Motion Passed.
- K. **Discussion regarding Hiring an Employee to Mow at Parshallburg Park and Control Moles at Cemetery:**
Would like to hire an employee to control the moles and to control the grass at Parshallburg Park. They would be covered under our liability insurance and there is money in the budget to do so. Want to get the board consensus.

Public Comment: Three minutes Per Person (any topic): Public Comment began at 7:48 and closed at 7:56 with 4 comments.

Township Board Comment: None

Approval of Bills: Approve the bills in the amount of \$74,396.63. **MOTION:** by Hlmstedt supported by Carlton to pay the bills in the amount of \$74,396.63. Roll Call Vote: Yeas: Carlton, Hornak, Mrdeza, Gross, Himstedt, Ruthig Nays: none. Motion Carries.

Adjournment: Motion by Carlton, supported by Himstedt to adjourn the meeting at 7:58p.m. Motion Passed.

Approved: _____

Daniel Himstedt
Chesaning Township Clerk

Supervisor Approval – Yes___ No___

Change Requests_____

Supervisor Joe Ruthig_____ Date:_____