

TOWNSHIP OF CHESANING  
APPROVED  
MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING  
MEETING MINUTES  
January 4, 2024  
7:00 P.M.

**Regular Meeting:** Called to order at 7:01 p.m.

**Pledge of Allegiance** was led by the Board of Trustees.

**Members Present:** Supervisor Joe Ruthig, Clerk Daniel Himstedt, Treasurer Cathy Gross, Trustees: Kevin Carlton, and Pete Hemgesberg. Members Absent: Bill Hedrich and Ken Hornak.

**Approval of Agenda:** Agenda was presented for approval. Motion by Hemgesberg, support by Gross, to approve the January 4, 2024 agenda with addition of Resolution for MMWA as item F under new business. Motion Passed.

**Approval of Minutes:** December 7, 2023 Regular board meeting minutes were presented for approval. MOTION by Hemgesberg, support by Carlton to approve the December 7, 2023 Regular Board Meeting Minutes. Motion Passed.

**Presentations:** Paul Junge from Genesee County will be running for Congress in Michigan's 8th District. He was the Republican Nominee during the last election but lost to Dan Kildee. Dan Kildee will not be seeking reelection so Paul has decided to run again.

**Correspondence:** None.

**Brief Public Comments:** None.

**Committee/Board Reports:**

- County Commissioner
- County Road Commission
- SCTOA
- Cemetery.
- Building Official
- Ordinance Enforcement Officer
- **Rehmann Health Center-** Presented by Treasurer Gross. WIC continues to meet twice a month at the health center. Mobile Dental Clinic was scheduled on January 3rd with a full schedule and all showed. A call was received from Great Lakes Bay Health Dental Director Dr. Katie, she stated that they will be charging on a sliding scale for cleanings on the Mobile bus. Currently the fee is a \$40.00 flat fee and with grant money Rehmann Health Center has been paying the fee. The sliding scale will be based on income so it may cost more but the health center will try to continue to pick up that fee. There is another Mobile Dental Clinic scheduled for January 23rd. United Appeal is ongoing and donations continue to come in. The center will continue to collect those until April
- **Fire Board** – Presented by Supervisor Ruthig. Meeting was held December 14, 2023 at that time there were 188 calls year to date and 13 calls for the month of November. Had some issues with housekeeping during the last blood drive and a decision was made to give them one more chance, if issues continue, they will no longer be allowed to use the Fire Dept for blood drives, The building value was increased by about \$200,000 by the insurance company. The new value is 2.7 million and the value of the large vehicles was also updated. Insurance has covered \$443,700 to repair the roof and siding damage. Two new State certified Firefighter instructors have started. Congratulations to Brandon and Nick Fall.
- MMWA
- **Task Force**-Next meeting will be January 23rd.
- Parks & Rec

### **Board Officials Reports:**

**Supervisor:** Saginaw County Road Commission will hold its District 3 spring meeting at Chesaning Township Hall on January 31, 2024. Marion, Brant, St. Charles, Albee, Chapin, Brady, Chesaning and Maple Grove Townships will be in attendance. Supervisor Ruthig spoke with the Drain Commissioner about the Young's County Drain. November meeting with EGLE 95% agreed on design. Awaiting final approval. Last email correspondence was sent December 20, 2023. Saginaw County has hired a new Administrator to replace Robert Bellman. Mary Catherine Hannah, who was the previous Administrator for Alpena County. Consumers Energy will be installing two new street lights at the corner of M-57 and State Road. Village of Chesaning will pay the monthly electric bill but they may still ask the Township to cover half of the installation cost of \$100 each. Black Spruce trees have been planted and should grow to as much as 20 feet. New lines have been painted and the project is for the most part complete.

**Clerk:** Absentee Ballot Applications have been sent out. Ballots will be here soon. Every registered voter in the county will be receiving a postcard with information regarding early voting which will be happening in Saginaw.

**Treasurer:** A state revenue share check was received for \$45,496.00 that is up \$1,653.00 from last year. Summer taxes are still being collected at 5% interest. All taxes are currently due February 14th. Since Christmas I collected \$1,102,000.00 Hopefully the end of the year rush is over. 3 disabled veterans applied for exemptions. Those will be added to the exemption list.

### **Unfinished Business:**

- **Discussion About ARPA Fund Expenditures:** A continued review of possible ideas for the Township's ARPA Funds. Among the items on the list that we have already used a portion of our ARPA Funds for include 1. Land Acquisition for Parshallburg Park in the amount of \$25,000, Total came to \$19,364.50. 2. Replace Copy Machines with a new Copier in the amount of \$6,050 and 3. an updated phone system which was \$3,290.00. Total spent is \$28,770 of ARPA funds leaving \$196,332.60 left to allocate this year. A pavilion was brought up for the Township Park and this can be put up for bids after the next meeting.
- **Discussion about office and board room Chairs:** Supervisor went to McNally office furniture and looked at chairs and a quote will be created to update the boardroom furniture. Treasurer would like new carpet or flooring for Township Hall.

### **New Business:**

- **Consider Contract with Township Auditor:** Four bids for required yearly audits were received. Four companies were Campbell Auditing who is our current auditor, Hoerner and Geer, Berthiaume and Company, and Hammerbacher and Company. The cheapest bid was by Berthiaume and Company which has contracts with the Chesaning-Brady Fire Administrative Board and Mid Michigan Waste Authority. Currently getting an answer from the Auditor takes a week or more for them to respond. Supervisor has found that Berthiaume and Company will answer the phone and answer questions. **MOTION** by Gross to accept three-year bid from Berthiaume and Company for audit services, supported by Hemgesberg Roll Call Vote: Yeas: Hemgesberg, Gross, Himstedt, Carlton, and Ruthig. Nays: None. Motion passed
- **Consider sending Board Members to MTA conference:** Annual MTA conference at Grand Traverse Resort will be April 22-25, 2024. Cost will be \$390.00 for full conference; Lodging in Traverse City for three nights is \$458.85 plus taxes. For the full conference and lodging the cost is \$899.32 to send a board member. In the past the board has agreed to send the board with a stipend for the hotel. Question was raised as to whether ARPA funds could be used to pay the fee. Supervisor will look to verify if ARPA funds could be used. **MOTION:** by Hemgesberg supported by Carlton to pay for Board of Trustees to attend MTA annual conference and hotel with ARPA funds, if possible, Roll Call Vote: Yeas: Hemgesberg, Gross, Himstedt, Carlton, and Ruthig. Nays: None Motion passed.
- **Consider Bid to Install Light on Mausoleum:** Bid received by Meyer Electric to install electric underground from shed to Mausoleum, with outlet and spotlight on flag for \$3600.00. **MOTION:** by Hemgesberg supported by Carlton to accept a bid by Meyer Electric to install electricity to the Mausoleum. Roll Call Vote: Yeas: Gross, Himstedt, Carlton, Hemgesberg, and Ruthig. Nays: None Motion passed
- **Consider Extending Winter Tax Due Date to February 29, 2024:** Treasurer reports that taxes are typically due February 14 but can be extended to February 29 with no interest charged. Board has always extended the date to

allow residents an extra 2 weeks to pay taxes. **MOTION** by Carlton supported by Hemgesberg to extend tax due date to February 29, 2024. Motion passed

- **Discuss Ground Mole Control at Wildwood Cemetery:** Need to find someone to address Mole Control at Cemetery. May need to amend the contract with Mow and Snow to address Moles and to take care of new land purchased.
- **Resolution to appoint Trustee and Alternate Trustee to the Mid Michigan Waste Authority:** This has been completed every year. Asked to adopt a resolution by MMWA to appoint Daniel Himstedt as constituent member and Ken Hornak as Alternate Member to serve the remainder of the existing term. **MOTION:** by Gross supported by Hemgesberg to adopt the resolution as proposed by MMWA. Roll Call Vote: Yeas: Hemgesberg, Gross, Himstedt, Carlton, and Ruthig. Nays: none. Motion passed.

**Public Comments:** Began at 7:49 pm. Public comments were received by 4 in attendance. Ended at 7:58 pm.

**Township Board Comment:** None

**Approval of Bills:** MOTION by Hemgesberg, supported by Carlton, to pay the bills as presented totaling \$60,897.06. Roll Call Vote – Yeas: Hemgesberg, Gross, Himstedt, Carlton, and Ruthig. Nays: None. Motion Passed.

**Adjournment:** Motion by Carlton, supported by Gross, to adjourn the meeting at 8:01 p.m. Motion Passed.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Daniel Himstedt, Clerk Chesaning Township

Supervisor Approval – Yes\_\_\_ No\_\_\_

Change Requests\_\_\_\_\_

Supervisor Joe Ruthig\_\_\_\_\_ Date:\_\_\_\_\_