

**TOWNSHIP OF CHESANING**  
**APPROVED**  
**MINUTES OF THE BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**MEETING MINUTES**  
**March 2, 2023**  
**7:00 P.M.**

**Regular Meeting:** Called to order at 7:00 p.m.

**Pledge of Allegiance** was led by the Board of Trustees.

**Members Present:** Supervisor Joe Ruthig, Clerk Julie Paulson, Treasurer Cathy Gross; Trustees: Pete Hemgesberg, Kevin Carlton. Ken Hornak and Bill Hedrich. **Members Absent:** None.

**Approval of Agenda:** Agenda was presented for approval. Motion by Paulson, support by Hemgesberg, to approve the March 2, 2023 agenda as presented. Vote: All yeas. Motion Passed.

**Approval of Minutes:** February 2, 2023 regular board meeting minutes were presented for approval. **MOTION** by Hedrich, support by Hornak to approve the February 2, 2023 Regular Board Meeting Minutes as presented. Vote: All yeas. Motion Passed. February 15, 2023 Special meeting minutes were presented for approval. **MOTION** by Hemgesberg, support by Hedrich to approved the February 15, 2023 special meeting minutes as presented. Vote: All yeas. Motion Passed.

**Brief Public Comments:** Began at 7:04 p.m. There were no public comments. Ended at 7:04 p.m.

**Correspondence:** None.

**Presentations:** None.

**Committee/Board Reports:**

**County Commissioner** – Commissioner Denny Harris reported on the Saginaw County animal shelter, Buena Vista property. Anyone who would like to contact Commissioner Harris may reach him through his Facebook page, Denny Harris for County Commissioner.

County Road Commission –  
SCTOA –

**Cemetery-** Time for the dumpster to be ordered for spring cleanup, also needing to replace flags.

**Building Official - Rob** Kehoe submitted the annual building inspector report which can be found in your board packet as well as copies at the Township.

Ordinance Enforcement Officer –

**Rehmann Health Center- Presented** by Treasurer Gross. Next Mobil Dental Clinic will be March 24<sup>th</sup>. WIC clinic continues to work remotely. The Chesaning United Appeal donations are at \$16,000 - \$17,000 so far. Applications will be handed out; decisions will be made as to distribution of the funds.

**Fire Board** – Presented by Supervisor Ruthig. Last meeting was held on February 8, 2023. There were 14 runs in January 2023, 22 calls year to date as of February 8, 2023. Five new firefighters will be starting soon. A \$300 grant was received from Harbor Freight. In the process of writing a \$5,000 AAA grant for Stabilization and electric vehicle safety equipment. AFG grant in the amount of \$207,000 has been submitted for new SCBA's. Working with "Signs by Crannie" to get a bid on replacing the sign at the road with an LED sign. They always advertise the blood drives as well as elections. Initial quote is for about \$31,000. Hoping to split the cost 4 ways, Chesaning Twp, Village of Chesaning, Brady Twp and the Fire Dept. About \$8,000 each. There is possible use for some of our ARPA funds.

**MMWA** – Presented by Trustee Hornak. Meeting held February 13. Upcoming new carts due to be delivered to the staging area at Brady Twp by April 10<sup>th</sup>. Will be sending out trash & recycle pick up date post cards in the mail to the residents.

Task Force-

**Park's & Rec**- There was miscommunication with OHM which was finally tracked down, now it is up to the Village to submit the 5 year plan.

### **Board Officials Reports:**

**Supervisor:** Sunoco gas station is finally open. BOR has been published in the Tri-County Citizen and will be held on the 13<sup>th</sup> & 14<sup>th</sup>. Please call ahead to make an appointment. Check the Twp website for times available. I was invited to judge the Student Integrated Projects presentations at the high school. Based on what I saw we can feel good about the future of Chesaning Union Schools and the young men and women who will be graduating this year. Some very talented and capable young men and women. Parks and Rec five-year master plan has finally been submitted to the MDNR for final approval. There was some delay with the Village manager's position change and transition. As soon as it gets approved it can go out for printing.

**Clerk:** We will be holding a May Consolidated Election for a total possible 13 voters residing within our Township for New Lothrop Schools. With the passage of Proposal 2, there will be many new election laws. The 9 days of early voting portion of the proposal has yet to be enacted into law. The postage issue is into effect, although details are not completed, but we are to include pre-paid postage for the return application as well as the return ballot. We will keep track of the postage for reimbursement by the State of Michigan.

**Treasurer:** 2023 property taxes can be paid through February 28, 2023; property taxes paid on and after 3-1-2023 are considered late and paid at the County. Delinquent Personal Property taxes and personal delinquent can still be paid at the Township. I will settle with the county at the end of the month. QuickBooks is now up and rolling and we have been very busy.

### **Unfinished Business:**

- None.

### **New Business:**

- Consider Chesaning Township 2023-2024 General Appropriations Act: After discussion, **MOTION** by Hornak, support by Carlton to adopt the Chesaning Township 2023-2024 General Appropriations Act as presented with the change of the Administrative Assistant position being paid out of the Administrative Assistant Line Item, not Office Help. Roll Call Vote – Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Hemgesberg, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed.
- Consider Chesaning Township 2023-2024 Fee Schedule: **MOTION** by Carlton, support by Hedrich to adopt the Chesaning Township 2023-2024 Fee Schedule as presented. Roll Call Vote – Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Hemgesberg, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed.
- Consider Chesaning Township 2023-2024 Board Meeting Schedule: **MOTION** by Hedrich, support by Hornak to adopt the Chesaning Township 2023-2024 Board Meeting Schedule. Roll Call Vote – Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Hemgesberg, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed.

- Consider Saginaw Future Contract: **MOTION** by Hornak, support by Hemgesberg to adopt the Saginaw Future Contract as presented. Roll Call Vote – Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Hemgesberg, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed
- Consider Legacy Assessing Services Inc. Contract: **MOTION** by Carlton, support by Hornak to adopt the 5-year contract with Legacy Assessing Services, Inc. as presented. Roll Call Vote – Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Hemgesberg, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed
- Consider Budget Amendment (Data Processing, add \$3,000 from Contingencies): **MOTION** by Hornak, support by Carlton to move \$3,000 from Contingencies line item to Data Processing line item. Roll Call Vote – Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Hemgesberg, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed
- Consider Budget Amendment (Street Lighting, add \$100 from Contingencies): **MOTION** by Hornak, support by Hemgesberg to move \$100 from Contingencies line item to Street Lighting line item. Roll Call Vote – Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Hemgesberg, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed
- Consider Budget Amendment (Assessing, add \$2,500 from Contingencies): **MOTION** by Carlton, support by Hemgesberg to move \$2,500 from Contingencies line item to Assessing line item. Roll Call Vote – Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Hemgesberg, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed
- Consider Budget Amendment (Election, add \$5,000 from Cemetery): **MOTION** by Paulson, support by Hornak to move \$5,000 from Cemetery line item to Election line item. Roll Call Vote – Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Hemgesberg, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed
- Consider Budget Amendment (Township Parks, add \$2,500 from Contingencies): **MOTION** by Hemgesberg, support by Hornak to move \$2,500 from Contingencies line item to Township Parks line item. Roll Call Vote – Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Hemgesberg, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed

**Public Comments:** Began at 8:03 pm. Public comments were received by 4 in attendance. Ended at 8:11 pm.

**Township Board Comments:**

**Approval of Bills:** **MOTION** by Hemgesberg, support by Hornak, to pay the bills as presented totaling \$33,461.95. Roll Call Vote – Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Hemgesberg, Ruthig. Nays: None. 7 yeas, 0 nays. Motion Passed.

**Adjournment:** Motion by Carlton, support by Hedrich, to adjourn the meeting at 8:13 p.m. Motion Passed.

Approved: \_\_\_\_\_

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**Julie C. Paulson, Clerk  
Chesaning Township**

Supervisor Approval – Yes\_\_\_ No\_\_\_

Change Requests\_\_\_\_\_

Supervisor Joe Ruthig\_\_\_\_\_ Date:\_\_\_\_\_