

**TOWNSHIP OF CHESANING**  
**APPROVED**  
**MINUTES OF THE BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**MEETING MINUTES**  
**August 5, 2021**  
**7:00 P.M.**

**Regular Meeting:** Called to order at 7:01 p.m.

**Pledge of Allegiance** was led by the Board of Trustees.

**Members Present:** Supervisor Joe Ruthig, Clerk Julie Paulson, Treasurer Cathy Gross; Trustees: Ken Hornak, Bill Hedrich and Kevin Carlton. **Members Absent:** Trustee Pete Hemgesberg.

**Approval of Agenda:** Agenda was presented for approval. Motion by Hedrich, support by Hornak, to approve the agenda as presented. Vote: All yeas. Motion Passed.

**Approval of Minutes:** Regular Board Meeting Minutes of July 1, 2021 were presented for approval. Motion by Hedrich, support by Gross to approve the July 1, 2021 Regular Board Meeting Minutes as presented with corrections under Committee reports, Fire Board: Replacing the "1997" to "1977" truck; and under Approval of Bills, spelling correction of Hedrich. Vote: All yeas. Motion Passed.

**Brief Public Comments:** Began at 7:04 p.m. There were no public comments. Ended at 7:04 p.m.

**Correspondence:** None

**Presentations:** David Lossing of Shiawassee River Water Trail Coalition and Sue Julian of Headwaters Trails, Inc. addressed the board in regards to contributing \$720 towards a group purchase of mile markers along the Shiawassee River in Chesaning Township.

**Committee/Board Reports:**

County Commissioner –

County Road Commission –

SCTOA –

Cemetery –

**Building Official** – Building Inspector Report included in the board packet for the board's review.

Ordinance Enforcement Officer –

**Rehmann Health Center-** Presented by Treasurer Gross. The next mobile Dental Clinic will be held August 24<sup>th</sup>. The WIC Clinic continues to be handled remotely with the hopes of beginning in person in October. The United Appeal Funds were distributed this week on August 2<sup>nd</sup>, in which recipients were awarded \$15,000.

**Fire Board** – Presented by Fire Chief Scott Fall. Money is tight, the new ladder truck is 99% ready to be put into service. One half of the parking lot is chip sealed.

**MMWA** – Presented by Clerk Paulson. We received an email today that the June bills will be late, they are in the process of being mailed.

Task Force –

**Board Officials Reports:**

**Supervisor:** The culvert project on Harris Rd. should be done in the next couple of weeks. Hot patch is done. SCRC has agreed to paint a center line on Peet Rd. between M-52 and the Village limits. Board of Review was held on July 19<sup>th</sup>, no appeals were heard, just corrections, PRE's and Veterans exemptions. Bob Corrin Memorial Fund has \$5,032.42. Young's County Drain Meeting was held on July 28<sup>th</sup>. Still working on permits from EGLE. The next Drain meeting is scheduled for August 23<sup>rd</sup>. The Saginaw County Fair started Tuesday and will run through Saturday. MMOGTA will be hosting it's 47<sup>th</sup> annual tractor Show featuring Oliver tractors on August 19-21.

**Clerk:** The County Clerk's meeting was held on July 15, 2021. Legislation updates were given and election of officers were held. Upcoming conferences, classes and trainings were discussed. The County Clerk update was given including 2021 school agreements, redistricting updates, uniformity of Election Procedures, equipment & materials, election security. Next meeting is scheduled for October 14, 2021.

**Treasurer:** Summer taxes are due September 14<sup>th</sup>. We received our Revenue Sharing check from the State in July in the amount of \$35,418 which is up from the same time last year. Rob Kehoe inspected 8333 Ferden Road and approved the clean-up. I returned the escrowed insurance money to the homeowner.

### **Unfinished Business:**

- **Discuss Logo:** MOTION by Hornak, support by Gross to approve to hire Jamie Morse of Extreme Signs & Graphics for up \$250 for artwork. Roll Call Vote: Yeas: Hornak, Gross, Paulson, Carlton, Hedrich, Ruthig. Nays: None. 6 yeas, 0 nays, 1 absent. Motion Passed.
- **Bob Corrin Memorial:** Waiting for quotes. Postponed to the next board meeting.
- **Headwaters Trails Mile Marker Program:** After discussion, MOTION by Hornak, support by Gross to approve spending \$720 for 5 markers along the Shiawassee River in Chesaning Township through Headwater Trails. Roll Call Vote: Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Ruthig. Nays: None. 6 yeas, 0 nays, 1 absent. Motion Passed.
- **QuickBooks Quote & Set-up:** Waiting for quotes. Postponed to next meeting.

### **New Business:**

- **Cemetery Foundation Agreement:** MOTION by Carlton, support by Paulson to release Mow & Snow from the Chesaning Township Cemetery Headstone Foundation Agreement. Roll Call Vote: Yeas: Gross, Paulson, Carlton, Hedrich, Ruthig. Nays: None. 6 yeas, 0 nays, 1 absent. Motion passed.  
  
After discussion, MOTION by Hedrich, support by Hornak to contract with Jeremey McAllister of McAllister's Excavation & Cemetery Services, LLC for the same Chesaning Township Cemetery Headstone Foundation Agreement specs. Roll Call Vote: Yeas: Carlton, Hedrich, Hornak, Gross, Paulson, Ruthig. Nays: None. 6 yeas, 0 nays, 1 absent. Motion Passed.
- **Consider the purchase of new file cabinets for the office up to \$600:** MOTION by Carlton, support by Gross to approve spending up to \$600 for 2 filing cabinets for the Township Office. Roll Call Vote: Yeas: Hedrich, Hornak, Gross, Paulson, Carlton, Ruthig. Nays: None. 6 yeas, 0 nays, 1 absent. Motion Passed.
- **Consider building shelves in Election Vault:** MOTION by Paulson, support by Gross to approve the spending of \$100 towards materials for shelves needed for the Election Vault. Roll Call Vote: Yeas: Hornak, Gross, Paulson, Carlton, Hedrich, Ruthig. Nays: None. 6 yeas, 0 nays, 1 absent. Motion Passed.
- **Consider adoption of Chesaning Township Federal Procurement Conflict of Interest Policy:** MOTION by Hornak, support by Carlton to adopt the Chesaning Township Federal Procurement Conflict of interest Policy (for ARPA Filing) including under item B., Gifts of a nominal value valued at less than \$100. Roll Call

Vote: Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Ruthig. Nays: None. 6 yeas, 0 nays, 1 absent. Motion Passed.

- Consider purchase of USPS approved locking mailbox for up to \$250: After discussion, MOTION by Paulson, support by Carlton to purchase a USPS approved locking mailbox for up to \$250. Roll Call Vote: Yeas: Hornak, Gross, Paulson, Carlton, Hedrich, Ruthig. Nays: None. 6 yeas, 0 nays, 1 absent. Motion Passed.

**Public Comments:** Began at 8:36 pm There were no public comments. Ended at 8:36 pm.

**Township Board Comments:** Trustee Hornak: Comments as to Solar is out there, companies are coming around inquiring as to using residents' land. Let's keep our good food growing on our land.

**Approval of Bills:** Motion by Hedrich, support by Carlton, to pay the bills as presented totaling \$15,243.23. Roll Call Vote – Yeas: Gross, Paulson, Carlton, Hedrich, Hornak, Ruthig. Nays: None. 6 yeas, 0 nays, 1 absent. Motion Passed.

**Adjournment:** Motion by Carlton, support by Hedrich, to adjourn the meeting at 8:24 p.m. Motion Passed.

**Julie C. Paulson, Clerk  
Chesaning Township**