

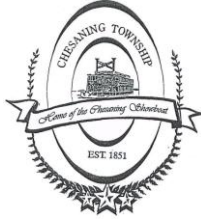
AGENDA
September 5, 2019
7:30 p.m.

Regular Meeting

Call to Order – Pledge of Allegiance

Roll Call: ___Corrin ___Kukulis ___Gross
 ___Carlton ___Hedrich ___Hemgesberg ___Hornak

1. **Approval of Agenda:** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** August 1, 2019 Regular Meeting Minutes
3. **Public Comments:** Two Minutes Per Person
 Additional time is provided during Extended Comments
4. **Committee/Commission Reports:**
 - a. County Commissioner – Kyle Harris
 - b. County Road Commission – Dennis Borchard
 - c. SCTOA – Ken Hornak
 - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
 - e. Building Official – Rob Kehoe
 - f. Ordinance Enforcement Officer – Pat Olk
 - g. Rehmann Health Center – Cathy Gross
 - h. Fire Board Authority – Robert Corrin
 - i. Mid Michigan Waste Authority – Frances Kukulis
 - j. TASK Force – Kevin Carlton
5. **Board Officials Reports:**
 - a. Supervisor
 - b. Clerk
 - c. Treasurer
6. **Unfinished Business:**
 - a. Open/Consider Bids – Town Hall Painting Project
 - b. Discuss/Consider Quotes – Parshallburg Park Asphalt
 - c.
7. **New Business:**
 - a. Discuss Necessary Computer Upgrades
 - b.
8. **Extended Public Comment:** Two Minutes Per Person
9. **Extended Township Board Comment:**
10. **Approval of Bills:**
11. **Adjournment:**



**Chesaning Township Minutes
Regular Meeting
September 5, 2019 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:34 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

Approval of Agenda: Agenda was presented for approval.

Approval of Minutes: Minutes of the Regular Board Meeting of August 1, 2019 were presented for approval.

Public Comments: Tim Wendling, 7510 Ferden Road, commented he has received verbal confirmation and is awaiting written confirmation from the State that back taxes due to the PA116 have been paid. He asked, if the mortgage company called the Township regarding the split/sale would they be informed that the split has been approved. Corrine indicated he would inform the bank that the split will be approved but emphasized the split is pending receipt of the written confirmation/documentation, once received the Assessor will move forward with the paperwork and the Building Official will sign off on it.

Committee/Board Reports:

County Commissioner – Commissioner Harris updated the Board on two pending millage questions to be approved by the full Board that would be placed on the March 2020 ballot; a 6 year renewal of the Parks and Recreation millage, and an increase in millage from .225 to .450 for the Dow Event Center millage; additionally a new millage for the MSU Extension is being discussed, the Castle Museum may try again on the failed millage question from 2018, and the County Road Commission is still discussing the possibility of a millage question. Additionally stated the Board will be voting on a \$175 million dollar budget September 17 that includes a \$1.5 million dollar shortfall; ideas to cut the budget to-date, as offered by the Controller, have been declined; there has been no progress on the Animal Control building with three options still on the table including the property near Bay County.

County Road Commission – No one present to report, August and September reports of activity received.

SCTOA – Hornak noted no meeting was held.

Cemetery – Kukulis stated the granite for the columbarium(s) is being cut and then assembly of the units will begin, the landscape and sidewalks will be added after the columbarium(s) are set, no timeframe has been given yet. Hedrich noted a couple dead pine trees in the West Section need to be removed and the road in the back of the old section has a bad wash out and he has been receiving complaints about it. Corrin asked that the tree removal be brought back to the Board in October. Hedrich additionally notified the Board he would no longer be doing foundation work at the cemetery once the season is completed.

Building Official – No one present to report, a report of activity was received and reviewed by Corrin; it was noted the home at 12100 Ferden that burned has been approved for electricity and a temporary home and clean-up will hopefully begin soon.

Ordinance Enforcement Officer – No one present to report; a report of activity was received and reviewed by Corrin; it was noted 8259 Gary Road lawn has been mowed and house secured; at 9251 Volkmer Road some cars have been removed and lawn partially mowed; 15584 Stuart Road a second letter has been sent regarding clean-up informing them the condition is improved but more work has to be done; 8452 Ditch Road a letter has been sent and some work has begun on the east side of house; 8344 Volkmer Road a letter has been sent regarding a fallen barn, owner indicated it will be removed around or after harvest, Corrin added a contractor has inquired about a demolition

permit; 19035 Corunna Road some scrap has been removed and truck moved to road for sale; 9611 Peet Road scrap continues to be loaded onto a trailer for removal. Olk's report noted he would be unavailable from September 5 through the 20.

Rehmann Health Center – Gross reported the WIC clinic was not full but did pick up over the last one held, participants were given a \$25 voucher to use towards local farmer's market purchases; the August dental clinic was full, September is additionally full and the next dental clinic with openings will be October 22; Gross, VanLoon and Drexler continue to volunteer at the center; inquiries for immunizations have to be turned away due to rules that restrict Great Lakes from legally coming out to do them.

Fire Board – Corrin reported money is tight, bills for equipment repairs are adding up; the hay was finally cut this past week; 105 runs had been handled through July; the Fire Department participated in the fair and Old Gas Tractor.

MMWA – Kukulis gave an update from the August 27 Special Meeting noting the American Waste presentation, facts about their services and the cost proposed for these services adding they were very impressive. It was noted Republic Waste proposed a one year contract with a substantial increase in cost for their service in an open-ended contract that they could modify throughout the year with no protection for member municipalities; American Waste proposed a 3-year contract with rates slightly less than the current cost for the first year and minimal increases for the next 2 years; members voted to have MMWA to move forward with the American Waste proposed contract, having the attorney review it and if found acceptable the Executive Committee will meet on September 26 to discuss and decide on the contract; a special meeting of the full Board may be called before the end of September to approve if appropriate, the Board through consensus instructed Kukulis to vote for the contract if it meets approval of the Executive Committee; individual member municipality boards would then need to approve contracts for processing and transportation for the change to take effect.

Task Force – Corrin reported the meeting was held August 27; reports from committee members were given; discussions took place on the school millage failing, the school coming back to the voter's in March 2020 for another attempt, the County continuing to ask for additional millage, the people not being able to afford more, and the future of Task Force and where it is headed.

Board Officials Reports:

Supervisor – Corrin noted the Planning Commission will hold a special meeting for a public hearing on a special use September 25; the Young's Drain is back to square one; the Military Classic will be held September 6; more millage requests are coming out of Saginaw County; the Chesaning Area Historical Society & Museum's 35th Anniversary Open House will be held September 8; Tuscola Township had a similar cemetery slide on their riverbank over the Cass River as Chesaning, they are coming September 10 to discuss how Chesaning handled it; the County has listed cross tubes to be replaced, one on Stuart Road between M-57 and Ferden Road, two on Volkmer Road, one between Stuart and Amman and another between the Village limits and Stuart the cost to replace all will be approximately \$20,000, the Board by consensus instructed Corrin to move forward with the County on the work; a Census worker visited the Township in August and reviewed the upcoming census processes so we can encourage participation when the Census Bureau mails cards in March and questionnaires in April 2020.

Clerk – Kukulis reported normal daily work and work on the quarterly payroll reports is ongoing; clean-up from the August 6 election continues with updates to forms and manuals; still waiting to hear on the possibility of a Village recall election.

Treasurer – Gross reported taxes are due September 16 since the 14th falls on a Saturday, after the due date 1% interest will be added each month; 99 tax deferrals have been filed; taxes are coming in heavy; a State Revenue Sharing check in the amount of \$34,025 for May/June was received up \$1,148 from last year; BSA completed a program for the Township that will show payments made by 3:30 p.m. daily for persons wanting to go online and look up this information, the end user will pay for this service; \$12,746 is being held in escrow for the Ferden property where the house burned, the auditors approved putting the money in an existing account; currently work on the Refuse and Recycle special assessment roll is being done, changes were made by the County that need to be corrected; the annual qualifying statement has been filed with the State of Michigan, this is done each year after the audit has been approved. River Update: Gross and Corrin attended the recent sturgeon release; Holly Township is underwriting a project plan to place mile markers along the river, individual townships will pay for the markers.

Unfinished Business:

Open/Consider Bids – Town Hall Painting Project – Three sealed bids were received by the deadline and opened at the meeting. Kukulis opened and read the bids, the first bid was from Dough Bishop of Bishop Painting and Remodeling in the amount of \$2,450.00, the second bid was from John Gross of Pro Tech Painting in the amount of \$4,000.00, and the third bid was from Jeff Kelley of MMP Painting in the amount of \$7,764.00; the board compared bids to the Township request for bid and specification sheet and to each other and felt the low bid was vague and left questions as to the scope of work to be completed and the detail as required in the bid; after much discussion the Board decided to go with John Gross of Pro Tech Painting with confirmation of the shutter color to match the roof and with work to begin on September 10.

Discuss/Consider Quotes – Parshallburg Park Asphalt – Corrin stated he solicited and received three quotes for the asphalt project at Parshallburg Park adding the range in the quotes was wide and the lowest bid is double what the original work was done for a couple years ago; quotes received were from Mr. Asphalt in the amount of \$6,150, from Yeager Asphalt in the amount of \$7,725, and from Black Jack Asphalt & Concrete in the amount of \$12,000; discussion took place on the bid amounts, the amount budgeted for the project, the cost of the insurance work done at the Town Hall park, the delay in the project due to the Cemetery riverbank projects over the past couple years; Hemgesberg questioned if, and Corrin confirmed, the bids were for the same amount of asphalt and work to be completed; it was determined the project should be completed this year and that the 2019-2020 fiscal year budget should be amended to include money for the project by bringing cash forward from fund balance to the Township Parks line item.

New Business:

Discuss Necessary Computer Upgrades – Kukulis noted an estimate sheet was included in the Board packets for consideration and is for the replacement of the two election laptops, and two office computers including upgrades to Office Home and Business 2019 programs (the Assessor and Administrative Assistant computers) for a total cost of \$3,021.00 adding these are necessary updates due to Windows 7 no longer being supported beginning January 2020; this estimate is for equipment replacement and does not include the installation, additionally the Treasurer and Clerk computers will need to be upgraded from Windows 7 to Windows 10 after the first of the year; it was noted these computer upgrades were budgeted for and it is believed the dollars budgeted will be sufficient for the work to be performed as soon as is possible in this fiscal year.

Extended Public Comment: None.

Extended Township Board Comment: Corrin noted the Fire Department is in dire need of a new fire truck, to accomplish this the Fire Department would need to ask for an increase in their millage collected; or the Townships', Brady and Chesaning, could increase their millage and/or dedicate funds from their General Fund to the Fire Department, some discussion on the matter took place and Corrin asked the Board to begin to think about it; adding a new truck will cost about a half a million dollars.

Items Approved:

- Motion by Hedrich, support by Hornak, to approve the agenda, as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve the August 1, 2019 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hemgesberg, support by Hornak, to accept the bid from Pro Tech Painting in the amount of \$4,000 with work to begin September 10, 2019 once proof of liability insurance and warranty are in place. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hornak, to accept the low bid from Mr. Asphalt in the amount of \$6,150 to perform asphalt work to complete the road project at Parshallburg Park. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to amend the 2019-2020 Fiscal Year Budget bringing \$6,500 forward from fund balance and adding \$6,500 to the Township Parks line item to cover the cost of the asphalt project. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.

- Motion by Kukulis, support by Hemgesberg, to accept the estimated cost of \$3,021 from Computer Management Technologies (CMT) to complete computer upgrades replacing two office computers including upgrades to Office Home and Business 2019 and replacing two election laptops with work to begin as soon as possible. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to pay bills, as presented. Bills totaled \$36,335.25. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hemgesberg, to adjourn the meeting at 10:00 p.m. Motion Carried.

**Frances M. Kukulis, Clerk
Chesaning Township**