



AGENDA
August 2, 2018
7:30 p.m.

Regular Meeting

Call to Order – Pledge of Allegiance

Roll Call: ___Corrin ___Kukulis ___Gross
 ___Carlton ___Hedrich ___Hemgesberg ___Hornak

1. **Approval of Agenda** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** July 5, 2018 Regular Meeting Minutes
3. **Public Comments:** Two Minutes Per Person
 Additional time is provided during Extended Comments
4. **Committee/Commission Reports:**
 - a. County Commissioner – Kyle Harris
 - b. County Road Commission – Dennis Borchard
 - c. SCTOA – Ken Hornak
 - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
 - e. Building Official – Rob Kehoe
 - f. Ordinance Enforcement Officer – Pat Olk
 - g. Rehmann Health Center – Cathy Gross
 - h. Fire Board Authority – Robert Corrin
 - i. Mid Michigan Waste Authority – Frances Kukulis
 - j. TASK Force – Kevin Carlton
5. **Board Officials Reports:**
 - a. Supervisor
 - b. Clerk
 - c. Treasurer
6. **Unfinished Business:**
 - a. Consider Bids – Wildwood Cemetery Columbarium Project
 - b. Consider Change to Weed Ordinance Fees & Rates to Increase Hourly Rate for Mowing to \$100/hour
 - c. Consider Proposal from Premier Painting & Seamless Gutter to Install 6” Seamless Gutter, Downspouts & Guards at a Cost of \$1,400
7. **New Business:**
 - a. *Consider Resolution to Approve the Chesaning Township Master Plan
 - b. *Consider Ad to Sell Property Located at 12760 W. Peet Road
 - c. *Consider Placing on Loan with the Mid-Michigan Old Gas Tractor Association the Water Wheel from Parshallburg Park
 - d. *Consider Wildwood Cemetery Tree Clean-up and Removal Bid
8. **Extended Public Comment:** Two Minutes Per Person
9. **Extended Township Board Comment:**
10. **Approval of Bills:**
11. **Adjournment:**

***Additions to Agenda**



**Chesaning Township Minutes
Regular Meeting
August 2, 2018 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:32 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

Approval of Agenda: Agenda was presented for approval.

Approval of Minutes: Minutes of the July 5, 2018, Regular Board Meeting were presented for approval.

Public Comments: None.

Committee/Board Reports:

County Commissioner – No one present to report. Corrin noted a recent conversation held with Commissioner Harris regarding the need for speed enforcement on South Sharon Road; Harris followed-up on conversation/situation right away.

County Road Commission – No one present to report; a report of activity was received.

SCTOA – Hornak noted no meeting was held.

Cemetery – Hedrich noted wood chips have been cleaned-up, cable work appears to have been finished, and the trees have been trimmed.

Building Official – No one present to report; a report of activity for the month was provided by Kehoe. Corrin noted 8 new homes are being worked on; Kehoe is on the mend.

Ordinance Enforcement Officer – Olk reported clean-up at 9611 Peet Road has resumed after another letter of intent was sent; property mowed by Township due to ordinance violation at 12853 Gary Road needs mowing again; 18143 Frandsche Road appears to be lived in again, home is in foreclosure so Township is unable to pursue; owner of 14650 Corunna has been in contact and will finish clean-up soon; dog complaint was received at 9502 Chesaning Road, dog was gone when checked on.

Rehmann Health Center – Gross reported 1 WIC and 2 immunization clinics are being held currently and will continue through October; housekeeping issues need to be addressed; a meeting will be scheduled this fall.

Fire Board – Corrin reported the meeting was short due to a large fire in Corunna; audit is still being worked on; 940' of fire hall driveway has been chip sealed and fog sealed, a guest speaker was present from the County to discuss the upcoming 911 millage question on the August 7 ballot, members were informed if the millage did not pass an assessment will be made.

MMWA – Kukulis reported no meeting was held; the next meeting is scheduled for October 8.

Task Force – Corrin reported the meeting was held July 24; 9 members attended; reports from committee members were given; discussion on possible new facility for Lippert Manufacturing, the land they are looking at, and that 320 jobs could be lost if they leave Chesaning.

Board Officials Reports:

Supervisor – Corrin mentioned a invitation received from the Chamber announcing a network night open to all members "Mentoring Chesaning's Youth" to be held at the Creative Passions Retreat Center on Monday, August 20 from 5 pm - 7 pm; Mid-Michigan Old Gas Tractor Association show will be held August 17-19; at the July 16 GIS meeting a lengthy discussion on property ownership changes not being reflected fast enough causing inaccuracies in mailing notices to residents for hearings and such; Board of Review was held July 13, homeowners currently have to appear in person before the Board for PRE's but legislation is being proposed to change this; Monday, August 6 at 1 pm a Young's Drain meeting will be held in Corunna.

Clerk – Kukulis noted AV ballots can still be requested, the office will be open from 9 am–2 pm, Saturday, August 4 to accommodate voters; to date 290 absent voter ballots have been mailed; the Primary Election is August 7, 2018.

Treasurer – Gross reported Summer Tax collection continues; interest will be collected after the September 14 due date; tax deferrals are due by September 14; the Township kept administrative fees from the 2,477 parcels equaling \$6,192.50 from a recent \$77,000 tax distribution to the County.

Unfinished Business:

Consider Bids – Wildwood Cemetery Columbarium Project – Kukulis noted the Cemetery Committee met, as previously directed by the Board, and developed a bid specification for the Columbarium Project. Sealed bids were solicited from two local businesses to be brought back to the Board at the August meeting. Kukulis opened and read the bids received, the first from Patten Monument Company, representing Misiuk Funeral Home, for a total bid of \$109,256 for concrete work to accommodate 8 columbarium units, a 30' flag pole, and 4 granite columbarium units which were individually priced at \$20,989 each (48 niche units, 2 ashes per niche) and a second bid from Heritage Monuments, for a total bid of \$49,500 for concrete work to accommodate 8 columbarium units, a 30' flag pole, and 4 granite columbarium units (48 niche units, 2 ashes per niche). The Board discussed the proposals and agreed to accept the low bid. Representatives from Heritage Monuments were present and it was determined the project could begin immediately with concrete work to be completed by Fall with an approximate 25% down payment to begin work (\$12,500), another approximate 25% (\$12,500) to be paid upon completion of the concrete work and the final \$24,500 to be paid in the Township's next fiscal year, beginning April 1, 2019, after all work on the project is completed.

Consider Change to Weed Ordinance Fees & Rates to Increase Hourly Rate to \$100.00 – Kukulis reminded this item has been brought back to the Board for consideration from the July meeting where it was recommended by Ordinance Enforcement Officer Olk that the Township consider changing the fee for mowing under the Weed Ordinance to \$100.00 from \$50.00. A motion was made to leave the rate unchanged.

Consider Proposal from Premier Painting & Seamless Gutter to Install 6" Seamless Gutters, Downspouts & Guards at a Cost of \$1,400.00 – Kukulis reminded this item has been brought back to the Board for consideration from the July meeting where a proposal was received for 6" seamless gutter and downspouts from Premier Painting & Seamless Gutter. Hemgesberg noted he had observed a heavy rain the evening previous and the existing gutters appeared to handle the flow sufficiently. The Board by consensus decided to not accept the proposal.

New Business:

Consider Resolution to Approve the Chesaning Township Master Plan – The Board was presented, for consideration, a resolution approving the Chesaning Township Master Plan. Hemgesberg noted the Planning Commission approved the plan with changes at their August 1 meeting.

Consider Ad to Sell Property Located at 12760 W. Peet Road – The Board was presented, for consideration, an ad to be placed in the local newspaper advertising the sale of vacant residential property at 12760 W. Peet Road which was cleaned by the Township after a house fire and due to an ordinance enforcement issue. The Board determined to run the ad two weeks August 12 and August 19 with sealed bids to be received until noon August 24.

Consider Placing on Loan with the Mid-Michigan Old Gas Tractor Association the Water Wheel from Parshallburg Park - Corrin asked the Board to consider placing on loan to the Old Gas Tractor Association a water wheel removed from Parshallburg Park years ago that has been in storage so it may be enjoyed by visitors to the gas tractor event each year.

Consider Wildwood Cemetery Tree Clean-up and Removal Bid – Hedrich noted a large tree fell at Wildwood Cemetery in the area where graves from the Riverbank were moved to last year. The tree appears to have missed doing damage to any of the headstones but is sitting in a position that damage could still be done if not taken care of properly. He submitted, for Board consideration, a quote of \$550, from M & T Tree Service, LLC, for the clean-up and removal of the tree.

Extended Public Comment: None.

Extended Township Board Comment: Hemgesberg noted he felt good about the meeting tonight adding a lot of ground has been covered on projects that have been in the works for long time.

Items Approved:

- Motion by Hornak, support by Hemgesberg, to approve the agenda, as presented, with the addition under "New Business" Item a) Consider Resolution to Approve the Chesaning Township Master Plan, b) Consider Ad to Sell Property Located at 12760 W. Peet Road, c) Consider Placing on Loan with the Mid-Michigan Old Gas Tractor Association the Water Wheel from Parshallburg Park, d) Consider Wildwood Cemetery Tree Clean-up and Removal Bid. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve the July 5, 2018 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hedrich, support by Carlton, to accept the bid, as presented, from Heritage Monuments for the Columbarium Project at Wildwood Cemetery at a cost of \$49,500. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve a down-payment of \$12,500, approximately 25%, to Heritage Monuments to begin the Columbarium Project. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hornak, to leave the rate for mowing in the Weed Ordinance unchanged at \$50 per hour. Motion Carried.

- Motion by Hornak, support by Hedrich, to adopt a resolution approving the Chesaning Township Master Plan including all maps and documents, as amended and approved by the Planning Commission. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hornak, to accept wording of ad for sale of property at 12760 W. Peet Road, as presented, and run ad two weeks. Motion Carried.
- Motion by Kukulis, support by Gross, to accept the quote from M & T Tree Service, LLC to remove and clean-up a large fallen tree at Wildwood Cemetery at a cost of \$550. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to pay bills as presented. Bills totaled \$24,965.11. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hedrich, to adjourn the meeting at 8:59 p.m. Motion Carried.

**Frances M. Kukulis, Clerk
Chesaning Township**