



**AGENDA**  
June 1, 2017  
7:30 p.m.

**Regular Meeting**

**Call to Order – Pledge of Allegiance**

**Roll Call:** \_\_\_Corrin \_\_\_Kukulis \_\_\_Gross  
\_\_\_Carlton \_\_\_Hedrich \_\_\_Hemgesberg \_\_\_Hornak

1. **Approval of Agenda** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** May 4, 2017 Regular Meeting Minutes
3. **Public Comments:** Two Minutes Per Person  
Additional time is provided during Extended Comments
4. **Committee/Commission Reports:**
  - a. County Commissioner – Kyle Harris
  - b. County Road Commission – Dennis Borchard
  - c. SCTOA – Ken Hornak
  - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
  - e. Building Official – Rob Kehoe
  - f. Ordinance Enforcement Officer – Pat Olk
  - g. Parks & Rec – Kevin Carlton
  - h. Rehmann Health Center – Cathy Gross
  - i. Fire Board Authority – Robert Corrin
  - j. Mid Michigan Waste Authority – Frances Kukulis
  - k. TASK Force – Kevin Carlton
5. **Board Officials Reports:**
  - a. Supervisor
  - b. Clerk
  - c. Treasurer
6. **Unfinished Business:**
  - a. Master Plan Update
  - b.
7. **New Business:**
  - a. Consider Assessing Service Provider Change (Landmark Appraisal to Legacy Assessing Services)
  - b. Consider Quotations for Town Hall Sign Replacement
  - c. Consider Acceptance of Township General Liability/Workers Compensation Insurance Annual Renewal Effective July 1, 2017 to June 30, 2018 at a cost of \$6,552.00
  - d.
8. **Extended Public Comment:** Two Minutes Per Person
9. **Extended Township Board Comment:**
10. **Approval of Bills:**
11. **Adjournment:**



**Chesaning Township Minutes**  
**Regular Meeting**  
**June 1, 2017 @ 7:30 p.m.**

**Regular Meeting:** Called to order at 7:36 p.m.

**Pledge of Allegiance**

**Members Present:** Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

**Members Absent:** None

**Approval of Agenda:** Agenda was presented for approval.

**Approval of Minutes:** Minutes of the May 4, 2017 Regular Board Meeting were presented for approval.

**Public Comments:** Mike and Dianne Koviak of 18800 Sharon Road addressed the board regarding issues with a fence a neighbor has installed. The Koviak's detailed the fence indicating eight different kinds of "junk" fence panels have been used, barbed wire exists at the bottom of some panels, nails protrude in areas; they questioned ordinance enforcement; details or lack of details in the Township's ordinance regarding fencing; stated language found in other government ordinances; indicated their home has been devalued because of the fence. Corrin said Ordinance Enforcement Officer Olk would be sent to look into any violations that may exist; he noted they should contact the Assessor to discuss the property's value; a copy of the current ordinance language and proposed changes will be given to the Koviak's although it was noted that existing fencing prior to the proposed changes would be grandfathered in per ordinance.

**Committee/Board Reports:**

County Commissioner – No one present to report.

County Road Commission – No one present to report, monthly report of activity has been received.

SCTOA – Hornak noted no meeting has been held; an organization website is still being pursued.

Cemetery – Hedrich noted the cemetery looked good for Memorial Day; the "hands" marker has been repaired and painted well; Memorial Day service was nice but lightly attended; Zelinko's plan to wait until the riverbank has dried well before beginning the movement of graves; a tile was repaired and the ground seeded. Kukulis asked the Board to consider a request from Chris and Bonnie Bonnell to plant a memorial tree in North Section 1 in honor of their mother Charlotte Ann Cowan, it was noted an area is available across the road from the mausoleum, the Board agreed to allow the planting of a red crimson maple tree in North Section 1 in alignment with the other red crimson maple trees planted in North Section 2. Corrin noted the American Legion has brought to his attention 4 corner memorials around the area of the flagpole that belonged to the Grand Army of the Republic (GAR), a civil war era organization now defunct, that over the years have become covered with soil and need to be raised, Hedrich and Hemgesberg will look into what can be done to raise the monuments.

Building Official – No one present to report.

Ordinance Enforcement Officer – No one present to report.

Parks & Rec – Carlton noted the next meeting will be held June 7, Cole Park has been mulched, the Gypsy Goddess Festival is this weekend June 3<sup>rd</sup> and 4<sup>th</sup>.

Rehmann Health Center – Gross noted the office has been running fine; the Saginaw County Department of Public Health has reduced the number of hours clinics will be held due to staffing; the new Director has indicated no nurses are available to cover clinics in St Charles, Birch Run and Chesaning so all have been reduced for June while they attempt to hire staff; Chesaning had 1 immunization and 2 family planning clinics cancelled. United Appeal money has been distributed.

Fire Board – Corrin reported 6 new probationary fire fighters were inducted in May; Ryan Hoerner will be handling the Fire Authority's accounting; a \$300 grant was received from a Charitable Foundation; Engine 2 is back from service for a recall, 4 recalls have been addressed each costing the Fire Department for the trip to and from the dealer.

MMWA – Kukulis reported the next meeting will be held Tuesday, June 13.

Task Force – Corrin noted reports were given and summer events were discussed. Lack of advertising of the town wide garage sales was mentioned by Hemgesberg.

### **Board Officials Reports:**

Supervisor – Corrin noted the Chamber sponsored Independence Holiday fireworks will be held June 29; the tube on Frandsche Road has been delivered and is due to be installed; the box culvert work on Gasper Road is slated to begin at the end of June; the last mile of State Road in Shiawassee County coming 100' into Saginaw County is being completed, it is an all season class A road, Saginaw County's Task Force still has not placed the portion of State Road in Saginaw County on their agenda for work; waiting on Corunna Road for funding; drain projects have not been moving along, Young's Drain is on hold yet and bids will be open soon for the Bear Creek Drain then the cost to the Township will be known.

Clerk – Kukulis noted the in-house portion of the audit has been completed, reports should be received in the next month or two; election work has been cleaned-up and the school was billed and the reimbursement received already.

Treasurer – Gross reported tax envelopes have been stamped, surveys have been printed and are being folded; tax bills will be folded once received for mailing to residents at the end of June; escrows requests are coming in; the Saginaw County Treasurers Association will meet June 21. Dave Richardson has been attending the Shiawassee River Trail meetings for Chesaning, he updated the Village at their meeting a week ago and presented Gross the same list of points from Project Coordinator Sarah McDonnell of U of M Flint to update the Township; the application to become a National River Trail was submitted May 1 to the National Park Service, applications will be reviewed by Federal Agency staff and then the review team will nominate trails to the Secretary of Interior who will make the final recommendation.

### **Unfinished Business:**

Master Plan Update – Corrin noted no contact has been received from Doug Piggott of Rowe Engineering regarding the survey questions; the survey is being prepared for mailing with the summer tax bills.

### **New Business:**

Consider Assessing Service Provider Change (Landmark Appraisal to Legacy Assessing Services) –The Board was presented letters from both Landmark Appraisal Co. and Legacy Assessing Services, Inc. and asked to consider releasing Landmark Appraisal Co. from its current contract with Chesaning Township and to allow Legacy Assessing Services, Inc. to assume the remainder of the current contract.

Consider Quotations for Town Hall Sign Replacement – The Board was presented and asked to consider quotes received for replacement of the town hall sign boards. Four quotes were received and reviewed.

Trustee Carlton was called away from the meeting to respond to a fire emergency at 9:15 p.m.

Consider Acceptance of Township General Liability/Workers Compensation Insurance Annual Renewal Effective July 1, 2017 to June 30 2018 at a cost of \$6,552.00 – A copy of the annual renewal was presented the Board for their consideration. Kukulis outlined a couple changes suggested by the agent for the Board to additionally consider.

**Extended Public Comment:** None.

**Extended Township Board Comment:** Hornak asked about comparing other township and city fence ordinances to Chesaning's. Kukulis noted a letter received from Gary Brandt asking for Board Member support to elect him to the MTPP (Par Plan) Board. Corrin noted a recommendation was made by the Insurance Carrier regarding wind and solar ordinance adoption.

### **Items Approved:**

- Motion by Hornak, support by Hemgesberg, to approve the agenda. Motion Carried.
- Motion by Hedrich, support by Carlton, to approve the May 4, 2017 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to allow Chris and Bonnie Bonnell to plant a memorial red crimson maple tree, in memory of their mother Charlotte Ann Cowan, in North Section 1 of Wildwood Cemetery (tree to be planted across the road from the mausoleum outside of road right-of-ways and in alignment with other red crimson maple trees along Ferden Road).
- Motion by Hornak, support by Hemgesberg to release Landmark Appraisal Co. from its current assessing services contract with Chesaning Township effective June 1, 2017. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich to accept Legacy Assessing Services, Inc. assuming the current assessing services contract with Chesaning Township effective June 1, 2017. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.  
Trustee Carlton was called away from the meeting to respond to a fire emergency at 9:15 p.m.
- Motion by Hedrich, support by Hornak, to accept the low bid of \$695.00 from Agnew Graphics for replacement sign boards for the town hall sign per the specifications outlined in the bid and the artwork revisions discussed. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Absent: Carlton. Motion Carried.

- Motion by Hemgesberg, support by Hornak to accept the General Liability Insurance/Workers Compensation Insurance Policy annual renewal effective July 1, 2017 through June 30, 2018 at a cost of \$6,552.00. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Absent: Carlton. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to pay bills, as presented. Bills totaled \$35,484.43. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Hedrich, Corrin. No: None. Absent: Carlton. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to adjourn the meeting at 9:37 p.m. Motion Carried.

**Frances M. Kukulis, Clerk  
Chesaning Township**