



**Chesaning Township Minutes
Regular Meeting
January 2, 2014 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:34 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

Approval of Agenda: Agenda was presented for approval; Item d) Auditing Contract was added to New Business.

Approval of Minutes: Minutes of the Regular Board Meeting of December 5, 2013 were presented for approval.

Public Comments: None

Committee/Board Reports:

County Commissioner – No one present to report.

County Road Commission – No one present to report, monthly report of activity has been received.

SCTOA – Hornak stated the Association is working toward more open communication with member townships.

Cemetery – Hemgesberg noted tree branches downed by the recent ice storm were cleaned up by Hedrich; the Board thanked him for this service. Hedrich stated pathways could be cleared wider of snow to accommodate funeral processions better; Hemgesberg indicated he would move marker flags so the contractor can push snow back further. Corrin reminded the sign for the mausoleum needs to be completed and drainage issues in the cemetery resolved before a columbarium is constructed.

Building Official – No one present to report. Corrin noted Kehoe is keeping the Assessor up-to-date on new construction.

Ordinance Enforcement Officer – No one present to report. Corrin noted clean up of buildings continue adding the Township is still looking into enforcement to limit the financial burden on property owners in light of State regulations restricting burning of construction materials.

Parks & Rec – Carlton noted nothing new has occurred; bills continue to be paid.

Rehmann Health Center – Gross reported no meeting was held; the Center is operating well as normal but clinics are down due to county staffing levels; United Appeal second notices were mailed, donations continue to lag this year compared to last.

Fire Board – Corrin noted a new computer is needed; the annual meeting/training will be January 11; a credit card policy has been adopted; Don Wilson a retired long time firefighter passed away; more than 170 calls were handled in 2013.

MMWA – Kukulis noted the next meeting will be Monday, February 10; the December meeting was short, election of officers and executive committee took place; MMWA bid specifications for solid waste services should be out to haulers by the end of December; curb cart samples are temporarily at the hall for residents to examine; MMWA hopes to have an open house/annual meeting in April at the new offices in the Community Resource Recovery Center on Miller Road in Saginaw.

Task Force – Carlton noted no meeting was held.

Board Officials Reports:

Supervisor – Corrin reported on the Rural Task Force meeting held in December, he noted 2013 was the final payment on the money borrowed by the county for repairs to the Sharon Road slide, Oakley will be the beneficiary of task force road funds this year; the Assessor has been working on his year end review of new construction and will begin the next 20% review of parcels soon, assessment notices will mail at the end of February, Corrin added residents should look them over for accuracy upon receipt; a new phase of personal property taxes begins this year, properties under \$40,000 in value can turn in a one page affidavit to be exempted from these taxes. Corrin added if the vote on this new legislation fails when placed before the voters in the August these parcels will not be exempt for the following year; the county has implemented a new GIS program; the MTA Conference will be January 28-31.

Clerk – Kukulis noted year end payroll tax reporting processes are ongoing.

Treasurer – Gross reported winter tax collection for the last week of December was heavy; summer taxes can still be paid with 5% interest added; 10 parcels were corrected at December Board of Review, 8 were due to the new veteran's exemptions, all related refunds have been issued; any veteran who missed the December deadline can come before the July Board of Review for consideration of their 2013 taxes; the State now has an affidavit for veteran's exemptions filed going forward.

Unfinished Business:

Review/Adopt Parks and Recreation Agreement (Update) – Corrin stated the information presented is for review and input of the Board; he said changes are based upon recommendations of the Village auditors then noted some of the changes made in the agreement including member makeup of the commission, responsibility of the commission, adding all actions of the commission will now be referred to the Village Council for approval. The Board reviewed the document and noted some wording concerns to be addressed with the Village. Corrin will present these concerns to the Village.

New Business:

Budget Process – Set Work Session Date(s) – Corrin noted the 2014-15 Budget must be adopted at the March 6, 2014 meeting for it to be in place on April 1. The Board set Tuesday, February 18 at 6:30 p.m. with an alternate date of Wednesday, February 19 at 6:30 p.m. for the budget work session.

Discuss Fire Assessment District (Update from Attorney) – Kukulis updated the Board on the process outlined by the Attorney for considering/renewing the assessment district noting 2 public hearings will be held, all real properties will be notified by mail of the hearings with a notice placed in the newspaper, and adoption of 3 resolutions initiating, creating and setting the special assessment district.

Bear Creek Drain District (Informational) – Corrin noted a Board of Determination of the Saginaw County Drain Commission held a meeting on December 18, 2013 and found the Bear Creek Drain was in need of cleaning, relocating, widening, and/or other maintenance work as found necessary once engineering is completed. The district currently consists of 695 parcels, covering 7800 acres or 13.5 miles. Assessments for any work accomplished during the project will be charged to all parcels in the district and at-large assessments will additionally be billed to the State, County and Township based upon a formula and costs that are all yet to be determined.

Auditing Contract – The Board was presented a proposal received from Campbell, Kusterer & Co., P.C., the Township's current auditors, to consider renewal of their contract.

Extended Public Comment:

None

Extended Township Board Comment:

Gross asked the Board to consider at their February meeting extending the due date of winter tax collections until February 28 without a penalty. The Board gave her their consensus the due date would be extended, so she may notify residents prior to the February meeting, noting formal action extending the due date will be taken at the February meeting.

Hemgesberg inquired if the snow removal contract was going well. Corrin noted we are happy with the service we are receiving.

Items Approved:

- Motion by Hornak, support by Hemgesberg, to approve the agenda with the addition of one item "Auditing Contract" under "New Business Item d". Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve the December 5, 2013, Regular Board Meeting minutes as presented. Motion Carried.
- Motion by Hemgesberg, support by Hornak to accept the proposal from Campbell, Kusterer & Co., P.C. to continue as the Township's Auditors and to adopt and enter into a 5 year contract with them at a cost of \$4,800.00/year for each of the fiscal years ending March 31, 2014, 2015, 2016, 2017, and 2018. Motion Carried.
- Motion by Hornak, support by Carlton, to pay bills as presented. Bills totaled \$40,504.19. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hedrich, to adjourn the meeting at 8:43 p.m. Motion Carried.

**Frances M. Kukulis, Clerk
Chesaning Township**