



**Chesaning Township Minutes  
Regular Meeting  
August 2, 2012 @ 7:30 p.m.**

**Regular Meeting:** Called to order at 7:32 p.m.

**Members Present:** Supervisor Robert Corrin, Clerk Frances Kukulis; Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg

**Members Absent:** Ken Hornak

**Public Comments:**

Tom Titof updated board on flooding concerns at his property. He indicated the County Road Commission will be cleaning the ditch under the direction of the Village and wanted the Township aware of the process. He additionally updated the board on the squirrel situation in the town hall ceilings and indicated low branches of trees around the hall should be removed.

Randy Braeutigan questioned the process for putting in a second driveway approach on his property. Corrin directed him to the County for a permit.

Ron Sholtz, incumbent candidate for Saginaw County Commissioner District 6, introduced himself and answered questions asked of the board.

Corin Mittan introduced herself to the board as an applicant for the Administrative Assistant position recently advertised.

**Committee/Board Reports:**

County Commissioner – No one present to report.

County Road Commission – No one present to report.

SCTOA – Corrin reported for Hornak on the July 11, 2012 meeting noting Swan Valley Golf & Banquet Center is the site for the December 11, 2012 annual meeting noting ticket prices are \$25.00/person.

Cemetery Committee – Hemgesberg reported a storm damaged branch is still hanging over the drive and needs to be removed, the mausoleum door is being worked on and will be painted black. Hedrick noted the other damaged trees were cleaned and noted he would look into the branch and township hall tree needing care. Corrin asked Hedrick and Hemgesberg to begin plotting the space made available by the garage removal with a road to be included in the plan.

Building Official – Corrin reported building permits have been slowly increasing.

Ordinance Enforcement Officer – Corrin reported Olk has been working on a dangerous building (barn) tear down, the Assessor resolved a discrepancy in a property description on Peet and M-52, and a house on Ferden Road is still waiting on information from the Health Department regarding a septic tank on a neighboring property that has caved in.

Parks & Rec – Carlton reported the August meeting is next week but he is unable to attend it. Corrin noted advice from other communities is being sought for Parks & Rec record keeping.

Rehmann Health Center – Gross reported things are going well and a meeting to begin the next United Appeal drive will be held at the end of the month.

Fire Board – Corrin announced Kevin Carlton is the new Assistant Fire Chief and noted an open house is being planned on September 16 for Dan Ryan. Carlton reported sirens are up and waiting on electrical installation and a squad car will be fitted with new equipment for ambulance assist.

MMWA – Kukulis reported the next MMWA meeting is August 13, 2012.

TASK Force – Carlton and Corrin reported the meeting went well including a tour of the fairgrounds in preparation for the fair.

**Board Officials Reports:**

Supervisor – Corrin reported the first July Board of Review under our new assessor went well with 5 PRE's, a poverty exemption, a correction/transfer of personal property to St. Charles, and 1 PRE adjusted for owners living in their business all being

handled, additionally he noted the Emergency Police Agreement with the Village has been signed, the fair is on-going through August 4<sup>th</sup>, a letter was received from the County Public Works Commissioner signing off on the soil erosion permit work, at the GIS quarterly meeting it was noted two townships are not members and the Executive Committee raised rates by \$ .05/parcel.

Clerk – Kukulis noted the primary election is August 7, 2012 and the office will be open Saturday, August 4 from 9 a.m.–2 p.m. for AV ballot requests.

Treasurer – Gross reported tax collections are in progress this year to date collections are up compared to last year, Board of Review corrections are being completed, a CD is up for renewal noting interest rates are currently low and comparable to savings.

**Unfinished Business:**

Corrin reported road at 10445 Ditch has been re-patched but tile will most likely still need to be dug and re-set, brush in right-aways are making viewing hazardous and a few areas around the township were noted for clean-up.

**New Business:**

Addition to Agenda-Accept Resignation of Administrative Assistant – Corrin read a letter of resignation from Administration Assistant Jean Devereaux noting her dedication and commendable service to the community.

Review Candidate Applications and appoint Administration Assistant to fill vacancy – Corrin and Kukulis discussed the process followed for filling the Administration Assistant position, the number of applications received and candidates interviewed. Resumes of applicants were given to the board prior to the meeting for their review.

**Extended Public Comment:** none.

**Extended Trustee Comment:** Corrin asked Hedrich if he would follow-up on the tree trimming at the cemetery and the township hall and then thanked all applicants that applied for the Administrative Assistant position.

**Approved:**

- Motion by Hemgesberg, support by Hedrich, to approve the July 5, 2012, Regular Meeting Minutes as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to accept the resignation received July 6, 2012 of Jean Devereaux taking effect August 24, 2012. Motion Carried.
- Motion by Kukulis, support by Gross, to offer the Administrative Assistant position to Kerby Vogl of Henderson, MI. Roll Call Vote – Yes: Corrin, Hemgesberg, Gross, Kukulis, Carlton, Hedrich. No: none. Motion Carried.
- Motion by Kukulis, support by Hemgesberg, to have the new Administrative Assistant begin work August 7, 2012 observing as a poll watcher the opening, voting and closing of the election a few hours and then work posted township hours along with Jean Devereaux from August 10-24, 2012 for training. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to pay bills as presented. Bills totaled \$29,047.26. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hemgesberg, Corrin. No: none. Motion Carried.
- Motion by Hemgesberg, support by Gross, to adjourn at 8:47 p.m. Motion Carried.

**Frances Kukulis, Clerk  
Chesaning Township**