

Chesaning Township Agenda
October 1, 2020
7:30 p.m.

Regular Meeting

Call to Order – Pledge of Allegiance

Roll Call: ___Hedrich ___Kukulis ___Gross
 ___Carlton ___Vacant ___Hemgesberg ___Hornak

1. **Approval of Agenda:** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** September 3, 2020 Regular Meeting Minutes
3. **Public Comments:** Two Minutes Per Person
 Additional time is provided during Extended Comments
4. **Committee/Commission Reports:**
 - a. County Commissioner – Kyle Harris
 - b. County Road Commission – Dennis Borchard
 - c. SCTOA – Ken Hornak
 - d. Cemetery Committee – Peter Hemgesberg, Frances Kukulis, Vacant
 - e. Building Official – Rob Kehoe
 - f. Ordinance Enforcement Officer – Pat Olk
 - g. Rehmann Health Center – Cathy Gross
 - h. Fire Board Authority – William Hedrich
 - i. Mid Michigan Waste Authority – Frances Kukulis
 - j. TASK Force – Kevin Carlton
5. **Board Officials Reports:**
 - a. Supervisor
 - b. Clerk
 - c. Treasurer
6. **Unfinished Business:**
 - a. Update on Tax Tribunal – Comfort Care
 - b. Appointment to Fill Vacancy – Trustee Position (Term Ending November 20, 2020)
 - c. Discuss A New Township Logo
 - d.
7. **New Business:**
 - a. Accept Fiscal Year Ended March 31, 2020 Audit Report
 - b. Property Additions/Deletions Refuse/Recycle Special Assessment Roll
 - c. Consider 2020 Winter Tax Refuse/Recycle Special Assessment – Proposed Rate \$162.00/parcel
 - d. Town Hall & Parshallburg Park Porta-john Pick-up (Prior to Halloween)
 - e. Cemetery Fall Clean-up Ad (Publish 2 weeks October 11 & October 18, Clean-up by October 25)
 - f. Discuss Annexation of Volkmer Road Property (38 acres) To Village For Marijuana Use
 - g.
8. **Extended Public Comment:** Two Minutes Per Person
9. **Extended Township Board Comment:**
10. **Approval of Bills:**
11. **Adjournment:**

Chesaning Township Minutes
Regular Meeting
October 1, 2020 @ 7:30 p.m.

Regular Meeting: Called to order at 7:31 p.m.

Pledge of Allegiance

Members Present: Supervisor William Hedrich, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, Peter Hemgesberg, Ken Hornak and Matt Mallory

Members Absent: None

Approval of Agenda: Agenda was presented for approval.

Approval of Minutes: Minutes of the Regular Board Meeting of September 3, 2020 were presented for approval.

Supervisor Hedrich called for a moment of silence in honor of Deputy Treasurer Ann Buck's Mother, Mary Mahoney who recently passed away.

Public Comments: None

Committee/Board Reports:

County Commissioner – No one present to report.

County Road Commission – No one present to report.

SCTOA – Hornak stated no meeting was held.

Cemetery – Hedrich noted the road in the back of the old section of the cemetery is deteriorating due to water erosion because of its' grade, discussion on possible repairs took place, the Board by consensus directed Hedrich to have a load of gravel placed until a more permanent solution can be budgeted for; Hemgesberg noted he has a plan to modify the lighting on the columbarium flagpole to make it work better; Kukulis indicated many inquiries have been coming in on graves and niches and there has been an increase in sales.

Building Official – No one present to report, a report of activity was received.

Ordinance Enforcement Officer – No one present to report, a report of activity was received; Hedrich noted Olk was off due to a medical issue; the junk and feral cat issues at the Brass Bell are being addressed, volunteers have helped with clean up and a person wishing to remain anonymous has been trapping the cats, taking them to the vet for shots, spaying/neutering and finding them homes; the home at 15584 Stuart has been cleaned and the case should be closed in the next 30 days.

Rehmann Health Center – Gross reported the mobile dental clinic held September 22 was attended well even with the phone issues the Center had for about a week, she added the phone issues are now fixed; the next dental clinic is scheduled for October 27; fees were questioned and it was noted participants pay a fee based on a sliding scale of income and that all insurances are accepted; additionally noted a toilet in the Center has been running and a plumber will be called in to fix it.

Fire Board – Hedrich reported year-to-date there have been 100 runs made; the Crown Vic has sold for \$2,000 and the monies have been designated to the truck fund; normal trainings and meetings have resumed again, as they were prior to the COVID shutdowns; a new generator was purchased for \$8,650; one firefighter has resigned; a blood drive is scheduled at the fire hall for October 2.

MMWA – Kukulis noted no meeting was held; the next meeting is scheduled for October 12, 2020.

Task Force – Carlton noted he has been incorrect in saying the pas couple months that there has been no meeting, his emails from the group had somehow stopped; he noted the next meeting will be held at the Chamber Office on Tuesday, October 27 at 7:30 p.m.

Board Officials Reports:

Supervisor – Hedrich reported at the September 21 GIS meeting they were informed a land value comparison feature has been added to the system, additionally Chesaning Village tax information has now been updated, GIS took extensive pictures of the flooding from the recent dam failures that proved very helpful to FEMA, additionally officers were elected, their next meeting will be held by Zoom on January 25, 2021; a recent Face Book discussion on Chesaning Township pertaining to solar developments has generated many questions and as of today, October 1, Hedrich stated the Township has not received any inquiries regarding solar developments, he added a company has been working with Saginaw Future and has secured a substantial amount of land in the Township but to-date the Township has not been approached.

Clerk – Kukulis stated the office has been very busy preparing for the General Election noting 1,199 absent voter ballots have been mailed and 292 have already been received back as of today; the SCACA Meeting will be held on October 8, remaining election supplies are expected to be delivered then; the public accuracy test of the election voting equipment and the meeting of the Election Commission is scheduled for October 13 at 10 am; and normal daily work of the office continues.

Treasurer – Gross reported as of September 15, 1% interest has been collected on unpaid Summer taxes, an additional 1% per month began being added on October 1; over 1,800 surveys were mailed with the tax bills outlining tax payment options, 162 were returned with 43 people saying they would use the services (36 said yes to e-check at a cost of \$2.50/transaction, 14 said yes to credit card usage with a 3% transaction fee, and 1 said maybe to using the services) and 119 saying they would not use the services.

Unfinished Business:

Update on Tax Tribunal – Hedrich noted there was nothing new to report.

Appointment to Fill Vacancy – Trustee Position (Term Ending November 20, 2020) – Hedrich explained a Trustee vacancy on the Board exists due to him being appointed to fill the Supervisor vacancy. He introduced Matthew Mallory and indicated he would be interested in filling the vacancy. The Board appointed Mallory to begin immediately and Kukulis swore him into office.

Discuss A New Township Logo – Hedrich noted this was made an agenda item based on a letter received last month. Kukulis noted the Board discussed changing the logo at their January 5, 2017, meeting along with the costs involved to change it. Since then the Township has begun phasing out the old logo, removing it from the building sign, from checks and some documents as re-orders have been placed, etc. After a bit of discussion a suggestion of a logo was presented that included multiple facets of the Township's identity like an arch or rainbow shape divided into three or more pictures, examples farming, kayaking on the river, the fair (similar to the Chesaning Strong logo), etc. The Board by consensus decided to keep removing the old logo from items like business cards, newsletters, etc. including removing it from Township ads and to bring the discussion back to the Board in May 2021 and in the mean time have the office discuss/design and bring the information back to the Board.

New Business:

Accept Fiscal Year Ended March 31, 2020 Audit Report – The Board was presented the audit report for their consideration, Kukulis noted no significant issues were reported and the usual comment of internal controls being affected by staff size limiting segregation of duties was noted.

Property Additions/Deletions Refuse/Recycle Special Assessment Roll – Gross stated one parcel, a duplex, with two (2) services charges will need to be added to the assessment roll, parcel #13-09-3-18-1003-003, bringing the total number of parcels to be assessed to 940..

Consider 2020 Winter Tax Refuse/Recycle Special Assessment – Proposed Rate \$162/parcel – Kukulis noted the amount budgeted in March was based on the previous rate of \$160/parcel, after confirming with MMWA that information received last year is accurate a rate of \$162/parcel is proposed for the 2020 Winter Tax Roll. The Board discussed the pros and cons of raising it slightly now or waiting and raising it substantially more later and decided to change the rate to \$162/parcel as proposed.

Town Hall & Parshallburg Park Porta-john Pick-up (Prior to Halloween) – Hedrich noted this is an informational item and informed the Board he would be contacting Sloan's about the removal prior to the holiday.

Cemetery Fall Clean-Up Ad (Publish 2 weeks October 11 & October 18, Clean-up by October 25) – Kukulis presented a copy of the ad to be published for the cemetery fall clean-up and noted she informed the lawn maintenance contractors of these dates and that water at the cemetery will be shut-off approximately November 1.

Discuss Annexation of Volkmer Road Property To Village For Marijuana Use – Hedrich informed the Board of a proposed 425 Agreement received from Attorney Greenfelder representing the Village. He stated, he had Township Attorney Brandt review the document and Brandt has made recommendation of quite a few changes to the agreement before the Board should consider adopting it. Additionally noted, the survey of the parcels included with the agreement does not appear to be correct and would need to be fixed. The agreement proposes extending Edenway, a village road, and utilities to the properties by a right-of-way. The assessor is reviewing the descriptions; a PA116 on the properties needs to be addressed prior to moving forward, the parcels in question total 53.19 acres. After much discussion the Board by consensus directed Hedrich to move forward with attorneys to resolve issues and bring the information back to the Board for consideration in November.

Extended Public Comment: Ruthig stated as a resident of Chesaning Township he feels good about the small, \$2, annual increase in Refuse and Recycle assessment.

Extended Township Board Comment: None.

Items Approved:

- Motion by Hemgesberg, support by Hornak, to approve the agenda, as presented. Motion Carried.
- Motion by Carlton, support by Hemgesberg, to approve the September 3, 2020 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hornak, support by Hemgesberg to appoint Matt Mallory to fill the vacancy of Trustee, beginning immediately with a term ending date of November 20, 2020. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich. No: None. Motion Carried.
Kukulis swore Mallory into office so he could be seated immediately.
- Motion by Hemgesberg, support by Carlton, to accept the Fiscal Year ended March 31, 2020 audit report as presented. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Mallory, Hornak, Hedrich. No: None. Motion Carried.
- Motion by Hemgesberg, support by Carlton, to adjust the Refuse and Recycle Collection Special Assessment District Roll to add one parcel, Parcel # 13-09-3-18-1003-003 with two assessments to the roll bringing the total number of parcels assessed to 940. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Mallory, Hornak, Hemgesberg, Hedrich. No: None. Motion Carried.
- Motion by Hemgesberg, support by Gross, to set the fiscal year 2020-2021 assessment rate to be placed on the 2020 Winter Tax Refuse and Recycle Collection Special Assessment District Roll at \$162.00/parcel. Roll Call Vote – Yes: Carlton, Mallory, Hornak, Hemgesberg, Gross, Kukulis, Hedrich. No: None. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to pay bills, as presented. Bills totaled \$107,538.45. Roll Call Vote – Yes: Mallory, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich. No: None. Motion Carried.
- Motion by Carlton, support by Gross, to adjourn the meeting at 9:06 p.m. Motion Carried.

**Frances M. Kukulis, Clerk
Chesaning Township**