



AGENDA
March 5, 2020
7:30 p.m.

Regular Meeting

Call to Order – Pledge of Allegiance

Roll Call: ___Corrin ___Kukulis ___Gross
 ___Carlton ___Hedrich ___Hemgesberg ___Hornak

1. **Approval of Agenda** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** February 6, 2020 Regular & February 18, 2020 Budget Work Session Board Meeting Minutes
3. **Public Comment:** Two Minutes Per Person (Additional time is provided during Extended Comment)
4. **Open Budget Public Hearing**
5. **Review:**
 - a. Fiscal Year 2020-2021 General Fund Budget
 - b. Fiscal Year 2020-2021 Refuse & Recycle Budget
 - c. Public Comment - Two Minutes Per Person
6. **Close Budget Public Hearing**
7. **Committee/Commission Reports:**
 - a. County Commissioner – Kyle Harris
 - b. County Road Commission – Dennis Borchard
 - c. SCTOA – Ken Hornak
 - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
 - e. Building Official – Rob Kehoe
 - f. Ordinance Enforcement Officer – Patrick Olk
 - g. Rehmann Health Center – Cathy Gross
 - h. Fire Board Authority – Robert Corrin
 - i. Mid Michigan Waste Authority – Frances Kukulis
 - j. TASK Force – Kevin Carlton
8. **Board Officials Reports:**
 - a. Supervisor
 - b. Clerk
 - c. Treasurer
9. **Unfinished Business:**
 - a. Consider 2020-2021 Village Police Annual Contract
 - b.
10. **New Business:**
 - a. Fiscal Year 2019-2020 Budget Amendments
 - b. Fiscal Year 2020-2021 General Fund Budget
 - c. Fiscal Year 2020-2021 Refuse & Recycle Budget
 - d. Fiscal Year 2020-2021 Salary Schedule
 - e. Fiscal Year 2020-2021 Fee Schedule
 - f. Fiscal Year 2020-2021 Board Meeting Schedule
 - g.
11. **Extended Public Comment:** Two Minutes Per Person
12. **Extended Township Board Comment:**
13. **Approval of Bills:**
14. **Adjournment:**



**Chesaning Township Minutes
Regular Meeting & Budget Public Hearing
March 5, 2020 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:34 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

Approval of Agenda: Agenda was presented for approval.

Approval of Minutes: Minutes of the Regular Board Meeting of February 6, 2020 and the Budget Work Session Special Meeting of February 18, 2020 were presented for approval.

Public Comments: None

Open Budget Public Hearing: The public hearing was called to order at 7:39 p.m.

Fiscal Year 2020-2021 General Fund Budget – The board reviewed the proposed fiscal year 2020-2021 General Fund budget, discussed there was no Headlee rollback expected from the current .9253 operating millage rate, noted the 1.50 fire assessment millage rate on real properties, proposed meeting dates, fee and salary schedules.

Fiscal Year 2020-2021 Refuse & Recycle Budget – The board reviewed the proposed fiscal year 2020-2021 Refuse & Recycle budget and proposed assessment rate of \$160.00.

Public Comment – None

Close Budget Public Hearing: The public hearing was closed at 7:45 p.m.

Committee/Board Reports:

County Commissioner – County Commissioner Kyle Harris was present; he gave copies of the County of Saginaw Budget Highlight Flyer to Board Members; he stated the County plans to put a millage question on the August ballot for the Castle Museum and there is discussion to put an additional millage question on the November ballot for roads; he said he attended the National Association of Counties Conference in DC and they are reaching out to the Federal Government for assistance for ag owners stating they have indicated ag suicides are 45% higher than urban suicides; he talked about the concern of high water in the County this spring noting the right conditions could cause severe flooding, he said he has been in contact with Representative Molenaar's staff and they have made contact with the Army Corps of Engineers for assistance if the need presents itself; Harris noted it has been 2 years since voters approved and began paying the millage for a new animal control building, no decision on a location has been made yet but the committee is recommending to the full Board, for a vote at their meeting on the 17th, that the Kochville property be chosen, much discussion took place concerning the location being just 2 miles south of the Bay County border, the loss of active agricultural property, and the cost when the County already owns property; Hemgesberg questioned the jail overrun and Harris noted the new jail was 3 million over budget before construction started; additionally Harris mentioned the Sheriff is looking into purchasing motorcycles for officers.

County Road Commission – No one present to report; a report of January activity was received.

SCTOA – Hornak noted no meeting was held.

Cemetery – Kukulis noted the new cemetery contractor has signed contracts and been in contact with the current contractor for pertinent information; the spring clean-up ad will be placed in the paper and the dumpster will be scheduled; Hemgesberg noted Heritage Monument has knocked down the dirt piled near the columbarium but it will have to be groomed once weather permits; Corrin noted the grave contractor did not plank the ground during a recent burial and the equipment did quite a bit of ground damage that needs to be cleaned-up, Hemgesberg stated he will follow-up with him regarding the issue and reinforce the need for planking when doing burials.

Building Official – No one present to report; a report of activity for the month was provided by Kehoe.

Ordinance Enforcement Officer – No one present to report; a report of activity for the month was provided by Olk.

Rehmann Health Center – Gross reported the recent dental clinic was nearly full with only one spot left open; WIC Clinics have been full; Great Lakes Bay Health WIC Representative Jean Harding will speak to the Saginaw County Health Department to see if they would allow them to do immunizations at the Health Center; Gross added eaves on the building have been replaced but the block still needs to be sealed and the United Appeals need to wrap up.

Fire Board – Corrin reported paperwork for a \$2,800 DNR match grant has been received; the 2020-2021 budget will be presented at the next meeting; a 1997 Ford Crown Victoria is coming out of service; a review and update of the bylaws will take place at the next meeting; it is unlikely the Fire Department will be reimbursed for a large fire that took place on M-57 last month.

MMWA – Kukulis reported the meeting was held February 10; the member communities voted to re-introduce glass and plastics number 4-7, less Styrofoam, back into recycling pickup; the 2020 special waste collection calendar is expected to be released in March with the first date May 16, 2020; the new recycling vendor American Waste has been purchased by Green For Life (GFL) a Canadian based company.

Task Force – Corrin reported the meeting held February 25 was a short meeting; reports were given, there were no speakers and limited attendance, with the Village, Library, and Museum all absent.

Board Officials Reports:

Supervisor – Corrin noted the Board of Review Organizational meeting was held March 3 and petition hearings are scheduled for March 9 and March 11; a County road meeting was held February 14, discussion that a 2 mill road tax may go before voters, questions regarding what percentage of the tax would come back to local units if passed, gravel roads are costing more to maintain and due to the cost roads most likely won't be asphalted anymore; a Young's Intercounty Drain meeting will be held on March 10 in the Corunna Drain Office; inquiries have been made for a possible solar farm in the southeast part of the township; a bank slide happened on the Deer Creek Drain at McKeighan Road north of Baldwin Road; Corrin and Hedrich attended the Saginaw Future meeting on February 21 Census Count Michigan is being pushed, census day is April 1; .

Clerk – Kukulis reported the office has been extremely busy with the March 10 election; deadlines for absent voter ballots are by mail is 5 pm March 6, to spoil and mail 2 pm March 7, for military 2 pm March 7, in-person until 4 pm March 9; to register to vote and receive an ballot 8 pm March 10; the township audit is scheduled for May 18 and preparation work will begin after the election; the lawn mowing/foundation contractor has signed contracts, we still need his W9 and State proof of exemption from worker's compensation.

Treasurer – Gross reported tax collections are finished, a final payout will be made, and settlement instructions have been received; a State Revenue Sharing check in the amount of \$36,376 has been received up \$1,454 from last year; a personal property reimbursement check in the amount of \$512.00 has been received from the State; office activity has increased due to assessment notices being mailed; 13 veteran's and 2 poverty exemptions will go to Board of Review; the MTA supports legislation to no longer have townships shoulder the burden of veteran exemptions and to place the financial responsibility back to the State.

Unfinished Business:

Consider 2020-2021 Village Police Annual Contract – The Board was presented, for their consideration, an Agreement with the Village for police event coverage. It was noted our residents are protected under this agreement when attending community events. The board asked the Clerk to request from the Village a monthly report of police activity again, as was received in past years.

New Business:

Fiscal Year 2019-2020 General Fund Budget Amendments – Kukulis presented, for consideration of the Board, an amendment to the Fiscal Year 2019-2020 Budget moving \$10,000 to Fire Protection from Contingencies, and moving \$4,500 from Health to Cemetery.

Fiscal Year 2020-2021 General Fund Budget – The Board reviewed and adopted the proposed 2020-2021 General Fund Budget.

Fiscal Year 2020-2021 Refuse & Recycle Budget – The Board reviewed and adopted the proposed 2020-2021 Refuse & Recycle Budget, it was noted the refuse/recycle assessment would remain at \$160 for the 2020 winter tax collection season.

Fiscal Year 2020-2021 Salary Schedule – The Board reviewed and adopted the proposed 2020-2021 Salary Schedule. It was noted salaries except the Supervisor, the Deputy Clerk, and the Deputy Treasurer were projected to remain the same and mileage was proposed at the Federal rate.

Fiscal Year 2020-2021 Fee Schedule – The Board reviewed and adopted the proposed 2020-2021 Fee Schedule. It was noted no changes were made to fees over the previous year with the exception of single graves increasing from \$200 to \$250 for residents and \$400 to \$500 for non-residents, installation of foundations increased from \$.30/square inch to \$.35/square inch, and adding a fee for enhancements to properties of \$50.

Fiscal Year 2020-2021 Board Meeting Schedule – The Board reviewed and adopted the proposed 2020-2021 Board Meeting Schedule.

Extended Public Comment: None.

Extended Township Board Comment: Hedrich mentioned an article he read from the Michigan Township Association discussing the movement of specific funds back to the General Fund and inquired what would happen to that money once moved; other Board Members had not read the article so they were unsure how to answer the question.

Items Approved:

- Motion by Hedrich, support by Hornak, to approve the agenda, as presented. Motion Carried.
- Motion by Carlton, support by Hemgesberg, to approve the February 6, 2020 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hornak, support by Hedrich, to approve the February 18, 2020 Budget Work Session Special Meeting minutes, as presented. Motion Carried.
- Motion by Kukulis, support by Hedrich, to approve the fiscal year 2020-2021 Police Department Funding Agreement between the Village of Chesaning and Chesaning Township in the amount of \$3,600, as presented. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: Hemgesberg, Hornak. Motion Carried.
- Motion by Hemgesberg, support by Hornak, to amend the Fiscal Year 2019-2020 Budget, moving \$10,000 to Fire Protection from Contingencies, and moving \$4,500 from Health to Cemetery. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to adopt the Fiscal Year 2020-2021 General Fund Budget, as presented. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Carlton, to adopt the Fiscal Year 2020-2021 Refuse & Recycle Budget, as presented. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hornak, to approve the Supervisor Annual Salary at \$12,000.00, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich. No: Corrin. Motion Carried.
- Motion by Carlton, support by Hedrich, to approve the Clerk Annual Salary at \$20,400.00, as presented. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to approve the Treasurer Annual Salary at \$19,200.00, as presented. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Kukulis, to approve the Trustee Annual Salary at \$2,460.00 each trustee, as presented. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
- Motion by Kukulis, support by Hemgesberg, to approve the Appointed and Hired Employee Salaries, and Mileage Schedule, as presented. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hornak, to adopt the 2020-2021 Fee Schedule, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to adopt the Schedule of Board Meeting Dates normally held on the first Thursday of each month at 7:30 p.m. at the Township Hall, 1025 W. Brady Street, Chesaning as follows: April 2, 2020, May 7, 2020, June 4, 2020, July 2, 2020, August 6, 2020, September 3, 2020, October 1, 2020, November 5, 2020, December 3, 2020, January 7, 2021, February 4, 2021, and March 4, 2021, as presented. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
NOTE: Complete Budget, Fee Schedule and Salary Schedule are available for review in the Clerk's office and on the bulletin board on the front of the township building.
- Motion by Hedrich, support by Hemgesberg, to pay bills, as presented. Bills totaled \$42,220.37. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hemgesberg, to adjourn the meeting at 9:12 p.m. Motion Carried.

**Frances M. Kukulis, Clerk
Chesaning Township**