



## **AGENDA**

December 5, 2019

7:30 p.m.

### **Regular Meeting**

#### **Call to Order – Pledge of Allegiance**

**Roll Call:**     \_\_\_Corrin \_\_\_Kukulis \_\_\_Gross  
                  \_\_\_Carlton \_\_\_Hedrich \_\_\_Hemgesberg \_\_\_Hornak

1. **Approval of Agenda:** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** November 7, 2019 Regular Meeting Minutes
3. **Public Comments:** Two Minutes Per Person  
                                  Additional time is provided during Extended Comments
4. **Committee/Commission Reports:**
  - a. County Commissioner – Kyle Harris
  - b. County Road Commission – Dennis Borchard
  - c. SCTOA – Ken Hornak
  - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
  - e. Building Official – Rob Kehoe
  - f. Ordinance Enforcement Officer – Pat Olk
  - g. Rehmann Health Center – Cathy Gross
  - h. Fire Board Authority – Robert Corrin
  - i. Mid Michigan Waste Authority – Frances Kukulis
  - j. TASK Force – Kevin Carlton
5. **Board Officials Reports:**
  - a. Supervisor
  - b. Clerk
  - c. Treasurer
6. **Unfinished Business:**
  - a.
  - b.
7. **New Business:**
  - a.
  - b.
8. **Extended Public Comment:** Two Minutes Per Person
9. **Extended Township Board Comment:**
10. **Approval of Bills:**
11. **Adjournment:**



**Chesaning Township Minutes**  
**Regular Meeting**  
**December 5, 2019 @ 7:30 p.m.**

**Regular Meeting:** Called to order at 7:34 p.m.

**Pledge of Allegiance**

**Members Present:** Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: William Hedrich, and Peter Hemgesberg

**Members Absent:** Trustees: Kevin Carlton and Ken Hornak

**Approval of Agenda:** Agenda was presented for approval.

**Approval of Minutes:** Minutes of the Regular Board Meeting of November 7, 2019 were presented for approval.

**Public Comments:** None.

**Committee/Board Reports:**

County Commissioner – No one present to report.

County Road Commission – No one present to report; no report of activity was received.

SCTOA – Corrin noted Hornak and Carlton are absent tonight because they are representing the Township at the SCTOA Annual Meeting being held at the Bavarian Inn Lodge Conference Center.

Cemetery – Kukulis noted no update has been given on the progress of the columbarium(s); a cemetery rules sign and the sign post it was mounted to that was located in the North section near the Catholic Cemetery is missing and is believed to have been stolen since no damage was done to the grounds around the location. Hemgesberg stated he had received some questions regarding grave blankets and their placement and removal.

Building Official – No one present to report, a report of activity was received.

Ordinance Enforcement Officer – No one present to report; a report of activity was received.

Rehmann Health Center – Gross reported 25 people are scheduled to participate in the December 10th WIC clinic and the Dental Clinic is additionally near full; United Appeal has raised \$12,000 to-date; plans are being made for a January Health Center Board meeting, building maintenance and a printer/copier is needed.

Fire Board – Corrin reported 162 runs have been made through the end of October; a large house fire on Ferden Road was responded to by multiple agencies yesterday; a FEMA grant the Fire Authority applied for was denied; a \$2500 grant was received from Semi-Conductor to send 2 firefighters for training; all lights at the Fire Hall have now been converted to LED; discussion continues on ways to finance the purchase of a new fire truck including the need to possibly go to the voters for additional millage and/or the Townships including funds from their budgets to be dedicated toward the purchase.

MMWA – Kukulis noted the next regular meeting will be held December 9, 2019 at Thomas Township.

Task Force – Gross reported the meeting was held November 26; reports were given by Office Butcher, the new school liaison officer, Tina Powell discussed parking issues up-town with regard to permit parking, and Gross gave an update on the Rehmann Health Center; Corrin thanked Carlton and Gross for attending.

**Board Officials Reports:**

Supervisor – Corrin stated Board of Review will meet Monday, December 9 at 6:00 p.m. to address corrections to tax bills only; the Young's Inter-County Drain meeting scheduled for Thursday, December 5 at 9:30 a.m. was rescheduled last minute to Monday, December 16 at 2:00 p.m., little notification has been given to those affected; engineering costs in excess of \$137,000 have already accumulated and if the decision is made to divert water from the Young's Drain to the Bear Creek Drain property owners in the Bear Creek Drain district could be impacted adversely; a jobs fair will be held at the high school on Tuesday, December 17 from 9 a.m. to 1 p.m. Gross and Corrin will be attending; an Asset Mapping Town Hall hosted by Commissioner Kyle Harris will be held on Tuesday, December 10 at 5:00 p.m. at our hall; surveying has begun on Corunna Road from the county line,

Johnstone Road, to M-57 to begin the engineering to a Class A road for rebuild in 2021; road funding in the Spring will be dependent on needs but chip and seal may be the only work done to allow funds to be diverted to the fire department for the truck replacement.

Clerk – Kukulis reported no response was received from the first run of the ads for the Grounds Maintenance and Foundation Contractors, the ads will run again on December 9 and the Chamber is additionally posting the ads for the township; normal daily work is ongoing; preparation for year-end payroll tax reporting continues; work on the March 10 Presidential Primary is beginning with applications for absent voters expected to mail in the beginning of January; the Assessing and Administrative Assistant computers have been delivered, the Treasurer and Clerk computers have been upgraded to Windows 10, the e poll book laptops are in but additional work for encryption needs to be performed including the purchase of USB's, the QVF printer needs to be replaced right away, it is not compatible with Windows 10 and heavily used, the school has asked for, and been provided, a copy of the absent voter list and has additionally made contact with the County so it is expected another school election will be held this Spring.

Treasurer – Gross reported winter tax bills have been mailed and payments are coming in; a franchise fee check from Charter in the amount of \$12,568 has been received representing about three fourths of the normal payment, they will begin paying quarterly instead of annually from this point forward; two items are ready to go before Board of Review Monday but because the timing of the holiday, mail, and the early date of the meeting Gross is concerned some corrections will come in too late for this meeting; resolution of a description/title problem with a Sharon Road property is ongoing; the SALTA meeting held 11-13 dealt mainly with Winter Taxes; Equalization is doing better with tax preparation now that they have come up to speed; credit card payment options continue to be researched, Point & Pay a service that works with the BSA program and G2G Cloud Solutions, out of Oakland County, a service the County currently uses, appear to be the lowest cost options for residents but cyber insurance will need to be purchased for the Township and Sovis Insurance quoted a policy cost at \$992/year.

**Unfinished Business:**

None

**New Business:**

None

**Extended Public Comment:** None.

**Extended Township Board Comment:** Gross noted the outdoor lights for the building have been ordered from WINS and are in and ready for pick up.

**Items Approved:**

- Motion by Hedrich, support by Hemgesberg, to approve the agenda, as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve the November 7, 2019 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to pay bills, as presented. Bills totaled \$39,741.84. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Hedrich, Corrin. No: None. Absent: Hornak, Carlton. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to adjourn the meeting at 8:25 p.m. Motion Carried.

**Frances M. Kukulis, Clerk  
Chesaning Township**