

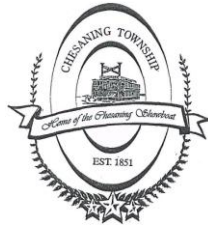
AGENDA
March 8, 2018
7:30 p.m.

Regular Meeting

Call to Order – Pledge of Allegiance

Roll Call: ___ Corrin ___ Kukulis ___ Gross
 ___ Carlton ___ Hedrich ___ Hemgesberg ___ Hornak

1. **Approval of Agenda** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** February 1, 2018 Regular Meeting, February 20, 2018 Budget Work Session Meeting, & February 21, 2018 Annexation Dispute Special Meeting Minutes
3. **Public Comment:** Two Minutes Per Person (Additional time is provided during Extended Public Comment)
4. **Open Budget Public Hearing**
5. **Review:**
 - a. Fiscal Year 2018-2019 General Fund Budget
 - b. Fiscal Year 2018-2019 Refuse & Recycle Budget
 - c. Public Comment - Two Minutes Per Person
6. **Close Budget Public Hearing**
7. **Committee/Commission Reports:**
 - a. County Commissioner – Kyle Harris
 - b. County Road Commission – Dennis Borchard
 - c. SCTOA – Ken Hornak
 - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
 - e. Building Official – Rob Kehoe
 - f. Ordinance Enforcement Officer – Patrick Olk
 - g. Rehmann Health Center – Cathy Gross
 - h. Fire Board Authority – Robert Corrin
 - i. Mid Michigan Waste Authority – Frances Kukulis
 - j. TASK Force – Kevin Carlton
8. **Board Officials Reports:**
 - a. Supervisor
 - b. Clerk
 - c. Treasurer
9. **Unfinished Business:**
 - a. Update Young's Inter-County Drain
10. **New Business:**
 - a. Fiscal Year 2017-2018 Budget Amendments
 - b. Fiscal Year 2018-2019 General Fund Budget
 - c. Fiscal Year 2018-2019 Refuse & Recycle Budget
 - d. Fiscal Year 2018-2019 Salary Schedule
 - e. Fiscal Year 2018-2019 Fee Schedule
 - f. Fiscal Year 2018-2019 Board Meeting Schedule
 - g. Consider Adoption of Ordinance No. 2018-001 Consumers Energy Company Gas And/Or Electric Franchise Ordinance
 - h. Commission/Committee Appts (2 Planning Comm Members-Matthew Mallory & Brian White 3 yr term ending 3-31-2021 – 2 ZBA Members Gary Azelton & Terry Gross 3 yr term ending 3-31-2021 – 1 Fire Auth Board Member-Mary VanLoon 2 yr term ending 3-31-2020)
 - i. Discussion Fiscal Year 2018-2019 Road Projects
11. **Extended Public Comment:** Two Minutes Per Person
12. **Extended Township Board Comment:**
13. **Approval of Bills:**
14. **Adjournment:**



**Chesaning Township Minutes
Regular Meeting & Budget Public Hearing
March 8, 2018 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:33 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

Approval of Agenda: Agenda was presented for approval.

Approval of Minutes: Minutes of the Regular Board Meeting of February 1, 2018, the Budget Work Session Special Meeting of February 20, 2018, and the Annexation Dispute Special Meeting of February 21, 2018 were presented for approval.

Public Comments: None

Open Budget Public Hearing: The public hearing was called to order at 7:37 p.m.

Fiscal Year 2018-2019 General Fund Budget – The board reviewed the proposed fiscal year 2018-2019 General Fund budget, discussed the possibility of a Headlee rollback from the current .9282 operating millage rate, noted the 1.50 fire assessment millage rate on real properties, proposed meeting dates, fee and salary schedules.

Fiscal Year 2018-2019 Refuse & Recycle Budget – The board reviewed the proposed fiscal year 2018-2019 Refuse & Recycle budget and proposed assessment rate.

Public Comment – None

Close Budget Public Hearing: The public hearing was closed at 7:51 p.m.

Committee/Board Reports:

County Commissioner – No one present to report.

County Road Commission – No one present to report; a report of activity was received.

SCTOA – Hornak noted no meeting was held.

Cemetery – Hedrich stated the riverbank is looking better, he added it was good we completed work on the riverbank last year because we would have had an issue this year; the Spring clean-up ad will go in the paper this month for clean-up by April 1 and the dumpster will be put back into weekly service for April 1; tree trimming still needs to be completed additionally a pine tree needs to be cut, Hedrich will follow-up with contractors about this work.

Building Official – No one present to report; a report of activity for the month was provided by Kehoe.

Ordinance Enforcement Officer – No one present to report; a report of activity for the month was provided by Olk; Gross noted no tax payment was made on the Peet Road property cleaned-up by the township, the property owner has until April 2 before it goes to foreclosure, a neighboring property owner is interested in buying the property.

Rehmann Health Center – Gross reported a meeting was held February 26; officers were re-elected; the Board approved selling the Center's dental equipment and putting the proceeds back into the grant fund to help pay for dental work for those in need; one immunization clinic was cut this month due to Health Department staffing issues; plans to hire someone to work in the office is still planned to be accomplished this year.

Fire Board – Corrin reported budget amendments were made; the County has agreed to seal coat the main drive and will be preparing a cost proposal for the work; the final payment was made on the fire truck; the 2018-2019 budget draft was presented, the establishment of a sinking fund for long term building maintenance needs is being looked into.

MMWA – Kukulis reported on the February 12, 2018 meeting; Earth Day celebrations will be April 21, 2018 from 10 am to 2 pm at the Saginaw Zoo; special waste drop off days will be expanded this year to include days for shredding and foam and will run from May through September; calendars of the dates are being prepared and will be distributed soon; the next meeting will be held April 9, 2018 at Thomas Township.

Task Force – Corrin reported the meeting was held February 27 at the new Union Court assisted living facility; committee reports were given and members toured the facility; an Open House for the public was held on March 2, 2018.

Board Officials Reports:

Supervisor – Corrin noted Board of Review held its Organizational Meeting on March 6, 2018 and appeals meetings are scheduled for March 12 and 13, assessed values have increased 15% in agricultural, 2.7% residential, 9% in commercial, but taxable value is increasing only 2.1% overall; the County Road Commission notified the township of a Sub-Task Force meeting to

be held on March 6, Corrin was unable to attend due to the previously scheduled Board of Review Organizational Meeting, information from that meeting has not yet been received; the District 3 road meeting was held at our hall on February 9, projects, allotments, ditching, and spraying were discussed, new funding kicks in increasing our allotment to \$36,000 for this year; the County expects to get more money from the State and if this happens it is hopeful that each township will receive a portion; the quarterly Planning Commission meeting and a Master Plan Special Meeting were held February 7, discussion on billboard offsets from State highways, wind, and solar energy took place during the regular meeting, during the Special Meeting it was noted that minor amendments to the rough draft of the Master Plan were needed so a meeting may be held in April to approve changes before moving on to the Township Board.

Clerk – Kukulis noted March 21 and 22 are training dates for the Qualified Voter File and the 2018 election cycle; the new election equipment training will follow once the equipment is received; additionally election inspector training is expected to be a few weeks before the August election; fiscal year-end reports and preparation of documents for the May 14, 2018 audit are being worked on.

Treasurer – Gross reported she has sent a final backup file to the County for the tax season; no settlement appointment has been made yet; a State Revenue Sharing check in the amount of \$30,688 was received this is up from last year's amount of \$30,361; wrap-up of the tax season is in progress.

Unfinished Business:

Update Young's Inter-County Drain – Corrin noted the County last month informed him things don't move to fast he added it has been 100 years since the last project on this drain; the County still does not have a plan on how to divert the water; the recent snow melt and large rains left a lot of water; Corrin asked Drain Commissioner Wendling to come out and take a look at the situation, he does not know if he ever did. Discussion took place about water on Stuart and Ditch Roads flowing into the Bear Creek Drain; water over the road on Ditch Road and driveway tubes being too small.

New Business:

Fiscal Year 2017-2018 General Fund Budget Amendments – Kukulis presented an amendment to the Fiscal Year 2017-2018 Budget for consideration of the Board moving \$2,000 from Contingencies to Fire Protection.

Fiscal Year 2018-2019 General Fund Budget – The Board reviewed and adopted the proposed 2018-2019 General Fund Budget.

Fiscal Year 2018-2019 Refuse & Recycle Budget – The Board reviewed and adopted the proposed 2018-2019 Refuse & Recycle Budget. It was noted the current \$142 assessment would remain unchanged for the 2018 winter tax collection season.

Fiscal Year 2018-2019 Salary Schedule – The Board reviewed and adopted the proposed 2018-2019 Salary Schedule. It was noted the salary of the Supervisor remained the same, salaries of the Clerk, Treasurer and Trustees increased as well as many of the wages of the appointed and hired employees.

Fiscal Year 2018-2019 Fee Schedule – The Board reviewed and adopted the proposed 2018-2019 Fee Schedule. It was noted no changes were made to fees over the previous year.

Fiscal Year 2018-2019 Board Meeting Schedule – The Board reviewed and adopted the proposed 2018-2019 Board Meeting Schedule.

Consider Adoption of Ordinance No. 2018-001 Consumers Energy Company Gas And/Or Electric Franchise Ordinance – The Board was presented a Gas and Electric Franchise Ordinance for their consideration; it was noted this is a renewal of a 30 year ordinance currently in effect giving Consumers Energy Company authority to lay, maintain and operate, etc. gas and electric services in the Township.

Commission/Committee Appointments – The Board was asked to consider commission and committee re-appointments as follows: Matthew Mallory and Brian White to the Planning Commission each to a 3-year term ending March 31, 2021; Gary Azelton and Terry Gross to the Zoning Board of Appeals each to a 3-year term ending March 31, 2021; Mary VanLoon to the Fire Board Authority for a 2-year term ending March 31, 2020.

Fiscal Year 2018-2019 Road Project Discussion – Corrin presented the Board a list of proposed road projects for fiscal year 2018-2019 for their consideration; projects included chip and seal .70 miles of Gary Road from McKeighan Road to Sharon Road with costs to be shared by St. Charles Township, chip and seal 1.65 miles of Harris Road from Frandsche Road to Sharon Road, chip and seal 2.65 miles of Baldwin Road from M-52 to Sharon Road, 1 load of hot patch for use at various locations, additionally brining of roads will have to be done, and cross tube repairs as needed; \$80,000 is included in the proposed 2018-2019 budget for road projects and \$36,000 is available for use by the Township from its' County road allotment.

Extended Public Comment: Fred and Sandy Fagan stated they were present to support the Township Board and thanked members for their stand against the Village on the annexation and medical marihuana.

Extended Township Board Comment: Hornak thanked guests for their interest in the Township and for attending the meeting; Hedrich stated we should consider looking into becoming a Charter Township, with regard to protections that may be available in the annexation of properties; Hedrich then stated he was proud of Hornak and Corrin for representing the Township during the recent County Service Committee meeting; Corrin stated he was disappointed in Commissioner Harris when he became aware of an email sent to another Board Member stating he would vote for annexation; Hemgesberg stated an academy award should be given for the performance given by those for the annexation and medical marihuana at the special joint meeting held at the Village.

Items Approved:

- Motion by Hornak, support by Hemgesberg, to approve the agenda, as presented. Motion Carried.
 - Motion by Hemgesberg, support by Hedrich, to approve the February 1, 2018 Regular Board Meeting minutes, as presented. Motion Carried.
 - Motion by Carlton, support by Hornak, to approve the February 20, 2018 Budget Work Session Special Meeting minutes, as presented. Motion Carried.
 - Motion by Hemgesberg, support by Hedrich, to approve the February 21, 2018 Annexation Dispute Special Meeting Minutes, as presented. Motion Carried.
 - Motion by Hemgesberg, support by Hornak, to amend the Fiscal Year 2017-2018 Budget, moving \$2,000 from Contingencies to Fire Protection. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
 - Motion by Hornak, support by Carlton, to adopt the Fiscal Year 2018-2019 General Fund Budget, as presented. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
 - Motion by Hemgesberg, support by Hedrich, to adopt the Fiscal Year 2018-2019 Refuse & Recycle Budget, as presented. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
 - Motion by Hornak, support by Gross, to approve the Supervisor Annual Salary at \$9,000.00, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
 - Motion by Carlton, support by Hemgesberg, to approve the Clerk Annual Salary at \$20,400.00, as presented. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
 - Motion by Hemgesberg, support by Hornak, to approve the Treasurer Annual Salary at \$19,200.00, as presented. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
 - Motion by Gross, support by Kukulis, to approve the Trustee Annual Salary at \$2,460.00 each trustee, as presented. Roll Call Vote – Yes: Carlton, Hornak, Gross, Kukulis, Carlton, Corrin. No: Hedrich, Hemgesberg. Motion Carried.
 - Motion by Hemgesberg, support by Hedrich, to approve the Appointed and Hired Employee Salaries, and Mileage Schedule, as presented. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
 - Motion by Carlton, support by Hemgesberg, to adopt the 2018-2019 Fee Schedule, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
 - Motion by Hornak, support by Hemgesberg, to adopt the Schedule of Board Meeting Dates normally held on the first Thursday of each month at 7:30 p.m. at the Township Hall, 1025 W. Brady Street, Chesaning as follows: April 5, 2018, May 3, 2018, June 7, 2018, July 5, 2018, August 2, 2018, September 6, 2018, October 4, 2018, November 1, 2018, December 6, 2018, January 3, 2019, February 7, 2019, and March 7, 2019, as presented. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- NOTE:** Complete Budget, Fee Schedule and Salary Schedule are available for review in the Clerk's office and on the bulletin board on the front of the township building.
- Motion by Hornak, support by Hemgesberg, to adopt Ordinance #2018-001 Consumer Energy Revocable Gas/Electric Franchise, as presented. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
 - Motion by Hornak, support by Gross, to re-appoint Matthew Mallory and Brian White to the Planning Commission for 3-year terms ending March 31, 2021. Motion Carried.
 - Motion by Kukulis, support by Carlton, to re-appoint Gary Azelton and Terry Gross to the Zoning Board of Appeals for 3-year terms ending March 31, 2021. Motion Carried.
 - Motion by Carlton, support by Gross, to re-appoint Mary VanLoon to the Fire Board of Authority for a 2-year term ending March 31, 2020. Motion Carried.
 - Motion by Hemgesberg, support by Hornak, to approve the Fiscal Year 2018-2019 Road Work Projects, as presented and with the intent that St. Charles Township will share the cost of chip seal on Gary Road from McKeighan Road to Sharon Road. Motion Carried.
 - Motion by Hemgesberg, support by Hedrich, to pay bills, as presented. Bills totaled \$93,890.46. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
 - Motion by Gross, support by Hemgesberg, to adjourn the meeting at 9:13 p.m. Motion Carried.

**Frances M. Kukulis, Clerk
Chesaning Township**