

**AGENDA**  
January 5, 2017  
7:30 p.m.

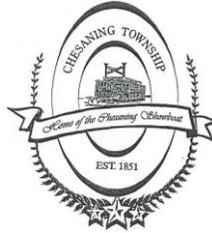
**Regular Meeting**

**Call to Order – Pledge of Allegiance**

**Roll Call:**        \_\_\_Corrin \_\_\_Kukulis \_\_\_Gross  
                     \_\_\_Carlton \_\_\_Hedrich \_\_\_Hemgesberg \_\_\_Hornak

1. **Approval of Agenda** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** December 1, 2016 Regular Meeting Minutes
3. **Public Comments:**    Two Minutes Per Person  
   Additional time is provided during Extended Comments
4. **Committee/Commission Reports:**
  - a. County Commissioner – Kyle Harris
  - b. County Road Commission – Dennis Borchard
  - c. SCTOA – Ken Hornak
  - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
  - e. Building Official – Rob Kehoe
  - f. Ordinance Enforcement Officer – Pat Olk
  - g. Parks & Rec – Kevin Carlton
  - h. Rehmann Health Center – Cathy Gross
  - i. Fire Board Authority – Robert Corrin
  - j. Mid Michigan Waste Authority – Frances Kukulis
  - k. TASK Force – Kevin Carlton
5. **Board Officials Reports:**
  - a. Supervisor
  - b. Clerk
  - c. Treasurer
6. **Unfinished Business:**
  - a. Consider Timber Sale Contract
  - b. Discuss 5 Year Master Plan Review
  - c.
7. **New Business:**
  - a. Amend Cemetery Fee Schedule Resolution (Opening/Closing Traditional Graves)
  - b. Budget Process – Set Work Session Date(s)
  - c. Consider Tax Bill Due Date Extension (to February 28, 2017)
  - d. Discuss Township Logo
  - e. Consider Attendance MTA Annual Conference April 10-13, 2017 Lansing, MI
  - f. \*Update Shiawassee River Trail
8. **Extended Public Comment:**    Two Minutes Per Person
9. **Extended Township Board Comment:**
10. **Approval of Bills:**
11. **Adjournment:**

**\*Addition to Agenda**



**Chesaning Township Minutes  
Regular Meeting  
January 5, 2017 @ 7:30 p.m.**

**Regular Meeting:** Called to order at 7:37 p.m.

**Pledge of Allegiance**

**Members Present:** Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

**Members Absent:** None

**Approval of Agenda:** Agenda was presented for approval.

Corrin noted to accommodate Lumbering Contractors present Item a) Consider Timber Sale Contract under "Unfinished Business" will be moved up on the agenda to be handled prior to Committee/Board Reports.

**Approval of Minutes:** Minutes of the Regular Board Meeting of December 1, 2016 were presented for approval.

**Public Comments:** None

**Committee/Board Reports:**

County Commissioner – Newly elected District 6 Commissioner, Kyle Harris, was present and reported on his first County meeting noting he has been appointed to four committees, Labor Relations, County Services, Transportation, Agriculture and Tourism; he has the largest district in the county, 8 townships and 3 villages; big issues to take care of, unfunded liabilities and finding an individual to serve on the Commission of Aging. Harris asked and answered questions of the Board.

County Road Commission – No one present to report, monthly report of activity has been received.

SCTOA – Hornak noted the Annual Dinner Meeting was held Wednesday, December 7 at Swan Valley Banquet Center, speakers included a Consumers Energy representative, and County Road Commissioner Borchard among others; the meeting was well attended and a nice meal was served.

Cemetery – Corrin noted plowing of snow has pushed a considerable amount of the crushed asphalt laid in the North Section into the borders of the grave areas, this will need to be cleaned up in the Spring; the ad notifying relatives of those buried along the riverbank in the South Section has run 3 times, this starts the process for the disinterment and re-interment if needed.

Building Official – Kehoe provided a report of building activity for the calendar year 2016. He noted 53 permits were issued on nearly a million dollars of construction value, permit fees totaled \$10,784; additionally noted since 2009 when he started working for the Township 2015 was the largest construction year he has seen and 2016 is now the second largest, he felt this may be an indication of the economy improving.

Ordinance Enforcement Officer – Olk reported about half of the trailer on the property on Corunna Road has been removed and a dumpster is there indicating work is continuing; the Peet Road property that the new owner indicated in December would be taken care of appears to have been abandoned and the Consumers Energy meter removed for fraud; the house on Frandsche Road that burned has been boarded up and items are being removed; an old barn on Peet Road is about two-thirds removed and work is progressing; no cases are currently pending in court.

Parks & Rec – Gross attended for Carlton, she noted the meeting was held at the Chamber office; groups of 3 members each were selected to form sub-committees to oversee camping, fishing and the River Days festival; members voted to let Zach remove the Autumn Olive from the Peet Ponds if the Village approves and agrees to pay for him to do it; wild flower seed will be planted at Showboat Park in the Spring after the Spring burn off.

Rehmann Health Center – Gross stated all clinics held have been attended; once the County report of services provided is received the billing will be generated and mailed to participating townships; January is Radon Awareness Month and kits are being handed out to anyone requesting them; the United Appeal drive is ongoing; activity at the center does indicate someone will need to be hired to handle daily business.

Fire Board – Corrin reported a change is being proposed to the telephone provider; the Village has been working on fire hydrants replacing ones that do not work; the new pagers are in the process of being programmed; a FEMA grant for new turnout

gear has been applied for; the Christmas training will be held January 21; 4 firefighters are training at the academy.

MMWA – Kukulis noted the next meeting will be February 13; Hornak reported on the December 12 meeting noting election of officers, a year in review, and the annual complaint log were all addressed; a light holiday breakfast was shared.

Task Force –Corrin noted no meeting was held in December.

### **Board Officials Reports:**

Supervisor – Corrin reported Saginaw Future's Annual Awards Luncheon will be held Friday, February 17; the Chamber's Annual Dinner meeting is January 21 cost \$35.00/person; the Assessor has finished the final 20% re-assessing of the whole Township, Corrin noted we could hold off beginning the next phase until the contract is renewed one year from now or start over re-assessing the Township with the final year (2017-18) of this contract. The Board by consensus agreed to hold off starting the re-assessing until the next contract is negotiated (2018-19). Additionally Corrin noted 14 properties are up for County tax sale; Township estimated assessment costs for proposed drain work is Bear Creek Drain 7.9% of the total bill or \$213,000, Young's Inter-County Drain between \$67,000 and \$120,000, and #9 Drain which has work already in progress \$6,000; the Gasper Road bridge work is slated to begin June 2017.

Clerk – Kukulis reported year-end payroll tax work is in progress and the 2017-2018 budget work has begun.

Treasurer – Gross reported a State Revenue Sharing check in the amount of \$30,255 has been received up \$30 from the same period last year; tax collection is going well with 43% of winter taxes collected through year end.

### **Unfinished Business:**

Consider Timber Sale Contract – The Board was presented a contract from Maple Rapids Lumber Mill, Inc. for their consideration. Smith Forest Management bid the logging project out for the Township and Maple Rapids Lumber was the high bidder. The Township will receive \$25,925 of the \$30,500 bid price with the remaining \$4,575 to be paid to Smith Forest Management for the sale of marked standing timber from the approximately 14 acre wooded lot located in the Wildwood Cemetery. An agreement with the neighboring property owner, Robert Giesken, and the Township would additionally be sought to allow Maple Rapids ingress and egress to his property to remove the logs cut from the Township property. In exchange for Maple Rapids' use of this property the Township will pay Giesken \$1,000. Questions regarding the remaining tree tops were addressed, it was agreed the timber buyer would remove all cut tree tops from the property.

Discuss 5 Year Master Plan Review – Corrin noted Rowe Engineering notified the Township the Master Plan is in need of review; per the Michigan Planning Enabling Act a review should occur every 5 years, the Townships' last review was done in 2000. Rowe presented a total cost of \$11,544 to accomplish this review, 12 separately priced categories were outlined in their proposal. Planning Commission Chair Mallory reviewed the plan and felt the proposal represented the Cadillac of plans, he felt not all categories outlined were necessary for Chesaning and believed costs could be held down to around \$5,000. Planning Commission Member Hemgesberg felt the Board should consider approving the full amount but additionally strive to save all dollars possible while the review is performed. It was noted the current fiscal year budget does not include dollars to accomplish this review; dollars could be budgeted for in the upcoming fiscal year which begins April 1. A kick-off meeting with Rowe could be held in May to begin the work. Corrin will contact Rowe and inform them of the situation and additionally seek the input of the full Planning Commission at their February 1 meeting.

### **New Business:**

Amend Cemetery Fee Schedule Resolution (Opening/Closing Traditional Graves) – Kukulis noted a rate increase to traditional grave openings and closings was received from the Zelinko's, effective January 1, 2017 and recommended the Board increase the Township's fee by the same, this would bring the new fee amount to \$525.

Budget Process – Set Work Session Date(s) – The Board considered and set by consensus Wednesday, February 15 at 6:30 p.m. with an alternate date of Tuesday, February 21 at 6:30 p.m. for work session dates.

Consider Tax Bill Due Date Extension (to February 28, 2017) – Gross noted past practice of the Board has been to extend the collection due date of taxes without penalty; she noted February 28 would be the final date to pay taxes at the Township.

Discuss Township Logo – Corrin noted a letter was received regarding the use of the Showboat as the Townships' logo and suggesting a new logo needs to be selected. He stated he views the Showboat as Chesaning's history but asked the Board to think about what they would like. Kukulis noted letterhead and other documents, the buildings sign, and the Township's flag would all have to be changed and will come at a cost.

Consider Attendance MTA Annual Conference April 10-13, 2017 Lansing, MI – Corrin noted registration begins January 9 for the upcoming MTA conference and room reservations can be made beginning January 17; he asked the Board to let Kukulis know if they intend to attend. It was noted the Township pays for conference registration but room reservations are paid by the attendee.

Update Shiawassee River Trail – Corrin and Gross presented the Board a copy of a letter written for Chesaning Township in support of the Shiawassee River Heritage Water Trail application to the National Water Trails System; Gross noted if designated a National Water Trail grant funds could become available for improvements to Parshallburg Park which is near the end of the trail.

**Extended Public Comment:** None.

**Extended Township Board Comment:** None

**Items Approved:**

- Motion by Hemgesberg, support by Hornak, to approve the agenda, as presented, with the addition of Item f) Update-Shiawassee River Trail under New Business. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve the December 1, 2016 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hemgesberg, support by Hornak, to accept the “Timber Sale Contract”, as presented, with Maple Rapids Lumber Mill, Inc. contingent upon a contract first being signed with Robert Giesken allowing Maple Rapids egress and ingress through Giesken’s property and holding the Township harmless of any and all liability from any damage occurring to his property by Maple Rapids Lumber Mill, Inc. and/or their subcontractors. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to give Corrin authority to act for the Board in preparing a “Right of Entry Agreement” with Robert Giesken, as drafted by the Township’s Attorney, paying Giesken \$1,000.00 for allowing Maple Rapids Lumber Mill, Inc. ingress and egress onto his property to remove timber from the Township’s property. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Gross, to accept an increase in cost from Joe and Elaine Zelinko and to amend the Township’s fee schedule for traditional grave openings/closings at Wildwood Cemetery from \$500 to \$525 effective on the start of business January 6, 2017. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Hedrich, to extend the winter tax collection due date to February 28, 2017 without penalty. Motion Carried.
- Motion by Hornak, support by Hedrich, to pay bills, as presented. Bills totaled \$67,459.29. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to adjourn the meeting at 9:34 p.m. Motion Carried.

**Frances M. Kukulis, Clerk  
Chesaning Township**