



AGENDA
July 7, 2016
7:30 p.m.

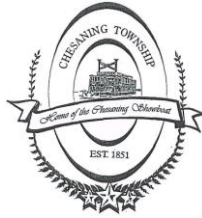
Regular Meeting

Call to Order – Pledge of Allegiance

Roll Call: ___ Corrin ___ Kukulis ___ Gross
___ Carlton ___ Hedrich ___ Hemgesberg ___ Hornak

1. **Approval of Agenda** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** June 2, 2016 Regular Meeting Minutes
3. **Public Comments:** Two Minutes Per Person
Additional time is provided during Extended Comments
4. **Committee/Commission Reports:**
 - a. County Commissioner – Katie Albosta Kelly
 - b. County Road Commission – Dennis Borchard
 - c. SCTOA – Ken Hornak
 - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
 - e. Building Official – Rob Kehoe
 - f. Ordinance Enforcement Officer – Rob Kehoe
 - g. Parks & Rec – Kevin Carlton
 - h. Rehmann Health Center – Cathy Gross
 - i. Fire Board Authority – Robert Corrin
 - j. Mid Michigan Waste Authority – Frances Kukulis
 - k. TASK Force – Kevin Carlton
5. **Board Officials Reports:**
 - a. Supervisor
 - b. Clerk
 - c. Treasurer
6. **Unfinished Business:**
 - a. Bid Opening – Cemetery Drainage Project
 - b.
7. **New Business:**
 - a. Consider Purchase of Copy Machine
 - b. *Porta John Rental Parshallburg Park
8. **Extended Public Comment:** Two Minutes Per Person
9. **Extended Township Board Comment:**
10. **Approval of Bills:**
11. **Adjournment:**

*Addition to Agenda



**Chesaning Township Minutes
Regular Meeting
July 7, 2016 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:31 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

Approval of Agenda: Agenda was presented for approval.

Approval of Minutes: Minutes of the Regular Board Meeting of June 2, 2016 were presented for approval.

Public Comments: None

Committee/Board Reports:

County Commissioner – No one present to report.

County Road Commission – No one present to report, monthly report of activity has been received.

SCTOA – Hornak stated no meeting was held.

Cemetery – Hemgesberg noted the barn is cleaned except for a few items remaining from past clean-ups; Kukulis noted the lawn maintenance contractor continues to remove and dispose of items that do not meet the rules; Hedrich noted cemetery roads need work, Corrin asked Hemgesberg and Hedrich to determine what maintenance should be done.

Building Official – No one present to report. Gross noted permits receipted in June totaled \$1,377 which included 4 building, 3 electrical and 1 mechanical.

Ordinance Enforcement Officer – Gross read a report prepared by Olk detailing his June activities. He noted no response from an owner regarding an abandoned trailer on Corunna Road, a court ordered clean-up on Chesaning Road has been completed, a clean-up of building materials and styrofoam on Frandsche Road has taken place and the truck is being worked on, cars and trash have been removed and the lawn mowed on Corunna Road, a weed ordinance letter has been sent to a Brady Road property, a blight letter has been sent to another Brady Road property, and some improvements, a car hauling trailer and abandoned car have been removed, from the Sharon Road property, the property will be monitored for additional progress.

Parks & Rec – Carlton noted he was unable to attend the July 6 meeting due to a funeral but noted activities taking place this weekend with the Riverdays and Mexican American Festivals.

Rehmann Health Center – Gross noted the June 28 open house for LaRue was well attended and added LaRue was very pleased with it; LaRue continues to work at the Center until the transition of records to Health Center Board members is completed which should happen by mid July.

Fire Board – Corrin reported a fire fighter application has been received; cracks have been filled in the asphalt and are awaiting sealing; a large insurance rebate check \$19,133.00 and a delinquent tax check \$11,821.72 were received; \$17,000 of new fire hose has been received; turnout gear needs replacement; preparation for the 2 fire audits is underway both the Fire Board and the Fire Building Authority will be audited; Brady Township has appointed a new Fire Board Member, Steve Kienitz, to replace Ron Gasper who is not running for office again.

MMWA – Kukulis reported on the June 3 meeting; Waste Management Route Managers presented on staff is hiring and training; a vote on the Composting Service Agreement was taken and passed; committee reports were given. The next meeting will be held August 8.

Task Force – Carlton was unable to attend. Corrin reported due to the health of the Village Manager he was unavailable to report on the survey results but will at the next meeting; 3 members were absent so the meeting was short; reports were given.

Board Officials Reports:

Supervisor – Corrin noted the Young's Inter-County Drain Project is being appealed and is now in court; the Hazardous Mitigation Plan is being worked on and a grant is being applied for to purchase a generator for the Methodist Church; the Niver Road tube has been delivered and should be replaced in 2 weeks; the Gary Road Bridge re-opened on July 1; the Gasper Road Bridge was scheduled to begin next but has been held up by project details of a Birch Run area bridge bid in the same project; chip and seal has started and should begin in Chesaning in a couple weeks; Board of Review meets on July 18; the Riverdays Festival is ongoing this weekend along with the Mexican American Festival; Broad Street will be closed while bridge work is completed.

Clerk – Kukulis noted the August election preparations are well underway with more than 200 Absent Voter ballots having been mailed already; the preliminary test of ballots for the election brought to light a problem with the Precinct 1 tabulator and a service call was made, the machine was not able to be repaired so it was replaced; nominating petitions for the November Election are being accepted for School Board and Village Board, the deadline is July 26 at 4 p.m. and for the District Library Board, the deadline is July 21 at 4 p.m.; a QVF index issue was brought to light involving a couple properties annexed to the Village back in 1999, QVF was just developing then and the State believed it was just an oversight and were able to easily correct the issue; Chesaning is hosting the SCACA meeting on July 14 at Pintown Lanes, 40 Saginaw area clerks are expected in attendance.

Treasurer – Gross reported summer tax bills were mailed June 30, \$26,000 has been collected already; she attended a SALTA meeting/picnic held at Saginaw Township; a PILT check has been received by the Village, when they distribute the Township share she will determine and distribute it; a State Revenue Sharing check of \$27,317 was received up from last years' same period amount of \$26,719; 7-8 items are ready to be addressed at July Board of Review; she attended the Friends of the Shiawassee River watershed meeting with Corrin, plans are to make the Shiawassee River a national water trail from Holly to St. Charles, a \$21,400 grant has already been received to help in this effort.

Unfinished Business:

Bid Opening – Cemetery Drainage Project – Corrin noted an ad for bid was placed and 1 bid was received from Hedrich Excavating, Inc. Kukulis opened the bid and read the details noting the bid price of \$4,650.00.

New Business:

Consider Purchase of Copy Machine – Kukulis noted the Canon copier purchased by the Township in May of 2001 had a fatal error and was not able to be repaired. Quotes for comparable machines were solicited and 4 were received. Comparisons of these machines were made and one company's price and ability to provide an in-house demo prevailed. She asked the Board to consider purchase of this machine, a service maintenance contract on the new machine, and to donate the old machine and supplies on hand to the District Library, if the library would like them, since they have the same machine. The Board agreed by consensus to donate the old machine and supplies to the District Library if they would like them.

Consider Porta John Rental Parshallburg Park – Corrin asked the Board to consider either purchasing a used Porta John to be serviced by Sloan's or to rent a Porta John and have it serviced from Sloan's for placement at the Parshallburg Park. Discussion on past issues at the Park with Porta John's took place, Corrin noted Sloan's has agreed to place a unit at the Park one time without the Township being held liable for it but if it is damaged or stolen they will not replace it.

Extended Public Comment: None

Extended Township Board Comment: None

Items Approved:

- Motion by Hornak, support by Hemgesberg, to approve the agenda, as presented, with the addition of Item b) Porta John Rental Parshallburg Park under New Business. Motion Carried.
- Motion by Hedrich, support by Hemgesberg, to approve the June 2, 2016 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hornak, support by Hemgesberg to accept the bid of \$4,650.00 and award the Cemetery Drainage Project to Hedrich Excavating, Inc. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. Abstain: Hedrich. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich to purchase a Canon imageRUNNER 2525 Copier from Brady's Business Systems for a cost of \$3,000.00. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Carlton to enter into a service maintenance contract for the newly purchased Canon Copier with Brady's Business Systems at a cost of \$33.20 per month. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
- Motion by Kukulis, support by Hornak to have Sloan's Septic Tank Service LLC place a Porta John at the Parshallburg Park during the summer months at a cost of \$100/month to service with the understanding if the unit is destroyed or stolen it will not be replaced. Roll Call Vote – Yes: Hemgesberg, Carlton, Hedrich, Hornak, Gross, Kukulis, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Carlton, to pay bills, as presented. Bills totaled \$37,458.95. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Gross, to adjourn the meeting at 8:43 p.m. Motion Carried.

**Frances M. Kukulis, Clerk
Chesaning Township**