



## AGENDA

March 3, 2016

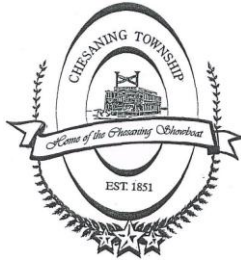
7:30 p.m.

### Regular Meeting

#### Call to Order – Pledge of Allegiance

Roll Call:        \_\_\_Corrin \_\_\_Kukulis \_\_\_Gross  
                     \_\_\_Carlton \_\_\_Hedrich \_\_\_Hemgesberg \_\_\_Hornak

1. **Approval of Agenda** (Additions to the agenda will be handled under New Business)
2. **Approval of Minutes:** February 4, 2016 Regular & February 16, 2016 Budget Work Session Board Meeting Minutes
3. **Public Comment:** Two Minutes Per Person (Additional time is provided during Extended Comment)
4. **Open Budget Public Hearing**
5. **Review:**
  - a. Fiscal Year 2016-2017 General Fund Budget
  - b. Fiscal Year 2016-2017 Refuse & Recycle Budget
  - c. Public Comment - Two Minutes Per Person
6. **Close Budget Public Hearing**
7. **Committee/Commission Reports:**
  - a. County Commissioner – Katie Albosta Kelly
  - b. County Road Commission – Dennis Borchard
  - c. SCTOA – Ken Hornak
  - d. Cemetery Committee – Peter Hemgesberg, William Hedrich, Frances Kukulis
  - e. Building Official – Rob Kehoe
  - f. Ordinance Enforcement Officer – Rob Kehoe
  - g. Parks & Rec – Kevin Carlton
  - h. Rehmann Health Center – Cathy Gross
  - i. Fire Board Authority – Robert Corrin
  - j. Mid Michigan Waste Authority – Frances Kukulis
  - k. TASK Force – Kevin Carlton
8. **Board Officials Reports:**
  - a. Supervisor
  - b. Clerk
  - c. Treasurer
9. **Unfinished Business:**
  - a. Cemetery Drainage
  - b. Consider 2016-2017 Agreement with Village for Police Event Coverage
  - c. Consider 2016-2017 Agreement with Village to supplement the community Parks and Recreation Commission
10. **New Business:**
  - a. Fiscal Year 2015-2016 Budget Amendments
  - b. Fiscal Year 2016-2017 General Fund Budget
  - c. Fiscal Year 2016-2017 Refuse & Recycle Budget
  - d. Fiscal Year 2016-2017 Salary Schedule
  - e. Fiscal Year 2016-2017 Fee Schedule
  - f. Fiscal Year 2016-2017 Board Meeting Schedule
  - g. Commission/Committee Appointments (2 Planning Commission Members Phil Schmiege & Thomas Tithof 3 year term ending 3-31-2019 / 2 ZBA Members Thomas Gross & Harold Malloy 3 year term ending 3-31-2019 / 1 Fire Authority Board Member Mary VanLoon 2 year term ending 3-31-2018)
  - h. Consider Adoption Saginaw Future Annual Contract
11. **Extended Public Comment:** Two Minutes Per Person
12. **Extended Township Board Comment:**
13. **Approval of Bills:**
14. **Adjournment**



**Chesaning Township Minutes  
Regular Meeting & Budget Public Hearing  
March 6 3, 2016 @ 7:30 p.m.**

**Regular Meeting:** Called to order at 7:33 p.m.

**Pledge of Allegiance**

**Members Present:** Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

**Members Absent:** Trustee William Hedrich

Corrin honored former Trustee Donald Krause who had served the Township for eight years and passed away this week.

**Approval of Agenda:** Agenda was presented for approval.

**Approval of Minutes:** Minutes of the Regular Board Meeting of February 4, 2016 and the Budget Work Session Special Meeting of February 16, 2016 were presented for approval.

**Public Comments:** None

**Open Budget Public Hearing:** The public hearing was called to order at 7:38 p.m.

Fiscal Year 2016-2017 General Fund Budget – The board reviewed the proposed fiscal year 2016-2017 General Fund budget, .9282 operating millage rate, 1.50 fire assessment millage rate on real properties, proposed meeting dates, fee and salary schedules.

Fiscal Year 2016-2017 Refuse & Recycle Budget – The board reviewed the proposed fiscal year 2016-2017 Refuse & Recycle budget.

Public Comment – None

**Close Budget Public Hearing:** The public hearing was closed at 7:50 p.m.

**Committee/Board Reports:**

County Commissioner – No one present to report.

County Road Commission – No one present to report, monthly report of activity has been received.

SCTOA – Hornak noted no meeting was held.

Cemetery – Hemgesberg noted branches will need to be cleaned up from the recent high winds once the weather clears.

Building Official – No one present to report.

Ordinance Enforcement Officer – No one present to report. Corrin noted the court date for a ticket recently issued has been postponed.

Parks & Rec – Carlton reported the meeting was held March 2, 2016, discussion took place on removing all ash trees from the campground area, finalizing the disc golf plans this Spring, an update to the 5 year plan is being worked on, grants are being applied for to address the Peet Ponds invasive species, campground brochures were printed, sucker tournament committee report was given, River Days update was given, a burn is planned for the riverbank at Showboat Park again this spring, and pay to play for adult leagues in the park was discussed.

Rehmann Health Center – Gross stated due to the recent storm the donkey basketball game was cancelled, the United Appeal normally receives a generous donation from this game, she noted it may be rescheduled for April. Normal operating schedules continue at the Health Center.

Fire Board – Corrin reported on the recent meeting noting the Worker's Compensation Accident Fund has cancelled the Fire Department's insurance, a new plan is being worked on and should be in place shortly, a new fire fighter application has been received, and the 2016-17 Fiscal Year budget is being worked on. Carlton noted the Saginaw County Fire Association meeting will be held March 9, 2016.

MMWA – Kukulis reported on the February 8, 2016 meeting, discussion on the recyclables contract, the expanded recyclables collection, a member community assessment comparison was distributed, standing finance, programming and personnel committee members were appointed, and a speaker from Waste Management was present discussing inclement weather processes.

Task Force – Corrin reported on the meeting held, he noted committee reports were given, discussion on the recently mailed Village survey took place, and a speaker, Lauri Elbing, from Friends of the Shiawassee was present and discussed a promotion to make the Shiawassee River a national water trail.

**Board Officials Reports:**

Supervisor – Corrin noted the Board of Review organizational meeting will be held Tuesday, March 8, appeals hearings will be

held Monday, March 14 and Tuesday, March 15 and the finalization meeting will be held soon afterward; the MTA Capital Conference has been expanded to a 2 day event April 12-13 the early bid rate deadline is March 25; a meeting will be held on the National Water Trail Tuesday, March 8; a County Road meeting was held February 26 here at the town hall 5 townships and the County were represented, the township was notified of an increase in the allotment for this coming year, discussion on chip seal and chip lock, rebuilding bridges, and roads, and the County asked that road projects be turned in as soon as possible to allow time for solicitation of bids on items such as gravel; the township proposed road projects for the 2016-17 fiscal year include replacing the cross tube on Niver Road, chip seal one mile of Amman Road, chip seal Volkmer Road from Stuart to Gasper Road, gravel Amman Road, hot patch Niver Road, and doing normal brining of gravel roads, projects total \$67,000 of the \$80,000 budgeted.

Clerk – Kukulis noted preparation for the March 8 election is ongoing, election inspector training was held March 3; March 18 the State is putting on required training for clerks in preparation of the August and November elections, preparation for the township audit will begin, and nominating petitions for those running for township office are due by 4 p.m. on April 19.

Treasurer – Gross reported 93% of property taxes were collected by the due date; paperwork in preparation for tax settlement will be completed in the next week; a State Revenue Sharing check in the amount of \$28,621 was received for the period of November-December 2015 down \$800 from the same period last year; and preparation of information for the upcoming March and July Board of Review is ongoing.

**Unfinished Business:**

Cemetery Drainage – Corrin noted the County Road Commission met with City Sewer at the cemetery on February 29 and had anticipated starting work on March 1 prior to the snow storm, he anticipates work will begin once weather allows; Corrin added Consumers Power Company will be paying the cost to repair the damage created by their work.

Consider 2016-2017 Agreement with Village for Police Event Coverage - The Board was presented, for their consideration, an Agreement with the Village of Chesaning for Police Event Coverage.

Consider 2016-2017 Agreement with Village to supplement the community Parks and Recreation Commission - The Board was presented, for their consideration, an Agreement with the Village of Chesaning to supplement the community Parks and Recreation Commission.

**New Business:**

Fiscal Year 2015-2016 General Fund Budget Amendments – Kukulis noted no amendment to the Fiscal Year 2015-2016 Budget are needed.

Fiscal Year 2016-2017 General Fund Budget – The board reviewed and adopted the proposed 2016-2017 General Fund Budget.

Fiscal Year 2016-2017 Refuse & Recycle Budget – The board reviewed and adopted the proposed 2016-2017 Refuse & Recycle Budget.

Fiscal Year 2016-2017 Salary Schedule – The board reviewed and adopted the proposed 2016-2017 Salary Schedule.

Fiscal Year 2016-2017 Fee Schedule – The board reviewed and adopted the proposed 2016-2017 Fee Schedule. Kukulis noted no changes were made.

Fiscal Year 2016-2017 Board Meeting Schedule – The board reviewed and adopted the proposed 2016-2017 Board Meeting Schedule.

Commission/Committee Appointments – Corrin noted two Planning Commission positions, Phil Schmiede and Tom Tithof, and two Zoning Board of Appeals positions, Thomas Gross and Harold Mallory, and one Fire Authority Board position, Mary VanLoon are up for renewal. He asked the board to consider re-appointing all Planning Commission and Zoning Board members to their respective positions for 3 year terms ending March 31, 2019 and Mary VanLoon to her Fire Authority Board position for a 2 year term ending March 31, 2018.

Consider Adoption Saginaw Future Annual Contract – The Board was presented, for their consideration, an Agreement for Services with Saginaw Future Inc. relating to economic development activities within the Township.

**Extended Public Comment:** None

**Extended Township Board Comment:** Hornak questioned why two checks were issued to Landmark Appraisal in this months' check run and Kukulis noted one check was a replacement for a check lost in the mail late last year.

**Items Approved:**

- Motion by Hemgesberg, support by Hornak, to approve the agenda, as presented. Motion Carried.
- Motion by Carlton, support by Hornak, to approve the February 4, 2016 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Kukulis, support by Hemgesberg, to approve the February 16, 2016 Budget Work Session Special Meeting minutes, as presented. Motion Carried.
- Motion by Hemgesberg, support by Carlton to enter into an agreement with the Village of Chesaning whereas the Township will contribute \$3,600.00 to supplement the village police force in consideration of emergency response time in the Township and special event coverage within the Village during fiscal year April 1, 2016 through March 31, 2017. Roll Call Vote – Yes:

Hemgesberg, Gross, Kukulis, Hornak, Corrin. Absent: Hedrich. No: None. Motion Carried.

- Motion by Hornak, support by Kukulis, to enter into an agreement with the Village of Chesaning whereas the Township will contribute \$7,000.00 during fiscal year, April 1, 2016 through March 31, 2017, as a supplement to the community Parks & Recreation Commission. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hornak, Hemgesberg, Corrin. Absent: Hedrich. No: None. Motion Carried.
  - Motion by Hemgesberg, support by Hornak to adopt the Fiscal Year 2016-2017 General Fund Budget, as presented. Roll Call Vote – Yes: Carlton, Hornak, Hemgesberg, Gross, Kukulis, Corrin. Absent: Hedrich. No: None. Motion Carried.
  - Motion by Hemgesberg, support by Carlton, to adopt the Fiscal Year 2016-2017 Refuse & Recycle Budget, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. Absent: Hedrich. No: None. Motion Carried.
  - Motion by Hornak, support by Hemgesberg, to approve Supervisor Annual Salary at \$9,000.00, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. Absent: Hedrich. No: None. Motion Carried.
  - Motion by Hemgesberg, support by Carlton, to approve Clerk Annual Salary at \$19,200.00, as presented. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hornak, Corrin. Absent: Hedrich. No: None. Motion Carried.
  - Motion by Hornak, support by Hemgesberg, to approve Treasurer Annual Salary at \$18,200.00, as presented. Roll Call Vote – Yes: Kukulis, Carlton, Hornak, Hemgesberg, Gross, Corrin. Absent: Hedrich. No: None. Motion Carried.
  - Motion by Carlton, support by Gross, to approve Trustee Annual Salary at \$2,160.00 each trustee, as presented. Roll Call Vote – Yes: Carlton, Hornak, Hemgesberg, Gross, Kukulis, Corrin. Absent: Hedrich. No: None. Motion Carried.
  - Motion by Kukulis, support by Hemgesberg, to approve Appointed and Hired Employee Salaries, and Mileage Schedule, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. Absent: Hedrich. No: None. Motion Carried.
  - Motion by Carlton, support by Hemgesberg, to adopt the 2016-2017 Fee Schedule, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. Absent: Hedrich. No: None. Motion Carried.
  - Motion by Hemgesberg, support by Kukulis, to adopt the following Schedule of Board Meeting Dates on the first Thursday of each month at 7:30 p.m. at the Township Hall, 1025 W. Brady Street, Chesaning: April 7, 2016; May 5, 2016; June 2, 2016; July 7, 2016; August 4, 2016; September 1, 2016; October 6, 2016; November 3, 2016; December 1, 2016; January 5, 2017; February 2, 2017; and March 2, 2017, as presented. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hornak, Corrin. Absent: Hedrich. No: None. Motion Carried.
- NOTE:** Complete Budget, Fee Schedule and Salary Schedule are available for review in the Clerk's office and on the bulletin board on the front of the township building.
- Motion by Hornak, support by Hemgesberg, to re-appoint Phil Schmiede and Tom Tithof to the Planning Commission for 3-year terms ending March 31, 2019. Motion Carried.
  - Motion by Hemgesberg, support by Carlton, to re-appoint Thomas Gross and Harold Mallory to the Zoning Board of Appeals for 3-year terms ending March 31, 2019. Motion Carried.
  - Motion by Hornak, support by Hemgesberg, to re-appoint Mary VanLoon to the Fire Board of Authority for a 2-year term ending March 31, 2018. Motion Carried.
  - Motion by Hornak, support by Carlton, to enter into an Agreement For Services with Saginaw Future, Inc. from April 1, 2016 through March 31, 2017, at a cost of \$500.00. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hornak, Corrin. Absent: Hedrich. No: None. Motion Carried.
  - Motion by Hemgesberg, support by Carlton, to pay bills, as presented. Bills totaled \$76,781.07. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hornak, Hemgesberg, Corrin. Absent: Hedrich. No: None. Motion Carried.
  - Motion by Carlton, support by Gross, to adjourn the meeting at 8:45 p.m. Motion Carried.

**Frances M. Kukulis, Clerk  
Chesaning Township**