



**Chesaning Township Minutes
Regular Meeting & Budget Public Hearing
March 5, 2015 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:34 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

Approval of Agenda: Agenda was presented for approval.

Approval of Minutes: Minutes of the Regular Board Meeting of February 5, 2015 and the Budget Work Session Special Meeting of February 17, 2015 were presented for approval.

Public Comments: None

Open Budget Public Hearing: The public hearing was called to order at 7:39 p.m.

Fiscal Year 2015-2016 General Fund Budget – The board reviewed the proposed fiscal year 2015-2016 General Fund budget, millage rates, and proposed meeting dates, fee schedules, and salary schedules.

Fiscal Year 2015-2016 Refuse & Recycle Budget – The board reviewed the proposed fiscal year 2015-2016 Refuse & Recycle budget.

Public Comment – None

Close Budget Public Hearing: The public hearing was closed at 7:52 p.m.

Committee/Board Reports:

County Commissioner – No one present to report.

County Road Commission – No one present to report, monthly report of activity has been received. Corrin noted the recent County Road Commission District 3 meeting held February 25; the county is going back to a 65%-35% local/county share from the 80%-20% share put in place for 2014; Fiscal Year 2015 road projects were discussed including the Gary Road Bridge, the road will be closed to traffic from August 1 to December 1 with the project completion expected June 1, 2016.

SCTOA – Hornak noted no meeting was held.

Cemetery – No meeting was held. Hedrich noted a tree slide at the riverbank that will need to be taken care of when weather permits; discussion on the amount of materials remaining in the garage from last year's clean-up, how owners will be notified of these items for retrieval and how long items will be held before disposal, and the process that will be followed this year to continue enforcement of the rules.

Building Official – No one present to report. Corrin noted a couple land division applications have recently been handled.

Ordinance Enforcement Officer – No one present to report. Discussion on clean-up of blighted buildings took place, Carlton noted paperwork could be filed by the Fire Chief and permits pulled for DEQ approval to burn the structures.

Parks & Rec – Carlton noted he was unable to attend the meeting due to a schedule conflict.

Rehmann Health Center – Gross stated no meeting was held; she read a report from the Health Center Director noting changes to services provided, services which have been eliminated, and other negative implications as a result of the Affordable Health Care Act, these changes are forcing the Center to look at its' future since it will not be able to sustain itself on the reduced revenue.

Fire Board – Corrin reported recent changes made to the banking accounts have caused delays in the accountants' report; an issue has surfaced with the BP gas card which has forced use of an additional credit card for fuel purchases since BP has a 14 day billing cycle and the Board meets once monthly to pay bills; firemen attendance at meetings is being monitored due to recent low attendance; a couple injuries, a broken hand and an injured shoulder, have been sustained by firemen; the old truck remains up for sale; the Village Manager attended the meeting, introduced himself and discussed fire hydrant service issues in the Village; the rent contract on the Oakley Village fire barn has been renewed for one year.

MMWA – Kukulis noted no February meeting was held, the next meeting is scheduled for April 13.

Task Force – Corrin noted the meeting was lightly attended due to weather; committee reports were given by those present but due to the absences it was a short meeting.

Board Officials Reports:

Supervisor – Corrin noted the Board of Review organizational meeting was held Tuesday, March 3, appeals hearings will be held Monday, March 9 and Tuesday, March 10 and the finalization meeting will be held Thursday March 12; property tax assessment notices were mailed; he attended the Saginaw Future Annual Meeting, Suniva, a successful new business in Saginaw was honored and spoke; proposed road projects for the 2015-16 fiscal year include replacing the cross tube on Corunna Road at a 50% cost share with the County if the tube is replaced with one 42” or larger, chip seal two miles of Amman Road, chip seal Frandsche Road from M-57 to Peet Road if it is leveled and the sides of the road cut back, gravel Frandsche Road from the county line to Havana Road, gravel one mile of Johnstone Road from Stuart to Corunna Roads sharing costs with Shiawassee County, and doing normal brining of gravel roads.

Clerk – Kukulis noted Absent Voter Applications have been mailed in preparation for the May 5 election; cemetery ordinance revisions and budgets have been being worked on; a Freedom of Information Act Policy will need to be written before July.

Treasurer – Gross reported 94% of property taxes were collected by the due date; a State Revenue Sharing check in the amount of \$29,494 was received for the period of November-December 2014 up \$1,000 from the same period last year; additional information on the Fire Insurance Withholding Program discussed last meeting will be brought to the April meeting.

Unfinished Business:

Appoint Planning Commission Member (To Fill Vacancy) – Corrin noted the position remains open with no one new showing interest.

Consider 2015-2016 Agreement with Village to supplement the community Parks and Recreation Commission - The Board was presented, for their consideration, an Agreement with the Village of Chesaning to supplement the community Parks and Recreation Commission.

New Business:

Fiscal Year 2014-2015 General Fund Budget Amendments – Kukulis presented an amendment to the Fiscal Year 2014-2015 Budget for consideration of the Board moving \$2,500 from Contingencies to Cemetery to cover shortfalls.

Fiscal Year 2015-2016 General Fund Budget – The board reviewed and adopted the proposed 2015-2016 General Fund Budget.

Fiscal Year 2015-2016 Refuse & Recycle Budget – The board reviewed and adopted the proposed 2015-2016 Refuse & Recycle Budget.

Fiscal Year 2015-2016 Salary Schedule – The board reviewed and adopted the proposed 2015-2016 Salary Schedule.

Fiscal Year 2015-2016 Fee Schedule – The board reviewed and adopted the proposed 2015-2016 Fee Schedule. Kukulis noted changes that were made to meet new Freedom of Information requirements going into effect July 1 adding further changes may have to be adopted once more information is known.

Fiscal Year 2015-2016 Board Meeting Schedule – The board reviewed and adopted the proposed 2015-2016 Board Meeting Schedule.

Commission/Committee Appointments – Corrin noted one Planning Commission position, Harold Mallory, and two Zoning Board of Appeals positions, Terrence Gross and Gary Azelton are up for renewal. He asked the board to consider re-appointing them to their respective positions for 3 year terms ending March 31, 2018.

Consider Adoption Saginaw Future Annual Contract - The Board moved this item to unfinished business to be addressed at the April 2, 2015 meeting since the agreement had not been received in time for this meeting.

Extended Public Comment: None

Extended Township Board Comment: Kukulis reminded Board members of the April 1 registration deadline for the free 2015 MTA Legislative Advocacy Day.

Items Approved:

- Motion by Hemgesberg, support by Hedrich, to approve the agenda, as presented. Motion Carried.
- Motion by Hornak, support by Carlton, to approve the February 5, 2015 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve the February 17, 2015 Budget Work Session Special Meeting minutes, as presented. Motion Carried.
- Motion by Hemgesberg, support by Hornak, to enter into an agreement with the Village of Chesaning whereas the Township will contribute \$7,000.00 during fiscal year, April 2015 through March 2016, as a supplement to the community Parks & Recreation Commission. . Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Carlton to amend the Fiscal Year 2014-2015 Budget, moving \$2,500 to Cemetery from Contingencies. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hedrich to adopt the Fiscal Year 2015-2016 General Fund Budget, as presented. Roll Call Vote –

Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.

- Motion by Hemgesberg, support by Hedrich, to adopt the Fiscal Year 2015-2016 Refuse & Recycle Budget, as presented. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Hedrich, to approve Supervisor Annual Salary at \$9,000.00, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve Clerk Annual Salary at \$18,000.00, as presented. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve Treasurer Annual Salary at \$17,000.00, as presented. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve Trustee Annual Salary at \$2,160.00 each trustee, as presented. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hemgesberg, to approve Appointed and Hired Employee Salaries, and Mileage Schedule, as presented. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Carlton, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hornak, to adopt the 2015-2016 Fee Schedule, as presented. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Carlton, to adopt the following Schedule of Board Meeting Dates on the first Thursday of each month at 7:30 p.m. at the Township Hall, 1025 W. Brady Street, Chesaning: April 2, 2015; May 7, 2015; June 4, 2015; July 2, 2015; August 6, 2015; September 3, 2015; October 1, 2015; November 5, 2015; December 3, 2015; January 7, 2016; February 4, 2016; and March 3, 2016, as presented. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.

NOTE: Complete Budget, Fee Schedule and Salary Schedule are available for review in the Clerk's office and on the bulletin board on the front of the township building.

- Motion by Hemgesberg, support by Hornak, to re-appoint Harold Mallory to the Planning Commission for a 3-year term ending March 31, 2018. Motion Carried.
- Motion by Hornak, support by Gross, to re-appoint Terrance Gross and Gary Azelton to the Zoning Board of Appeals for a 3-year term ending March 31, 2018. Motion Carried.
- Motion by Hornak, support by Hedrich, to pay bills, as presented. Bills totaled \$67,422.71. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Kukulis, to adjourn the meeting at 8:55 p.m. Motion Carried.

Frances M. Kukulis, Clerk
Chesaning Township