



**Chesaning Township Minutes  
Regular Meeting  
November 6, 2014 @ 7:30 p.m.**

**Regular Meeting:** Called to order at 7:32 p.m.

**Pledge of Allegiance**

**Members Present:** Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: William Hedrich, Peter Hemgesberg, and Ken Hornak

**Members Absent:** Trustee Kevin Carlton

**Approval of Agenda:** Agenda was presented for approval; Items b) Consider Clerk Attendance at Pontem Cemetery Software Training (12-5-14 Mt. Pleasant) and c) Update Driveway Policy were added under New Business.

**Approval of Minutes:** Minutes of the Regular Board Meeting of October 2, 2014 were presented for approval.

**Public Comments:** None

**Committee/Board Reports:**

County Commissioner – No one present to report.

County Road Commission – No one present to report, monthly report of activity has been received

SCTOA – Hornak noted no meeting was held.

Cemetery – Hemgesberg noted water is off for the season adding thanks to Hedrich for repairing problem vales in the cemetery; pick-up of items stored during the recent clean-up continues; the disinterment/re-interment at the riverbank has taken place, he thanked Doug and Chris Misiuk for the time they donated and the Medical Examiner for their assistance. Hedrich noted tree removal work has been accomplished except for one large tree (cost of \$500) due to an equipment failure; \$2,400 of the contracted work has been billed; work on the riverbank drainage is nearly complete with just a small area needing work where the disinter/inter took place; he inquired with Misiuk about a monument stone as an option for the mausoleum sign that will list occupant names, the cost is comparable to that of the previously priced bronze plaque that would then have to be mounted onto a frame or stone at an additional cost. Kukulis will get with Misiuk with the list of names to get a more detailed spec and cost.

Building Official – No one present to report. Corrin noted only a permit for a garage has been issued recently.

Ordinance Enforcement Officer – No one present to report. Corrin noted the property on Chesaning Road that has been tagged has begun clean-up; disposal methods of downed buildings still need to be addressed.

Parks & Rec – Corrin attended the November 5 meeting in Carlton's absence, he noted no official meeting was held due to a lack of quorum; a 3-year contract renewal for the Gus Macker was discussed but where the money would come from to support it was unknown; the 5-year master plan was to be discussed, a listing of Capital Improvement Priorities was distributed for review prior to the next meeting; the board, since being re-structured, has yet to receive a budget causing much uncertainty when discussing projects/costs.

Rehmann Health Center – Gross read a letter from Director LaRue outlining that continued short-staffing at the Health Department is negatively impacting the Women's Health Services and Immunization Clinics in the center; more time slots were added to the WIC program; the children's Dental Clinic is still on hold; as the recipient of the largest grant from the United Appeal campaign that starts in October they hoped the communities would give generously.

Fire Board – Corrin reported the new fire truck is here, pictures were taken of the truck with bank representatives today, the total cost of the truck was \$311,000, a \$111,000 down-payment was made, \$200,000 has been financed through Community State Bank at a 3.15% interest rate, payments will be \$31,900 annually for 7 years; the department will be holding a pig roast fundraiser from 4 pm - 7 pm on November 8; 2 new firefighter applicants have begun training.

MMWA – Kukulis stated general business was reviewed at the last MMWA meeting held October 13, 2014; she noted the rates for the 2015 refuse and recycle fees to be assessed property owners on the 2014 Winter Tax Bill will be considered under unfinished business.

Task Force – Corrin stated the meeting was held October 28, 2014; member reports were given; a meet the candidate was held for village and school board candidates running in the November 4 election; the Village Manager discussed the road millage Chesaning Village residents would be voting on.

Hemgesberg noted the quarterly Planning Commission meeting was held November 5; a position remains vacant on the board that needs to be filled; discussion on a fence ordinance, specifically to address barbed wire, took place; the quarterly meeting dates for the next year were set and will be held February 4, 2015, May 6, 2014-2015, August 5, 2015, November 4, 2015 and February 3, 2016.

**Board Officials Reports:**

Supervisor – Corrin stated the Bear Creek Drain Project that began in December 2013 has run into costs that may make the project unfeasible. It has been determined 2,400 acres in Shiawassee County are draining into the Cram Road ditch and not the watershed. The project is on hold until a meeting with Shiawassee County to address the issue is held on November 12. Engineering costs to date will be assessed to homeowners in the district even if the project does not continue. Additionally he noted, the Gary Road bridge project is delayed again until late April, early May; the Local Road Task Force meet, the Chesaning Village Manager attended to try to get into the program for money to fix the Fourth Street local connector, if they are accepted it would be 9 years until they would be eligible for funding; additionally discussed at the meeting were bridge overruns and work to make Corunna Road (from Johnstone to M-57) a Class A road; a local school teacher has 48-50 kids volunteering for a Veteran's Day (November 11) clean-up and they are looking for veteran's who need projects done.

Clerk – Kukulis noted there was a good turnout for the November 4 election, Precinct 1 reported just over 49% and Precinct 2 reported just over 55% of registered voters voting; both precincts had challengers present in the polls but no challenges to voters or processes were made; preparation for the Worker's Compensation Audit on November 18 will begin; it is expected once November financials are completed budget amendments will be needed and they will come before the Board in December.

Treasurer – Gross reported interest of 3% is now being collected on unpaid taxes; mailers are being inserted into the tax bill envelopes; the holidays fall on Thursday this year so no special holiday hours need to be set; the Saginaw Area Local Treasurer's Association meeting was held November 5 and preparation of the Winter Taxes is on schedule; a State Revenue Sharing check of \$37,100, up \$700 from last year at this time, was received.

**Unfinished Business:**

Appoint Board of Review Member-Alternate (To Fill Vacancy) - Corrin noted nothing final, still have a prospect potential to fill this position.

Appoint Planning Commission Member (To Fill Vacancy) – Corrin noted no one has expressed interest to date for this position.

MMWA 2015 Member Information/Solid Waste Report/Consider 2015 Rate \$115.00/parcel – 930 parcels – Kukulis reported that MMWA has projected 2015 costs to be \$127.93/household for Chesaning Township; historically these costs have been projected high and board members were informed by MMWA these numbers are budgeted at a worst-case scenario; this scenario along with discussion of the Supervisor, Treasurer and Clerk considering the fund balance that exists in the refuse account, the 2015 rate of \$115.00/parcel for the 930 households receiving services was recommended for board consideration.

**New Business:**

FY Ended March 31, 2014 Audit Report – The FY Ended March 31, 2014 Audit Report was distributed to the Board for their review and discussion. No concerns were noted.

Consider Clerk Attendance at Pontem Cemetery Software Training (12-5-14 Mt. Pleasant) – Kukulis asked the Board to consider her attendance at an upcoming software training for the cemetery program since the Township has been without a cemetery sales representative, on and off for an extended amount of time, so she may become more familiar with the program and be ready to teach someone when they come on board.

Update Driveway Policy – Corrin asked for Board consideration so he may have Spicer Engineering draw up a policy to be adopted by the Board, after County approval, that would address responsibility for costs to replace driveways, tubes and tiles for ditch cleanouts, dependent upon who pursues the work. Consensus was given by the Board for Corrin to proceed with Spicer for a driveway policy.

**Extended Public Comment:** None

**Extended Township Board Comment:** Hemgesberg mentioned Genesee County's process for assessment of asphalt road work noting townships in Genesee County pay for the cost of the asphalt only, nothing more. Some discussion on the difference between Saginaw and Genesee Counties' processes took place with Corrin stating he will talk with County Commissioners regarding the situation.

**Items Approved:**

- Motion by Hornak, support by Hemgesberg, to approve the agenda as presented with the additions of Item b) Consider Clerk Attendance at Pontem Cemetery Software Training (12-5-14 Mt. Pleasant) and c) Update Driveway Policy added under New Business. Motion Carried.
- Motion by Hedrich, support by Hornak, to approve the October 2, 2014 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Hemgesberg, support by Gross to set the 2015 assessment rate for the 930 parcels in the refuse/recycle collection special assessment district roll at \$115.00/parcel. Motion Carried.
- Motion by Hornak, support by Hedrich, to accept the FY Ended March 31, 2014 Audit Report as presented. Motion Carried.
- Motion by Hornak, support by Hedrich to approve paying \$150.00 plus mileage for the Clerk to attend the Pontem Cemetery Software Training to be held December 5, 2014 in Mt. Pleasant. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to pay bills, as presented. Bills totaled \$33,464.55. Roll Call Vote – Yes: Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. Absent: Carlton. No: None. Motion Carried.
- Motion by Hemgesberg, support by Kukulis, to adjourn the meeting at 8:49 p.m. Motion Carried

**Frances M. Kukulis, Clerk  
Chesaning Township**