



**Chesaning Township Minutes
Regular Meeting
October 2, 2014 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:35 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

Approval of Agenda: Agenda was presented for approval; Item f) Proposal by Everett Excavating & Landscaping to Stabilize Wildwood Cemetery Riverbank was added under New Business.

Approval of Minutes: Minutes of the Regular Board Meeting of September 4, 2014 were presented for approval.

Public Comments: Jan Krause introduced himself to the Board. He discussed Stream Team; a pilot project under the guidance of the Friends of the Shiawassee River. The goal is to gather river bottom dwelling bugs to determine the health of the river. Board members were invited to a demonstration of how a Stream Team works to be held 10:00 a.m. to Noon on Saturday, October 4, 2014 at the Chesaning Showboat Park.

Katie Albosta Kelly Democratic candidate for 6th District County Commissioner introduced herself to the Board.

Ron Sholtz, Republican candidate for 6th District County Commissioner introduced himself to the Board.

Committee/Board Reports:

County Commissioner – No one present to report.

County Road Commission – No one present to report, monthly report of activity has been received

SCTOA – Hornak noted no meeting was held; the Christmas networking meeting is to be planned soon.

Cemetery – Hemgesberg stated the clean-up has been accomplished with only a couple inquires for stored items to date. Hedrich noted the riverbank drain tile has been installed, topsoil was needed to groom the grounds afterward, it was approved at an additional cost of \$400.00; it has been spread and is ready for seeding; additionally the tree removal project is still ongoing.

Building Official – No one present to report. Corrin noted there has not been much activity.

Ordinance Enforcement Officer – No one present to report. Corrin noted there will be a court case coming on a ticket issued on Frandsche Road, the property on Gary Road is making progress on clean-up, properties with lawn mowing issues are being resolved.

Parks & Rec – Carlton reported on the October 1 regular meeting and the Public Hearing on the 5-year master plan held at the school afterward. He noted Halloween camping went well with between 30-50 campers participating; 2 authorized signers for the endowment fund for the playscape have been designated; the Village cut high grass in the no mow zone of Showboat Park and have decided to continue to mow the area now; brainstorming ideas shared at the public hearing will be compiled and brought back to the second public hearing to be held at the high school gymnasium 7:00 p.m., on October 16.

Rehmann Health Center – Gross noted no meeting was held; United Fund envelopes will be stuffed on October 14 and mailed thereafter.

Fire Board – Corrin reported new credit cards have been acquired changing from Sunoco to BP; the annual craft show will be held October 27; the lawn care and snow removal bid has been set; financing of the new fire truck, approximately \$200,000 financed over 7 years, has been set with delivery of the truck to be made in the next couple weeks; the next meeting will be Wednesday, October 8, 2014.

MMWA – Kukulis stated the next meeting will be held Monday, October 13, 2014.

Task Force – Corrin stated member reports were given; a meet the candidate night will be held at the library on October 28 from 7:00 p.m. to 8:30 p.m. for Village and School Board candidates to introduce themselves to the public.

Board Officials Reports:

Supervisor – Corrin stated the Parks and Rec 5-year Master Plan Public Hearings have begun; the GIS Annual Meeting was held September 22, a grant has been received for an archival photo flyover, 911 is now paying \$30,000/year to be a part of the GIS system, the Road Commission will additionally pay \$30,000/year, dues will remain \$1.40/parcel for the municipalities next year; the Chesaning homecoming parade will be held October 5; the Road Commission has finished ditching on Gary Road, a tile has been patched on Sorento Drive, Niver Road cave in has been shored up, ditching on South Corunna Road is to be paid for by the farmer, Havana Road is not a primary road and will most likely not get any attention from the County, if it continues to deteriorate the road will most likely be closed and could become a costly problem for the Township; inquires on the speed limit on McKeighan Road are being pursued because of a complaint filed raising concern of speeds in front of the school; outdoor lighting fixtures on the town hall need to be repaired/replaced as both lights are not functioning correctly.

Clerk – Kukulis noted preliminary accuracy testing of the ballots and tabulator programming has been completed and absent voter ballots can now be processed; over 300 absent voter ballot requests have been received to date; precinct inspectors are being contacted and will be appointed by the election commission at their October 14 meeting, and the public accuracy test will be advertised and accomplished around this same date.

Treasurer – Gross reported 35% of taxes were paid between July 1 and August 31, 77% by September 15, and 87% by October 2, interest of 1% was collected on unpaid taxes between September 15 and September 30 and 2% interest will be collected through October 31; preparation for the Winter tax season will begin shortly with preparation of the mailer to be inserted into the bills.

Unfinished Business:

Appoint Board of Review Member-Alternate (To Fill Vacancy) - Corrin noted nothing final but we may have a prospect to fill this position.

Appoint Planning Commission Member (To Fill Vacancy) – Corrin noted no responses were received from the ad that was run but a current member may have a possible lead.

Cemetery Timber Buyer (Update) – Corrin noted there was nothing new to report.

New Business:

Cemetery Fall Clean-up Ad (Published 2 weeks 10-12-14 & 10-19-14, Clean-up by 10-26-14) – Kukulis noted the ad has been updated to reflect the recent clean-up and enforcement of rules at the cemetery and will run as indicated. Hedrich noted all the voluntary work the cemetery lawn maintenance contractor put in assisting the Board with the clean up and suggested some form of payment be considered for his time. Kukulis suggested a reimbursement for gas should additionally be considered for Hedrich for the use of his Gator during the clean-up. Hedrich declined reimbursement.

Resolution Amending Saginaw County 9-1-1 Communications Authority's Interlocal Agreement & By-laws – Corrin noted a resolution was included in packets to amend the Authority's Interlocal Agreement (Section 5 A.3) and By-laws (Article IV 4.3.3). The change will impact only the membership of Saginaw Township even though all local governmental units located within Saginaw County must also agree to the change. The Board discussed and adopted the resolution.

Accept Resignation of Administrative Assistant – The Board was presented a letter of resignation, effective September 22, 2014, from Administrative Assistant Brown. Health issues were noted as her reason for resignation. Board members discussed briefly the direction to follow in filling the position in the near future.

Town Hall Porta-john (Pick-up before Halloween) – Corrin noted in past years the porta-john has been removed prior to Halloween. Consensus was to have it removed early in the week of October 27.

Consider Attendance – MTA 62nd Annual Educational Conference (January 27-30, 2015 – Amway Grand Plaza Hotel – Grand Rapids) – Corrin asked the Boards' desire on attendance. Discussion on the previous year's practice was discussed and determined to be appropriate. It was noted conference information will be included in the MTA's October magazine.

Proposal by Everett Excavating & Landscaping to Stabilize Wildwood Cemetery Riverbank – Corrin and Hedrich noted Everett's will be proposing a cost to stabilize the riverbank after the graves are moved. The void that will be left behind (approximately 36-42" from the riverbank edge) will be filled with stone and landscaping material to hopefully stop any movement that may occur. Discussion on cost (unknown at the time of the meeting), timing (which will probably occur prior to the next Board meeting) and the proposed work took place. Consensus was to have Corrin and Hedrich review the proposal and proceed with the work if the cost was believed to be justified.

Extended Public Comment: None

Extended Township Board Comment: Kukulis noted minimum wage increased to \$8.15/hour on September 15 and suggested the Board review the schedule of salaries at their next meeting, specifically with regard to the category of Office Help, to bring it into alignment with the minimum wage.

Items Approved:

- Motion by Hornak, support by Hedrich, to approve the agenda as presented with the addition of Item f) Proposal by Everett Excavating & Landscaping to Stabilize Wildwood Cemetery Riverbank to be added under New Business. Motion Carried.
- Motion by Hemgesberg, support by Carlton, to approve the September 4, 2014 Regular Board Meeting minutes, as presented. Motion Carried.
- Motion by Carlton, support by Gross to Adopt the Resolution Amending Saginaw County 9-1-1 Communications Authority's Interlocal Agreement & By-laws. Roll Call Vote – Yes: Hornak, Gross, Kukulis, Carlton, Hedrich, Corrin. No: Hemgesberg. Motion Carried.
- Motion by Hornak, support by Hedrich, to accept the resignation of Administrative Assistant Brown due to health reasons effective September 22, 2014. Motion Carried.
- Motion by Hedrich, support by Kukulis, that the Township pay only conference registration fees (room expenses are to be paid by the attendees), and mileage and meal reimbursements, as outlined by the Schedule of Salaries, for Board members attending the MTA 62nd Annual Educational Conference to be held January 27-30, 2015 in Grand Rapids. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to pay bills, as presented. Bills totaled \$70,542.91. Roll Call Vote – Yes: Carlton, Hedrich, Hornak, Hemgesberg, Gross, Kukulis, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to adjourn the meeting at 9:16 p.m. Motion Carried

**Frances M. Kukulis, Clerk
Chesaning Township**