



**Chesaning Township Minutes  
Regular Meeting  
December 5, 2013 @ 7:30 p.m.**

**Regular Meeting:** Called to order at 7:30 p.m.

**Pledge of Allegiance**

**Members Present:** Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

**Members Absent:** None

**Approval of Agenda:** Agenda was presented for approval.

**Service Recognition:** Pat Olk was presented a plaque of appreciation for five years of service as the Township's Ordinance Enforcement Officer.

**Approval of Minutes:** Minutes of the Regular Board Meeting of November 7, 2013 were presented for approval.

**Public Comments:** Brett Russell and Nick Lea representing the newly formed Broad Street Events presented plans and sought volunteers and/or vendors for a proposed seasonal Farmer's Market to run July 12–October 18, 2014 on Saginaw Street in front of the Peet Center and a bi-weekly Movie Night to be held June–September 2014 in downtown Chesaning.

**Committee/Board Reports:**

County Commissioner – No one present to report.

County Road Commission – No one present to report, monthly report of activity has been received.

SCTOA – Hornak stated the Annual Christmas dinner meeting was Wednesday, December 4, 2013 at Swan Valley Banquet Center. Various speakers were present; Consumers Power Company presented on green energy and State Representative Tim Kelly presented on term limits.

Cemetery – Hemgesberg noted roads have been flagged to aid contractor with snow removal; Corrin noted water is off; Hedrich stated foundation work has stopped for the winter; Kukulis noted a complaint received regarding cemetery rules, tree removal and the desire to see trees replaced that were taken down during construction along Ferden Road.

Building Official – No one present to report. Corrin noted construction has been slow.

Ordinance Enforcement Officer – No one present to report. Corrin noted barns continue to be cleaned up but the Township is looking into options for enforcement that would limit the financial burden to the property owners in light of State regulations restricting burning of construction materials.

Parks & Rec – Carlton said the Parks & Rec Agreement is still being worked on adding the Committee may become strictly an advisory committee if the Village takes full control; the next meeting will be held January 8, 2014.

Rehmann Health Center – Gross reported the upcoming health center clinics were cancelled countywide due to staffing shortages; United Appeal donations are coming in and are nearly halfway to goal although overall donations are down from the same time last year, reminder notices will be mailed just before the holidays.

Fire Board – Corrin noted Captain Milebrandt resigned and Captain Cooper has taken over; audit continues, auditors have requested the credit card policy be updated; a fire prevention class was held at Big Rock Elementary; a dinner for current and retired firefighters was held at the Fire Hall on November 25th.

MMWA – Kukulis noted the next meeting will be Monday, December 9; solid waste pickup will be delayed one day due to the Christmas and New Year's Day holidays.

Task Force – Carlton stated not much took place at the meeting. Due to a weather related school closing some members were not in attendance; discussion took place on attendance, on the library's plans to sell library cards as Christmas gifts, and on the food distribution center at the Methodist Church.

**Board Officials Reports:**

Supervisor – Corrin reported on disabled veteran’s exemptions to be handled at the December Board of Review meeting on December 9; tax day, officially December 31, is when all new construction structures and personal property are added and accounted for on the rolls; the next Rural Task Force Meeting will be December 17; seven parcels were up for sale through the tax reversion process, five did not sell and are now in the county land bank.

Clerk – Kukulis stated year end payroll processes have begun for W-2’s and 1099’s to be prepared; the December 3, 2013 petition filing deadline has passed for the February 25, 2014 election date.

Treasurer – Gross reported winter tax collection began December 1, \$87,000.00 has been collected already; preparation for Board of Review is ongoing; drain assessments are included on the winter tax bills and the Township’s at-large drain assessment of approximately \$1,700 will be billed separately.

**Unfinished Business:**

Review/Adopt Parks and Recreation Agreement – Corrin noted there was nothing new to report.

**New Business:**

December Board of Review Meeting (Monday, December 9, 2013) – Corrin noted earlier in the meeting Board of Review will meet to address clerical errors and the new property tax exemption for disabled veteran’s.

Discuss Auditing Contract – The Board discussed the current auditing contract ending with the 2013 audit and came to a consensus to have Kukulis contact them to inquire about a renewal contract to be brought back before the Board for consideration.

Discuss Fire Assessment District – The Board discussed the current fire protection special assessment ending with the 2013 winter tax collection and came to a consensus to have Kukulis contact the Township Attorney for guidance on the renewal process.

**Extended Public Comment:**

None

**Extended Township Board Comment:**

Hornak stated a resident contacted him asking to eliminate the 1% administration fee collected on tax bills.

**Items Approved:**

- Motion by Hornak, support by Hemgesberg, to approve the agenda as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to approve the November 7, 2013, Regular Board Meeting minutes as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to pay bills as presented. Bills totaled \$23,219.75. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Carlton, support by Hornak, to adjourn the meeting at 8:31 p.m. Motion Carried.

**Frances M. Kukulis, Clerk  
Chesaning Township**