



**Chesaning Township Minutes
Regular Meeting
September 5, 2013 @ 7:30 p.m.**

Regular Meeting: Called to order at 7:34 p.m.

Pledge of Allegiance

Members Present: Supervisor Robert Corrin, Clerk Frances Kukulis, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak

Members Absent: None

Approval of Minutes: Minutes of the Regular Board Meeting of August 1, 2013 were presented for approval.

Public Comments: Jerry Tanner thanked Supervisor Corrin for mowing weeds. Mike Cicalo responded to a question from Trustee Hornak regarding a call he received on a parking issue in the village.

Committee/Board Reports:

County Commissioner – No one present to report.

County Road Commission – No one present to report, monthly report of activity has been received.

SCTOA – Hornak reported no meeting was held.

Cemetery – Kukulis presented the cost of additional cemetery rule signs noting how many signs/posts currently exist and asking the number of additional signs to order; Hedrich gave an update on maintenance of brush/trees around headstones noting two bushes have been removed adding a contractor will be needed to remove some trees and grind stumps; using a headstone as opposed to a large rock to mount a sign listing occupants of the mausoleum was discussed; Corrin noted moles at the cemetery are being taken care of by the contractor; drainage near the mausoleum needs to be addressed prior to a columbarium being constructed, he added planning will need to take place so work can be budgeted next fiscal year.

Building Official – No one present to report.

Ordinance Enforcement Officer – No one present to report.

Parks & Rec – Carlton reported the committee met September 4; discussion on Halloween camping, to be held September 28-29 with activities planned similar to last year; Parks and Rec restructuring; and a donation of 24 black willow trees. The next meeting will be Wednesday, October 2, 2013.

Rehmann Health Center – Gross reported a meeting was held while she was on vacation. She noted from the meeting minutes the free medical clinic is being discontinued, the dental and guidance clinics will continue to meet twice monthly, a contractor was selected from bidders for the re-roofing of the Health Center, officers were appointed, and other miscellaneous items addressed. A United Appeal meeting was held September 4 to begin the planning, a fundraising goal was set and remains the same as last year at \$30,000; officers were appointed; she noted more members are needed if anyone would like to volunteer.

Fire Board – Corrin noted a \$5,226 insurance reimbursement check has been received; a 600 amp breaker was replaced at a cost of \$2,300; the department was present at the Fair and the Old Gas Tractor; seal coat of the drive is done; the committee for the new fire truck met at the Spartan factory in Charlotte to look at chassis's; work on village hydrants is ongoing.

MMWA – Kukulis noted member communities will vote at the October 14 meeting so MMWA staff have direction on how to solicit bids from waste haulers for contract renewals; Township survey flyers will be tallied and this information brought to the Township Board on October 2 so the board can make a decision on their vote for Kukulis to take to the MMWA meeting.

Task Force – Corrin noted a meeting was held August 27; a visit was made to Giesken's; Parks & Rec restructuring was discussed, the next meeting will be September 24.

Board Officials Reports:

Supervisor – Corrin reported County Treasurer Tim Novak hosted a Land Bank meeting, clean-up of Land Bank properties to get them back on to tax rolls was emphasized, it was noted the majority of properties are located in the City of Saginaw; September 28 a Fair fundraiser dinner will be held at Our Lady Parish Hall; a school football game honoring the military will be held next week; a military jersey auction is scheduled to take place at the American Legion; asphalt at Parshallburg Park has been completed, discussion on possibly extending the drive next year and if it is necessary to add fill along side of the asphalt to prevent erosion took place; the Planning Commission regular quarterly meeting was held August 14; the County Road Commission has resolved the Sharon Road drain problem onto personal property, a right-of-way easement on the property for the drain will be sought by the County.

Clerk – Kukulis noted she and Deputy Clerk Vogl attended State E-pollbook training at Flint Township Hall September 4; two E-pollbook computers were given to the Township for use at future elections, computers were paid for by Federal Help America Vote Act (HAVA) grant dollars.

Treasurer – Gross reported Summer tax collections are ongoing reminding the tax due date is extended to September 16 since the 14th falls on a weekend, 1% interest will be added after the due date; a \$28,077.00 State Revenue Sharing check was received September 4 up \$1,500.00 from the previous year.

Unfinished Business:

Review/Adopt Parks and Recreation Agreement – Corrin noted a draft agreement was presented to the Board for review; discussion on changes to Parks and Recreation operations, bookkeeping, and auditing took place; Corrin noted it is hopeful the agreement will be ready for adoption at the October meeting.

New Business:

Accept Resignation Ordinance Enforcement Officer (Pat Olk) – It was noted a verbal resignation from office was received from Ordinance Enforcement Officer Pat Olk in early August; he had taken on a full-time position and was no longer available.

Appoint Interim Ordinance Enforcement Officer (Rob Kehoe) – Corrin noted Building Official Rob Kehoe has agreed to additionally serve as Interim Ordinance Enforcement Officer until the position can be filled.

Consider Attendance MTA on the Road (Wednesday, October 2, 2013 – Frankenmuth, MI) – Board members were asked to notify Kukulis of their intention to attend by September 13 so late registration fees are avoided.

Consider Renewal/Re-bid Snow Plowing Contract – Discussion on going out for bid, extending current contract (if contractor is interested), and performance concerns took place. Corrin will contact current contractor, discuss concerns and determine interest; contract will be extended if concerns addressed and contractor interested, if not the contract will be put out for bid right away.

Extended Public Comment:

Mike Navarre inquired when a permanent Ordinance Enforcement Officer would be chosen so he may submit a resume'; Corrin noted he would inform him when the process begins.

Extended Township Board Comment:

None

Items Approved:

- Motion by Hemgesberg, support by Hedrich, to approve the August 1, 2013, Regular Meeting Minutes as presented. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to purchase six cemetery rule signs from Agnew Graphics at a cost of \$57.00 each. Motion Carried.
- Motion by Hemgesberg, support by Carlton to accept the verbal resignation of Pat Olk from the position of Ordinance Enforcement Officer and remove him from the position effective September 5, 2013. Roll Call Vote – Yes: Hornak, Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Corrin. No: None. Motion Carried.
- Motion by Hornak, support by Hedrich to temporarily appoint Building Official Rob Kehoe to the additional position of Interim Ordinance Enforcement Officer effective September 6, 2013. Roll Call Vote – Yes: Hemgesberg, Gross, Kukulis, Carlton, Hedrich, Hornak, Corrin. No: None. Motion Carried.
- Motion by Hedrich, support by Hornak, to pay bills as presented. Bills totaled \$84,498.59. Roll Call Vote – Yes: Gross, Kukulis, Carlton, Hedrich, Hornak, Hemgesberg, Corrin. No: None. Motion Carried.
- Motion by Hemgesberg, support by Carlton, to adjourn the meeting at 8:49 p.m. Motion Carried.

Frances M. Kukulis, Clerk
Chesaning Township