



Chesaning Township Minutes
Regular Meeting
May 3, 2012 @ 7:30 p.m.

Regular Meeting

Members Present: Supervisor Robert Corrin, Clerk Sue Emmendorfer, Treasurer Cathy Gross; Trustees: Kevin Carlton, William Hedrich, Peter Hemgesberg, and Ken Hornak.

Public Comments: None.

Committee/Board Reports:

SCTOA – Hornak reported on the April meeting and indicated the next meeting will be December at James Township.

Cemetery – Hemgesberg reported estimated cost for the mausoleum door replacement, \$2,000.00 for a 48” 18 gauge steel door with 3 hour fire rating. Hedrich suggested looking at the garage doors to determine if they can be used and will report back to the board in June. Water is ready to be turned on in the cemetery, riverbank seeding is finished. Larry Maike was thanked for allowing access and helping with the seeding. Bill Hedrick was additionally thanked for all his help on the project.

Ordinance Enforcement Officer – Olk will be assessing lawn problems and discussing options with the attorney regarding same.

Park & Rec – Carlton reported money finances down, how the Consumers Energy grant will be allocated, and money raised by voucher sales was spent on the dugouts.

Rehmann Health Center – Gross noted no meeting was held, Dr. Hopfensperger is back doing volunteer work, donations received from FFA donkey basketball, the Chesaning sports booster fundraiser will help Chesaning United Appeal meet their \$30,000 goal.

Fire Board – Corrin reported year-end budget adjustments are done and balanced, reporting will change from monthly to quarterly, plans for 2 new weather sirens to be added this year and hopefully 2 next year.

MMWA – Emmendorfer reported attendance at her last MMWA regular and executive meetings in May, MMWA appointment needs to be made to fill her vacancy.

TASK Force – Carlton reported that Ron Stuart will lead the next meeting to be held at Creative Passions on the fourth Tuesday of the month (May 29).

Supervisor – Corrin reported Memorial Day ceremony will be held 11:00 a.m. May 28 at Wildwood Cemetery, personal property tax continues to be discussed in Lansing, township could lose \$5,000 if no replacement for tax is found, MTA Tout your Township is June 6 in Lansing, principal residence exemption filing deadline may change, Saginaw County acquired hotel next to Saginaw Event Center from land bank, road commission has indicated cross tube on Amman Road south of Ferden needs replacing.

Clerk – Emmendorfer reported working with new clerk, they will be updating the website, reviewing information for upcoming elections, working on notary bond (checks included in this packet), County Clerk notified her one candidate has filed for township offices, May 15 is the deadline for filing petitions.

Treasurer – Gross reported state revenue sharing and cable franchise checks arrived today, May 1 is the last date for filing homestead affidavits, she has been working with the new assessor, audit was accomplished Saturday, April 28, check for county delinquents is expected, nine items for July Board of Review to date, preparation for the summer tax season will begin shortly.

Unfinished Business:

None

New Business:

Appointments – the board discussed appointments to committees that will be left vacant by clerk.

Assessing Maps – Corrin commented assessing maps over five years old, need two copies (one for office, one for assessor) can be made at Kinko's from flash drive for \$100/set.

Bank & Credit Card Authorizations – Emmendorfer noted banking and credit card authorizations need to be updated with new clerk's name she then read Bank Signer Resolution to board and noted Credit Card Use Policy Resolution was included in packets for their review.

Cemetery Headstone Foundation Correction – Emmendorfer updated the board on the headstone foundation issue noting the situation has resolved.

Extended Public Comment: none.

Extended Trustee Comment: Emmendorfer commented on her years with the township, thanking and saying goodbye to the board and others present. Presentation of Certificate of Appreciation to Sue Emmendorfer.

Approved:

- Motion by Hemgesberg, support by Gross, to approve the April 5, 2012 Regular Meeting Minutes as presented. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to approve the April 9, 2012 Special Meeting Minutes with a correction to the date from April 6, 2012 to April 9, 2012. Motion Carried.
- Motion by Hemgesberg, support by Hedrich, to adopt MMWA resolution appointing Frances Kukulis as trustee and Ken Hornak as alternate trustee to the MMWA board. Motion Carried.
- Motion by Carlton, support by Hornak, to appoint Frances Kukulis as FOIA Coordinator and to Cemetery Committee for the remainder of her term. Motion Carried.
- Motion by Hemgesberg, support by Hornak, to purchase two sets of maps at approximately \$100/set from Kinko's. Motion Carried.
- Motion by Hornak, support by Hedrich, to adopt Bank Signer Resolution, documents available for review in Clerk's office. Roll Call Vote – Yes: Hemgesberg, Hedrich, Carlton, Hornak, Gross, Emmendorfer, Corrin. No: none. Motion Carried.
- Motion by Hemgesberg, support by Carlton, to adopt Credit Card Use Policy Resolution, documents available for review in Clerk's office. Roll Call Vote – Yes: Gross, Emmendorfer, Corrin, Hornak, Carlton, Hemgesberg, Hedrich. No: none. Motion Carried.
- Motion by Hornak, support by Hemgesberg, to pay bills as presented. Bills totaled \$22,269.14. Roll Call Vote – Yes: Hemgesberg, Carlton, Hedrich, Hornak, Gross, Emmendorfer, Corrin. No: none. Motion Carried.
- Motion by Hemgesberg, support by Carlton, to adjourn at 8:50 p.m. Motion Carried.

**Sue Emmendorfer, Clerk
Chesaning Township**